
BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action x

Item: Partner Contribution Agreement with Michigan Rehabilitation Services (MRS)

Submitted by: Kirsten Myers

Date: October 7, 2026

Recommended by: Mark Higgins

Board Meeting Date: October 19, 2026

RECOMMENDATION:

Approval is requested for the FY 2027 Interagency Cash Transfer Agreements (ICTAs) with Michigan Rehabilitation Services (MRS) for Kent Transitions and Kent ISD Project SEARCH, covering October 1, 2026, through September 30, 2027. Kent ISD's annual contribution is \$102,508.

The cost breakdown is as follows:

	FY 2027 Kent ISD contribution for Kent Transitions Agreement Continuation	\$84,100
	FY 2027 Kent ISD contribution for Project Search Agreement Continuation	\$18,408
	TOTAL	\$102,508

BACKGROUND:

These agreements combine Kent ISD contributions with federal funding to support students with disabilities as they transition from school to employment and greater independence.

Kent Transitions supports MRS vocational rehabilitation counselors' partnerships with districts throughout Kent County, connecting students, families, and school teams with adult employment services. This collaboration supports schools' transition IEP planning and agency coordination efforts while helping young adults prepare for employment. Services include vocational counseling, career exploration, work-based learning, workplace readiness, self-advocacy, and individualized employment supports for eligible students pursuing diplomas or certificates of completion.

Project SEARCH is a unique classroom within the Empower U program that provides a yearlong employment preparation experience combining classroom instruction with three worksite rotations. Students develop job skills and positive workplace behaviors in authentic employment settings. In partnership with MRS and community providers, the program facilitates connections to competitive, integrated employment at the conclusion of the experience, with job placement and follow-along services to support continued success.

Kent ISD's annual contribution is \$102,508. \$84,100 for Kent Transitions and \$18,408 for Project SEARCH. Combined with federal funding through MRS, the agreements provide \$379,659 in vocational rehabilitation resources.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY
MICHIGAN REHABILITATION SERVICES

SUSAN CORBIN
DIRECTOR

Partner Contribution

TO: Accounts Payable
Attn: Dennis Baine
Kent Intermediate School District
2930 Knapp St. NE
Grand Rapids, MI 49525

DATE: September 21, 2026

Contribution Description	AMOUNT DUE
FY 2027 Kent ISD/MRS Partnership Agreement (Kent Trans \$42,050) & (Project Search \$9,204.00)	\$51,254.00
Contribution Due Date: October 31, 2026	

Agreement Total: \$102,508.00
Year to Date Contribution: \$.00
Balance: \$102,508.00

Make check payable to: State of Michigan

Please notate on the check memo line "MRS match"

Mail to: Michigan Rehabilitation Services
750 Front Street NW Suite 211
Grand Rapids, MI 49504

Please contact me at (616) 430-8943 or via email stacey1@michigan.gov if you have any questions.

Thank You,

Laurie Stacey
Rehab Assistant

Agreement #: 211

MRS District & Site: Grand Rapids

INTERAGENCY CASH TRANSFER AGREEMENT

This Agreement is entered into between the designated State unit and the state or local public agency named below:

DESIGNATED STATE UNIT NAME:

Michigan Rehabilitation Services (MRS)

STATE OR LOCAL PUBLIC AGENCY NAME:

Kent County Intermediate School District

AGREEMENT TYPE:

New: ☐ **Continuation:** ☒

AGREEMENT BEGIN AND END DATE

October 1, 2026, through September 30, 2027

FISCAL YEAR APPROPRIATE TO THIS DOCUMENT:

2027

GRAND TOTAL OF THIS AGREEMENT:

\$311,481

AGREEMENT TITLE:

Kent Transitions

This Interagency Cash Transfer Agreement (Agreement) is created and agreed to by MRS and the state or local public agency designated above (Parties) to enhance and improve the provision of vocational rehabilitation services to individuals who meet the following MRS eligibility criteria, as set forth in 34 CFR 361.42(a)(1):

- (i) A determination by qualified personnel (employed by the designated State unit) that the applicant has a physical or mental impairment.
- (ii) A determination by qualified personnel (employed by the designated State unit) that the applicant's physical or mental impairment constitutes or results in a substantial impediment to employment for the applicant.
- (iii) A determination by a qualified vocational rehabilitation counselor employed by the designated State unit that the applicant requires vocational rehabilitation services to

prepare for, secure, retain, advance in, or regain employment that is consistent with the individual's unique strengths, resources, priorities, concerns, abilities, capabilities, interest, and informed choice.

