



UNITED TOWNSHIP

HIGH SCHOOL DISTRICT 30

To: Board of Education
From: Janice Roome, Comptroller
CC: Dr. Jay Morrow, Dave Bisby
Date: October 19, 2026
Re: Request approval of proposal for purchase of HVAC equipment

Background Information

We have six rooftop HVAC units that require immediate attention. Two are for the Area Career Center, three for north hallway classrooms, and one for the weight room.

Administrative Considerations

The cost is included in the FY27 Operations & Maintenance budget.

Options Considered

The shortest lead time for the units is a purchase from Mechanical Sales through the TIPS purchasing cooperative. The TIPS cooperative has gone through the bidding process with the state of Illinois, so no additional bid procedures are required. The quoted amount is \$372,426.

Fund Source

Operations & Maintenance Fund and potential School Maintenance Project Grant

School Maintenance Project Grant

The School Maintenance Project Grant is a state matching grant program that provides up to \$50,000 exclusively for the maintenance or upkeep of buildings or structures for educational purposes. Applicants must provide a match from local funds at least equal to the grant amount requested.

For FY27, we would like to request the maximum grant amount of \$50,000 to be used toward this equipment. A copy of the grant is available for your review.

Recommendation

We recommend approval of the Mechanical Sales quote to purchase the HVAC equipment through the TIPS cooperative. We also recommend the Board approve the School Maintenance Project Grant application, reserving the \$50,000 required matching from the Operations and Maintenance Fund should the grant be awarded to the District.