

**BOARD OF EDUCATION
LULING INDEPENDENT SCHOOL DISTRICT**

AGENDA ITEM: Action Item	Date: October 19, 2026
SUBJECT: Consideration/Possible Approval of a Resolution of the Board Establishing a Merchant Clearing Account with District's Depository Bank	Submitted by: Manell Martin Related Pages: 1 Page
BACKGROUND INFORMATION: Due to a universal establishment of an accounting system software for the campus activity accounts, the District needs a merchant clearing account with IBC (District Depository Bank) in order to process payments received by debit/credit cards and ACH. The Bank and current law requires a resolution from the Board to allow the account to be set up.	
RECOMMENDED ACTION: Move to approve the Resolution of the Board to establish a merchant bank account for clearing purposes.	BUDGETARY INFO.

Superintendent's Approval: _____



Board President's Approval: _____



RESOLUTION OF THE BOARD OF TRUSTEES OF THE LULING INDEPENDENT SCHOOL DISTRICT AUTHORIZING THE ESTABLISHMENT OF A MERCHANT SERVICES ACCOUNT WITH IBC BANK

WHEREAS, the Board of Trustees (the "Board") of the **Luling Independent School District** (the "District") finds it necessary and beneficial to the business operations of the District to accept electronic payments, including credit cards, debit cards, and automated clearing house (ACH) transfers, for various school-related activities, fees, and services; and

WHEREAS, the District maintains its primary depository bank contract with **International Bank of Commerce (IBC Bank)**, and desires to establish a merchant services account and payment processing mechanism directly tied to or through IBC Bank to facilitate the secure collection and deposit of these funds; and

WHEREAS, local financial transactions, bank configurations, and third-party processing contracts must be properly authorized by the Board of Trustees in accordance with the Texas Education Code and District Board Policy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LULING INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. Approval of Merchant Account. The Board hereby authorizes the establishment of a merchant services account and payment processing platform associated with the District's primary depository at IBC Bank for the purpose of accepting electronic payments on behalf of the District.

Section 2. Authorized Representatives. The Board hereby designates and authorizes the following individuals (the "Authorized Representatives") to execute agreements, amendments, applications, and any required documentation to establish, maintain, modify, or close said merchant account:

- Erin Warren, Superintendent
- Manell Martin, Chief Financial Officer / Chief Business Officer

Section 3. Authority to Bind the District. Any one of the Authorized Representatives, acting individually or jointly, is fully empowered to execute contracts, agree to pricing structures, modify settlement destinations, and manage the administrative or compliance settings of the merchant account as necessary for District operations.

Section 4. Compliance with Law and Policy. All activities associated with the merchant account shall comply with the Texas Education Code, Texas Public Funds Investment Act, Texas Education

Agency (TEA) Depository Contract guidelines, and District Board Policies **CH(LOCAL)** (Purchasing and Acquisition) and **CDA(LOCAL)** (Other Revenues).

Section 5. Effective Date. This Resolution shall take effect immediately upon its adoption by the Board.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2026.

President, Board of Trustees
Luling Independent School District

ATTEST:

Secretary, Board of Trustees
Luling Independent School District