- (iv) A presumption, in accordance with paragraph (a)(2) of this section, that the applicant can benefit in terms of an employment outcome from the provision of vocational rehabilitation services.

The provision of vocational rehabilitation services through this Agreement must be consistent with the MRS 2024-2028 State Plan, including but not limited to implementation of an Order of Selection for Services (OSS) [34 CFR 361.36(d)(1)]. The requirements specified in the MRS State Plan on file with the United States Department of Education, Rehabilitation Services Administration will apply to all funds associated with this Agreement.

Purpose of this Agreement

The purpose of this Agreement is to set forth the terms and conditions under which the above referenced state or local public agency will provide non-Federal share as an allowable source of match as referenced in Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR 200.

I. Description of the Program

A. Purpose of the Program

1. Purpose Statement

The purpose of this agreement is to provide vocational services leading to a successful employment outcome to youth from the Kent Intermediate School District (KISD). These services will be provided by MRS along with other vocational service providers in the local community. This partnership agreement between KISD and MRS will provide a unique blend of services to those individuals who are seeking to obtain or maintain employment and self-sufficiency while transitioning as youth from the educational system to competitive employment in the adult world.

2. Target Population

Services will not be extended to or include non-MRS customers.

The target population will be youth from the Kent Intermediate School District, including students on a Diploma track and students in Certificate of Completion programming. Services under this agreement will only be provided to customers who have an open case with MRS

3. Target Geographic Area

Kent County

4. Outcome Goals

The parties to the agreement have mutually agreed to the following outcome goal: It is anticipated that the activities generated by this agreement will result in approximately 100 youth obtaining employment and exiting employed in the competitive labor market.

B. Scope of Vocational Rehabilitation Services to be Provided Under the Program

1. Description of Services

MRS may provide, arrange, or purchase vocational rehabilitation services necessary for determining eligibility, priority for service, and vocational rehabilitation needs.

MRS may provide, arrange or purchase those vocational rehabilitation services related to an Individualized Plan for Employment necessary to assist the individual in preparing for, securing, retaining, or regaining an employment outcome in an integrated setting that is consistent with the individual's strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice.

MRS may provide or arrange for the provision of Pre-employment Transition Services in collaboration with the local educational agencies for all students with disabilities or potentially Eligible students. Activities include Job Exploration Counseling, Work-based Learning Experiences, Counseling on opportunities for Post-secondary educational programs, Workplace Readiness Training, and Instruction in Self-advocacy.

Additionally, the Parties have identified the following VR service(s) as integral to achieving the program outcome goals: N/A

C. Role of Each Participating Agency in the Provision of Services

1. Role of MRS

Fred Lovejoy, District Manager or his designee, will serve as the primary administrative contact for MRS.

To achieve the outcome goals for this program:

a. MRS staff will be responsible for the following:

Determination of eligibility for program services, provision of vocational counseling and guidance and coordination of service provision to assure appropriate use of agreement funds. MRS will work closely with partner and vendor agencies to assure appropriate services are delivered in a

timely manner. MRS staff members will meet on a regular basis with service providers. MRS management will meet on a regular basis with the local agency partner staff assigned to this project

b. Applicable workflow processes include:

1. Conducting outreach efforts and sharing information
2. Coordination of customer referral process with public agency staff
3. Providing information to individuals with disabilities/guardians
4. Gathering completed application and appropriate signed releases
5. Determination of eligibility for MRS services and priority category
6. Following Order of Selection for Services requirements
7. Completion of vocational needs assessment
8. Development of Individualized Plan for Employment (IPE): Outlines the planned activities agreed upon between the customer and MRS in attaining a feasible vocational goal
9. Providing, arranging and/or purchasing individualized services in IPE
10. Assuring that job attained is competitive, integrated and consistent with policy including assuring that case closure is performed within bureau policies and procedures

c. ☒ Training is not anticipated

☐ Training will be provided in the following area(s):

2. Role of state or local public agency

Heather Sneider, Director of Transition Services & Empower U, or their designee, will serve as the primary administrative contact for the state or local public agency.

