DATE: October 13, 2026

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Additional Staffing Requests - DLHS Activities**

DLHS Activities

DLHS Activities is requesting to add an additional 9th Grade Boys Basketball coach due to increased registration for the 2026-27 season.

Administration and Finance Committee recommends approval.

DETROIT LAKES LAKERS

ADDITIONAL STAFFING PROPOSAL FORM
BUDGET YEAR: 2026-2027

Instructions:

1. Must be complete for all positions requested after the approval of the annual staffing plan.
2. Make a copy for each position requested.
3. Administrative approval required.
4. Approved proposals will be presented to the School Board for review.

Name of the Building: DLHS

Topic of Proposal: Additional C Team Boys Basketball Coach

Submitted By: Jay DeCann

Date: 10/9/26

Date to be Implemented: 11/23/26

Person responsible to
Recommend to Superintendent: Jay DeCann

Recommendation by person responsible:

Complete a description of your program proposal. All six(6) areas must be addressed and support the proposal. The proposal should be as comprehensive as possible and must support the district philosophy.

1. Describe the proposal for funding:

The request funding for one additional C boys basketball coaching position for the 2026–27 school year. The program anticipates approximately 54–56 student participants across four competitive levels. 15-20- 9th grade students and 19 - 10th grade students. This position would provide a designated coach for the fourth team, allowing each team to receive consistent instruction, supervision, and game coverage. Funding would cover the cost of the additional coach.

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BUDGET YEAR: 2026-27

2. Explain in detail the rationale or purpose of the proposal. (Please relate, if possible, the rationale to the previously identified high priority needs):

Our boys basketball team will have between 15-20 - 9th grade basketball players. Too many for one team. We will also have 19 - 10th graders playing this winter and too many 10th graders to be on the JV roster. DLHS boys basketball does not have a true B team, but in the past has had two C teams to provide an opportunity for all the 9th graders and 10th graders who are not ready for JV basketball to have opportunities to play and develop at a proper skill level.

3. State the negative implications if the proposal is not approved:

Without another C team coach, there are two options. Create massive rosters in which some students would not find much playing time or to cut students from the program. When dealing with the 9th and 10th grade students, we want to keep all of them involved in Laker Activities and give them all an opportunity to develop the necessary skills at their appropriate levels of competition.

4. List alternative actions if this proposal is not approved. It is assumed that any alternative listed is less desirable than the proposal.

Cut students from the boys basketball program.

5.Estimate the cost implications of this proposal on the following chart:

DETROIT LAKES LAKERS

ADDITIONAL STAFFING PROPOSAL FORM
BUDGET YEAR: 2026-27

PROPOSAL BUDGET

PERSONNEL	NUMBER REQUESTED	ESTIMATED COST	REIMBURSEMENT	NET COST
Teachers:	1.0 Assistant Coach	$3,585.00	$0.00	$3,585.00
Benefits:		$360.00	$0.00	$360.00
Subtotal:		$3,945.00	$0.00	$3,945.00

OTHER COSTS	ESTIMATED COST	REIMBURSEMENT	NET COST
Supplies:	$0.00	$0.00	$0.00
Capital Outlay:	$0.00	$0.00	$0.00
Other Expenses:	$2,000.00	$0.00	$2,000.00
Subtotal:	$2,000.00	$0.00	$2,000.00

NET COST	$5,945.00	$0.00	$5,945.00
Code:	E 01 003 294 105 000 185		

6. Comments on budgetary items:

a. Equipment, remodeling, site improvement, etc:	N/A
b. Review by Business Office before Superintendents approval:	YES
c. Space implications (short/long range):	Gym Space and space for hosting additional games will be a challenge with increased participation numbers.
d. Suggested timelines for implementations:	Start of 2026-27 Basketball Season
e. Who has been involved in this decision? Other comments:	Brett Maass, Jay DeCann and District Administration

Approve: _____ Disapprove: _____ Hold: _____ Date: _____

Form must be routed to Human Resources and the Director of Finance and Operations for review.