

**HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Date: October 26, 2026

Agenda Item: K.3a

Board Goal: N/A

Subject: Consideration and possible approval of the One-Year Contract Extension for Bulk Fuel Purchase – SC Fuels

Administrator Responsible/Position: Max Cleaver, Chief Operations Officer
Cassandra Behr, Director of Transportation
Anston Shockley, Director of Purchasing

A. Purpose of Agenda Item:

☒ Action needed ☐ Information only ☐ Receive input

B. Authority for This Action:

☒ Local Policy: CH – Purchasing and Acquisition ☐ Law or Rule: ☐ N/A

C. Goal or Need Addressed: To purchase fuel for district vehicles

D. Summary:

- ☒ **Previous board action relating to this item:** Approved October 2021
- ☒ **Future action anticipated:** Transportation and Purchasing will issue a new RFP in the Spring Semester before the exp. of the one-year extension
- ☒ **Background information:** An RFP was issued in the summer of 2026, the responses that were received were inaccurate and did not provide the district with adequate information to choose a vendor. The RFP was cancelled and a vendor was not awarded to ensure the district had fuel. We reached out to our current vendor and requested a one-year extension.

E. Comments Received:

☒ Cabinet ☐ DLT ☐ FBOC ☐ Teacher Org. Reps. ☒ Other: Transportation Dept

F. Administrative Recommendation: Administration recommends the approval of the one-year contract extension.

Advantages and benefits of this proposal: SC Fuels is our current vendor.

G. Fiscal Impact and Cost: Estimation of \$1,400,000.00 - Dependent upon fluctuation fuel prices

☒ Budget ☐ Bond ☐ Grant/Special Funds: ☐ Other:
☐ Budget Amendment Needed

Prior Year Spending for this item/service: \$1,120,000.00

Bid / Contract Information: RFP #27-082101VL Bulk Fuel

Reasons for rejecting alternatives: N/A

Future/Ongoing: A new RFP will be issued in the spring semester

H. Monitoring and Reporting Time Line:

Person responsible for evaluating this decision or action: Max Cleaver, Cassandra Behr

Evaluation method and timeline: Current vendor

Next report to the Board: Fall 2027

I. Suggested Motion:

I move that the Hays CISD Board of Trustees approve the one-year contract extension for the purchase of bulk fuel from SC Fuels for an estimated amount not to exceed \$1,400,000.00, and authorize the Superintendent to negotiate and execute a satisfactory contract, as presented.