To achieve the outcome goals for this program:

a. State or local public agency staff will be responsible for the following:

The primary role of the local agency administrative partner staff member will be to work closely with MRS to do joint planning and problem solving throughout the program year and may include meeting with service providers regarding program performance.

b. Applicable workflow processes include: N/A

c. ☒ Training is not anticipated

☐ Training will be provided in the following area(s):

D. Quality Assurance Activities

1. Data Sharing & Reporting Plan

At a minimum, the Parties have agreed to exchange the following data set(s):

Aggregate data will be compiled regarding number served, number placed into employment and number closed successful; and will be available on a semiannual basis or as needed. This data will be shared through the administrative contacts listed above

The primary administrative contacts or their designees will complete this activity
☐ Monthly ☐ Quarterly ☐ Biannually ☒ Other, please explain:
Semiannually or as determined necessary by both parties

2. Progress Monitoring

The primary administrative contacts or their designees agree to meet
☐ Monthly ☐ Quarterly ☐ Biannually ☒ Other, please explain:

Semiannually or as determined necessary by both parties to review progress toward outcome goals, resolve issues, and ensure the continuity of all Agreement components.

Progress measures are identified in sections I(A)(4) and/or I(D)(1).

3. Program Evaluation

At a minimum, the Parties agree to an annual review of the programs overall impact and outcomes. The primary administrative contacts will complete this activity.

Program evaluation success indicators and measures are identified in sections I(A)(4) and/or I(D)(1). The Parties have agreed to the following additional success indicators: N/A

E. Share of Cost to be Assumed by Each Agency

Agency	Share Type	Share %	Amount
State or Local Public Agency	Non-Federal	27	\$ 84,100
MRS	Federal	73	\$ 227,381
Agreement Grand Total	Combined	100	\$ 311,481

II. Funding Qualifications

Non-Federal share provided under this Agreement will not originate from any other Federal grant or count towards satisfying a matching or cost sharing requirement of another Federal grant agreement, contract, or any other award of Federal funds. Program income generated or earned as a result of this Agreement cannot count toward satisfying a Federal match or cost sharing requirement.

Program expenditures under this Agreement will be under the control of MRS. All services provided under this Agreement are only available to MRS applicants and eligible individuals.

The entire non-Federal share will be obligated first during the fiscal year in which this Agreement pertains. Any funds remaining after the date identified below may be redirected to the statewide MRS general fund and spent at the discretion of MRS.

Date after which funds may be redirected: August 1, 2027

In the event Federal share is unavailable or unsecured, this Agreement would be deemed null and void.

III. Payment Terms and Conditions

A. Terms of Payment

The state or local public agency agrees to make payment of the non-Federal share based on the schedule below.

This Agreement increases or expands the scope of VR services available to individuals with disabilities. A waiver has been granted by the Rehabilitation Services Administration authorizing this Agreement. Failure to meet non-Federal share obligations by the state or local public agency may result in termination of this Agreement and all associated services.

B. Payment Schedule

Payment Options	Due Date	Amount
First Payment	October 31, 2026	\$42,050
Second Payment	March 31, 2027	\$42,050
Total State or Local Public Agency Share:		\$84,100

IV. Audits and Records

The state or local public agency agrees:

- A. To retain all financial and accounting records related to this Agreement through the term of this Agreement and for four years after the latter of termination, expiration, or final payment under this Agreement or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Contractor must retain the records until all issues are resolved.

- B. To assure state personnel, federal personnel, and personnel authorized by MRS shall have full access to the records during the time the state or local public agency is obligated to retain the records.
- C. At the request of MRS, to provide access to and furnish whatever information is deemed necessary by MRS in order to fully, accurately and timely assess satisfactory performance of the terms and conditions of this Agreement.
- D. At the request of MRS, to permit onsite visits by designated State of Michigan employees or agents to conduct audits or otherwise review books and records for any reason connected with the administration of this Agreement.

V. Dispute Resolution

In the event of a dispute between the Parties concerning the interpretation or implementation of this Agreement, or the provision of services funded under this Agreement, the Parties agree to attempt in good faith to informally resolve the disagreement. To initiate dispute resolution under this section, the state or local public agency shall provide MRS with a written summary of the complaint. The state or local public agency should include the following information in the letter of the complaint: name and address of the person MRS should contact regarding the complaint, identification of the specific provision of this Agreement or its attachment in dispute and all documentation in support of the position. The following summarizes the dispute resolution process:

A. Step One, Informal

The Parties will meet to discuss the nature of the dispute and to discuss appropriate solutions pertaining to this Agreement. This must occur within fifteen (15) business days, from the date of receipt of the complaint or such additional time as the Parties agree in writing.

B. Step Two, Formal

If the informal dispute resolution process is unsuccessful, the appropriate MRS District Manager, Division Director and the administrative head of the state or local public agency shall meet within fifteen (15) business days of the first meeting (or such additional time as the Parties agree in writing) to review the efforts at resolution and to continue working at resolving the dispute(s). The Parties shall use their best efforts to identify in writing all disputed issues, the respective party's proposed resolution and any agreed upon resolutions relative to the issues identified (Written Summary).

