CORBETT SCHOOL DISTRICT 39
35800 E. Historic Columbia River Hwy.
Corbett, OR 97019

TO:	Members of the School Board
FROM:	Dr. Marleen Carroll Nancy Hall
DATE:	October 21, 2026
RE:	2.3 – Purchasing Cards
EXPLANATION:	Corbett School District administration has determined that managing P-Cards internally is in the district's best interest. The current MESD P-Card system does not integrate with CSD's financial software, creating additional work to translate MESD account codes into the ODE Chart of Accounts used by CSD. Bringing P-Card management in-house will improve oversight and purchasing controls while reducing administrative time and inefficiencies.
PRESENTER:	Consent Agenda
SUPPLEMENTARY MATERIALS:	Purchasing Card Summary and Resolution Authorizing Issuance of Individual Procurement Cards
RECOMMENDATION:	Adopt the attached resolution Authorizing Issuance of Individual Procurement Cards.
REQUESTED ACTION:	Consent Agenda Approval