C. Step Three, Formal

If the dispute(s) cannot be resolved at Step Two, the Parties shall, within seven (7) days following the meeting in B (unless extended in writing by the Parties), above, provide the MRS Director with the Written Summary and meet with the MRS Director or his or her designee to discuss the complaint. The MRS Director or designee will provide the Parties with a final written resolution within thirty (30) days of this meeting. The action of the MRS Director or designee is final and binding on the Parties.

VI. Mutual Drafting

Both Parties contributed equally to the drafting and negotiation of this Agreement. As such, the Parties agree that, in the event of a dispute, the provisions of the Agreement shall not be strictly construed against any Party as the drafter of this Agreement. The Parties acknowledge that they have had the opportunity to have their respective attorneys review and approve this Agreement as to its form and effect.

VII. Renegotiation or Modification

To be effective, any modifications or amendments to this Agreement must be in writing and signed by the Parties.

VIII. Cancellation

MRS or the state or local public agency, with or without cause, may cancel this Agreement upon no less than thirty (30) days written notice. If this Agreement is terminated prior to the end of the fiscal year, the unobligated non-Federal share will be returned to the state or local public agency within 30 days of the effective termination date. To terminate, the written notification must be sent by certified mail with return receipt requested to all signatories prior to August 1st of the current fiscal year.

This Agreement will end on the later of the specified termination date or 30 days after receipt of request for termination.

IX. Governing Statutes

The Parties shall comply with all applicable federal laws and regulations in carrying out the terms of this Agreement, including but not limited to the following:

- A. Title VI of the Civil Rights Act of 1964, as amended, which, among other things, prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving or benefiting from federal financial assistance.
- B. Section 504 of the Rehabilitation Act of 1973, as amended, which, among other things, prohibits discrimination on the basis of disability in programs and activities receiving or benefiting from federal financial assistance.
- C. Americans with Disabilities Act of 1990, which, among other things, prohibits discrimination by public and private entities on the basis of disability in employment, public accommodations, transportation, state and local government services, and in telecommunications.
- D. Title IX of the Education Amendments of 1972, as amended, which, among other things, prohibits discrimination on the basis of gender in education programs and activities receiving or benefiting from federal financial assistance.

- E. The Age Discrimination Act of 1975, as amended, which, among other things, prohibits discrimination on the basis of age in program or activities receiving or benefiting from federal financial assistance.
- F. The Omnibus Budget Reconciliation Act of 1981, which, among other things, prohibits discrimination on the basis of gender or religion in programs and activities receiving or benefiting from federal financial assistance.
- G. Federal: Other applicable regulations including but not limited to OMB Circulars A-87, the Education Department of General Administrative Regulations (EDGAR), the federally approved MRS State Plan and the State Program Regulations at 34 CFR 361.
- H. Title VII of the Civil Rights Act of 1964, as amended, which, among other things, prohibits discrimination with respect to employment, compensation, and terms and conditions of employment on the basis of race, color, religion, gender, or national origin.

The Parties shall comply with all applicable state laws and rules in carrying out the terms of this Agreement, including but not limited to the following:

- A. Persons with Disabilities Civil Rights Act – Act 220 of 1976, defines the civil rights of persons with disabilities; prohibits discriminatory practices, policies, and customs in the exercise of those rights; prescribes penalties and to provide remedies.
- B. Elliot Larsen Civil Rights Act – Act 453 of 1976, defines civil rights; prohibits discriminatory practices, policies, and customs in the exercise of those rights based upon religion, race, color, national origin, age, sex, height, weight, familial status, or marital status; to preserve the confidentiality of records regarding arrest, detention, or other disposition in which a conviction does not result; to prescribe the powers and duties of the civil rights commission and the Department of Civil Rights; provides remedies and penalties; provides for fees; and to repeal certain acts and parts of acts.
- C. All other applicable state or federal laws, regulations, rules or standards that prohibit discrimination on any basis.

X. Safeguarding Information

The Parties shall not use or disclose any confidential or personally identifying information concerning applicants or recipients of services under or incidental to this Agreement for any purpose except as permitted or authorized by law (34 CFR 361.38).

XI. Standard Terms and Conditions

This Agreement contains all the terms and conditions agreed upon by the Parties. There are no provisions, terms, conditions, or obligations other than those contained in this Agreement. This Agreement shall supersede all previous communications, representations, or agreements, either verbal or written between the Parties as to the

subject matter covered in this Agreement. If any terms or provisions of this Agreement are found illegal or unenforceable, the remainder of this Agreement shall remain in full force and effect and the illegal or unenforceable terms or provisions shall be stricken.

Neither Party shall be responsible for the costs or obligations of the other party in carrying out the terms of this Agreement.

XII. Effective Date, Approval, and Execution

This agreement is effective on October 1, 2026.

MRS and the state or local public agency have obtained all necessary approvals to enter into this Agreement and have caused this Agreement to be signed by their respective authorized officers or representatives as set forth below:

Signature



MRS District Representative Signature

Signature



State or Local Public Agency Representative
Signature

Fred Lovejoy

Printed Name of Signatory (all capital letters)

Heather Sneider

Printed Name of Signatory (all capital letters)

District Manager

Title

Director of Transition Services &
Empower U

Title

9/17/26

Date

9/17/26

Date

Sigrid
Adams

MRS Director Signature

Digitally signed by
Sigrid Adams
Date: 2026.09.17
15:34:50 -04'00'

SIGRID ADAMS

Printed Name of Signatory (all capital letters)

Bureau Director

Title

Date

MRS Local Address: 750 Front NW Suite 211 Grand Rapids, MI 49504	State or Local Public Agency Name and Address: Kent Intermediate School District 2930 Knapp NE Grand Rapids, MI 49525
	Name, Title, and Phone Number of State or Local Public Agency Representative: Heather Sneider Director of Transition Services & Empower U (616) 447-2437
	Federal Identification Number: 38-1712500

Agreement #: 2122

MRS District & Site: Grand Rapids

INTERAGENCY CASH TRANSFER AGREEMENT

This Agreement is entered into between the designated State unit and the state or local public agency named below:

DESIGNATED STATE UNIT NAME:

Michigan Rehabilitation Services (MRS)

STATE OR LOCAL PUBLIC AGENCY NAME:

Kent Intermediate School District

AGREEMENT TYPE:

New: ☐

Continuation: ☒

AGREEMENT BEGIN AND END DATE

October 1, 2026, through September 30, 2027

FISCAL YEAR APPROPRIATE TO THIS DOCUMENT:

2027

GRAND TOTAL OF THIS AGREEMENT:

\$68,178

AGREEMENT TITLE:

Kent ISD Project Search

This Interagency Cash Transfer Agreement (Agreement) is created and agreed to by MRS and the state or local public agency designated above (Parties) to enhance and improve the provision of vocational rehabilitation services to individuals who meet the following MRS eligibility criteria, as set forth in 34 CFR 361.42(a)(1):

- (i) A determination by qualified personnel (employed by the designated State unit) that the applicant has a physical or mental impairment.
- (ii) A determination by qualified personnel (employed by the designated State unit) that the applicant's physical or mental impairment constitutes or results in a substantial impediment to employment for the applicant.
- (iii) A determination by a qualified vocational rehabilitation counselor employed by the designated State unit that the applicant requires vocational rehabilitation services to

prepare for, secure, retain, advance in, or regain employment that is consistent with the individual's unique strengths, resources, priorities, concerns, abilities, capabilities, interest, and informed choice.

- (iv) A presumption, in accordance with paragraph (a)(2) of this section, that the applicant can benefit in terms of an employment outcome from the provision of vocational rehabilitation services.

The provision of vocational rehabilitation services through this Agreement must be consistent with the MRS 2024-2028 State Plan, including but not limited to implementation of an Order of Selection for Services (OSS) [34 CFR 361.36(d)(1)]. The requirements specified in the MRS State Plan on file with the United States Department of Education, Rehabilitation Services Administration will apply to all funds associated with this Agreement.

Purpose of this Agreement

The purpose of this Agreement is to set forth the terms and conditions under which the above referenced state or local public agency will provide non-Federal share as an allowable source of match as referenced in Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR 200.

I. Description of the Program

A. Purpose of the Program

1. Purpose Statement

The purpose of this agreement is to provide vocational services leading to a successful employment outcome to youth from the Kent Intermediate School District (KISD). These services will be provided by MRS along with other vocational service providers in the local community. This partnership agreement between KISD and MRS will provide a unique blend of services to those individuals who are seeking to obtain or maintain employment and self-sufficiency while transitioning as youth from the educational system to competitive employment in the adult world. Services will include three work site rotations where students learn valuable positive work behaviors during the school year, and placement and follow along services will be provided following completion of the work site rotations.

2. Target Population

Services will not be extended to or include non-MRS customers.

The target population will be students from the Kent Intermediate School District. Services under this agreement will only be provided to customers who have an open case with MRS.

3. Target Geographic Area

Kent County

4. Outcome Goals

The parties to the agreement have mutually agreed to the following outcome goal: It is anticipated that the activities generated by this agreement will result in approximately 6 students obtaining employment and exiting employed in the competitive labor market.

B. Scope of Vocational Rehabilitation Services to be Provided Under the Program

1. Description of Services

MRS may provide, arrange, or purchase vocational rehabilitation services necessary for determining eligibility, priority for service, and vocational rehabilitation needs.

MRS may provide, arrange or purchase those vocational rehabilitation services related to an Individualized Plan for Employment necessary to assist the individual in preparing for, securing, retaining, or regaining an employment outcome in an integrated setting that is consistent with the individual's strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice.

MRS may provide or arrange for the provision of Pre-employment Transition Services in collaboration with the local educational agencies for all students with disabilities or potentially Eligible students. Activities include Job Exploration Counseling, Work-based Learning Experiences, Counseling on opportunities for Post-secondary educational programs, Workplace Readiness Training, and Instruction in Self-advocacy.

Additionally, the Parties have identified the following VR service(s) as integral to achieving the program outcome goals: N/A

C. Role of Each Participating Agency in the Provision of Services

1. Role of MRS

Fred Lovejoy, District Manager or his designee, will serve as the primary administrative contact for MRS.

To achieve the outcome goals for this program:

a. MRS staff will be responsible for the following:

Determination of eligibility for program services, provision of vocational counseling and guidance and coordination of service provision to assure

appropriate use of agreement funds. MRS will work closely with partner and vendor agencies to assure appropriate services are delivered in a timely manner. MRS staff members will meet on a regular basis with service providers. MRS management will meet on a regular basis with the local agency partner staff assigned to this project

b. Applicable workflow processes include:

1. Conducting outreach efforts and sharing information
2. Coordination of customer referral process with public agency staff
3. Providing information to individuals with disabilities/guardians
4. Gathering completed application and appropriate signed releases
5. Determination of eligibility for MRS services and priority category
6. Following Order of Selection for Services requirements
7. Completion of vocational needs assessment
8. Development of Individualized Plan for Employment (IPE): Outlines the planned activities agreed upon between the customer and MRS in attaining a feasible vocational goal
9. Providing, arranging and/or purchasing individualized services in IPE
10. Assuring that job attained is competitive, integrated and consistent with policy including assuring that case closure is performed within bureau policies and procedures

- c. ☒ Training is not anticipated
☐ Training will be provided in the following area(s):

2. Role of state or local public agency

Heather Sneider, Director of Transition Services & Empower U or their designee, will serve as the primary administrative contact for the state or local public agency.

To achieve the outcome goals for this program:

a. State or local public agency staff will be responsible for the following:

The primary role of the local agency administrative partner staff member will be to work closely with MRS to do joint planning and problem solving throughout the program year and may include meeting with service providers regarding program performance.

Kent ISD staff will work on site providing vocational readiness training to students

b. Applicable workflow processes include: N/A

- c. ☒ Training is not anticipated
☐ Training will be provided in the following area(s):

D. Quality Assurance Activities

1. Data Sharing & Reporting Plan

At a minimum, the Parties have agreed to exchange the following data set(s):

Aggregate data will be compiled regarding number served, number placed into employment and number closed successful; and will be available on a semiannual basis or as needed. This data will be shared through the administrative contacts listed above

The primary administrative contacts or their designees will complete this activity

☐ Monthly ☐ Quarterly ☐ Biannually ☒ Other, please explain:
Semiannually or as determined necessary by both parties

2. Progress Monitoring

The primary administrative contacts or their designees agree to meet

☐ Monthly ☐ Quarterly ☐ Biannually ☒ Other, please explain:

Semiannually or as determined necessary by both parties to review progress toward outcome goals, resolve issues, and ensure the continuity of all Agreement components.

Progress measures are identified in sections I(A)(4) and/or I(D)(1).

3. Program Evaluation

At a minimum, the Parties agree to an annual review of the programs overall impact and outcomes. The primary administrative contacts will complete this activity.

Program evaluation success indicators and measures are identified in sections I(A)(4) and/or I(D)(1). The Parties have agreed to the following additional success indicators: N/A

E. Share of Cost to be Assumed by Each Agency

Agency	Share Type	Share %	Amount
State or Local Public Agency	Non-Federal	27	\$ 18,408
MRS	Federal	73	\$ 49,770
Agreement Grand Total	Combined	100	\$ 68,178

II. Funding Qualifications

Non-Federal share provided under this Agreement will not originate from any other Federal grant or count towards satisfying a matching or cost sharing requirement of

another Federal grant agreement, contract, or any other award of Federal funds. Program income generated or earned as a result of this Agreement cannot count toward satisfying a Federal match or cost sharing requirement.

Program expenditures under this Agreement will be under the control of MRS. All services provided under this Agreement are only available to MRS applicants and eligible individuals.

The entire non-Federal share will be obligated first during the fiscal year in which this Agreement pertains. Any funds remaining after the date identified below may be redirected to the statewide MRS general fund and spent at the discretion of MRS.

Date after which funds may be redirected: August 1, 2027

In the event Federal share is unavailable or unsecured, this Agreement would be deemed null and void.

III. Payment Terms and Conditions

A. Terms of Payment

The state or local public agency agrees to make payment of the non-Federal share based on the schedule below.

This Agreement increases or expands the scope of VR services available to individuals with disabilities. A waiver has been granted by the Rehabilitation Services Administration authorizing this Agreement. Failure to meet non-Federal share obligations by the state or local public agency may result in termination of this Agreement and all associated services.

B. Payment Schedule

Payment Options	Due Date	Amount
First Payment	October 31, 2026	\$9,204
Second Payment	March 31, 2027	\$9,204
Total State or Local Public Agency Share:		\$18,408

IV. Audits and Records

The state or local public agency agrees:

- A. To retain all financial and accounting records related to this Agreement through the term of this Agreement and for four years after the latter of termination, expiration, or final payment under this Agreement or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Contractor must retain the records until all issues are resolved.

- B. To assure state personnel, federal personnel, and personnel authorized by MRS shall have full access to the records during the time the state or local public agency is obligated to retain the records.
- C. At the request of MRS, to provide access to and furnish whatever information is deemed necessary by MRS in order to fully, accurately and timely assess satisfactory performance of the terms and conditions of this Agreement.
- D. At the request of MRS, to permit onsite visits by designated State of Michigan employees or agents to conduct audits or otherwise review books and records for any reason connected with the administration of this Agreement.

V. Dispute Resolution

In the event of a dispute between the Parties concerning the interpretation or implementation of this Agreement, or the provision of services funded under this Agreement, the Parties agree to attempt in good faith to informally resolve the disagreement. To initiate dispute resolution under this section, the state or local public agency shall provide MRS with a written summary of the complaint. The state or local public agency should include the following information in the letter of the complaint: name and address of the person MRS should contact regarding the complaint, identification of the specific provision of this Agreement or its attachment in dispute and all documentation in support of the position. The following summarizes the dispute resolution process:

A. Step One, Informal

The Parties will meet to discuss the nature of the dispute and to discuss appropriate solutions pertaining to this Agreement. This must occur within fifteen (15) business days, from the date of receipt of the complaint or such additional time as the Parties agree in writing.

B. Step Two, Formal

If the informal dispute resolution process is unsuccessful, the appropriate MRS District Manager, Division Director and the administrative head of the state or local public agency shall meet within fifteen (15) business days of the first meeting (or such additional time as the Parties agree in writing) to review the efforts at resolution and to continue working at resolving the dispute(s). The Parties shall use their best efforts to identify in writing all disputed issues, the respective party's proposed resolution and any agreed upon resolutions relative to the issues identified (Written Summary).

C. Step Three, Formal

If the dispute(s) cannot be resolved at Step Two, the Parties shall, within seven (7) days following the meeting in B (unless extended in writing by the Parties), above, provide the MRS Director with the Written Summary and meet with the MRS Director or his or her designee to discuss the complaint. The MRS Director or designee will

provide the Parties with a final written resolution within thirty (30) days of this meeting. The action of the MRS Director or designee is final and binding on the Parties.

VI. Mutual Drafting

Both Parties contributed equally to the drafting and negotiation of this Agreement. As such, the Parties agree that, in the event of a dispute, the provisions of the Agreement shall not be strictly construed against any Party as the drafter of this Agreement. The Parties acknowledge that they have had the opportunity to have their respective attorneys review and approve this Agreement as to its form and effect.

VII. Renegotiation or Modification

To be effective, any modifications or amendments to this Agreement must be in writing and signed by the Parties.

VIII. Cancellation

MRS or the state or local public agency, with or without cause, may cancel this Agreement upon no less than thirty (30) days written notice. If this Agreement is terminated prior to the end of the fiscal year, the unobligated non-Federal share will be returned to the state or local public agency within 30 days of the effective termination date. To terminate, the written notification must be sent by certified mail with return receipt requested to all signatories prior to August 1st of the current fiscal year.

This Agreement will end on the later of the specified termination date or 30 days after receipt of request for termination.

IX. Governing Statutes

The Parties shall comply with all applicable federal laws and regulations in carrying out the terms of this Agreement, including but not limited to the following:

- A. Title VI of the Civil Rights Act of 1964, as amended, which, among other things, prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving or benefiting from federal financial assistance.
- B. Section 504 of the Rehabilitation Act of 1973, as amended, which, among other things, prohibits discrimination on the basis of disability in programs and activities receiving or benefiting from federal financial assistance.
- C. Americans with Disabilities Act of 1990, which, among other things, prohibits discrimination by public and private entities on the basis of disability in employment, public accommodations, transportation, state and local government services, and in telecommunications.
- D. Title IX of the Education Amendments of 1972, as amended, which, among other things, prohibits discrimination on the basis of gender in education programs and activities receiving or benefiting from federal financial assistance.

- E. The Age Discrimination Act of 1975, as amended, which, among other things, prohibits discrimination on the basis of age in program or activities receiving or benefiting from federal financial assistance.
- F. The Omnibus Budget Reconciliation Act of 1981, which, among other things, prohibits discrimination on the basis of gender or religion in programs and activities receiving or benefiting from federal financial assistance.
- G. Federal: Other applicable regulations including but not limited to OMB Circulars A-87, the Education Department of General Administrative Regulations (EDGAR), the federally approved MRS State Plan and the State Program Regulations at 34 CFR 361.
- H. Title VII of the Civil Rights Act of 1964, as amended, which, among other things, prohibits discrimination with respect to employment, compensation, and terms and conditions of employment on the basis of race, color, religion, gender, or national origin.

The Parties shall comply with all applicable state laws and rules in carrying out the terms of this Agreement, including but not limited to the following:

- A. Persons with Disabilities Civil Rights Act – Act 220 of 1976, defines the civil rights of persons with disabilities; prohibits discriminatory practices, policies, and customs in the exercise of those rights; prescribes penalties and to provide remedies.
- B. Elliot Larsen Civil Rights Act – Act 453 of 1976, defines civil rights; prohibits discriminatory practices, policies, and customs in the exercise of those rights based upon religion, race, color, national origin, age, sex, height, weight, familial status, or marital status; to preserve the confidentiality of records regarding arrest, detention, or other disposition in which a conviction does not result; to prescribe the powers and duties of the civil rights commission and the Department of Civil Rights; provides remedies and penalties; provides for fees; and to repeal certain acts and parts of acts.
- C. All other applicable state or federal laws, regulations, rules or standards that prohibit discrimination on any basis.

X. Safeguarding Information

The Parties shall not use or disclose any confidential or personally identifying information concerning applicants or recipients of services under or incidental to this Agreement for any purpose except as permitted or authorized by law (34 CFR 361.38).

XI. Standard Terms and Conditions

This Agreement contains all the terms and conditions agreed upon by the Parties. There are no provisions, terms, conditions, or obligations other than those contained in this Agreement. This Agreement shall supersede all previous communications,

representations, or agreements, either verbal or written between the Parties as to the subject matter covered in this Agreement. If any terms or provisions of this Agreement are found illegal or unenforceable, the remainder of this Agreement shall remain in full force and effect and the illegal or unenforceable terms or provisions shall be stricken.

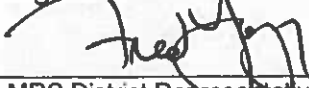
Neither Party shall be responsible for the costs or obligations of the other party in carrying out the terms of this Agreement.

XII. Effective Date, Approval, and Execution

This agreement is effective on October 1, 2026.

MRS and the state or local public agency have obtained all necessary approvals to enter into this Agreement and have caused this Agreement to be signed by their respective authorized officers or representatives as set forth below:

Signature



MRS District Representative Signature

Fred Lovejoy

Printed Name of Signatory (all capital letters)

District Manager

Title

9/17/26

Date

Sigrid Adams

Digitally signed by Sigrid
Adams
Date: 2026.09.17 15:33:52
-04'00'

MRS Director Signature

SIGRID ADAMS

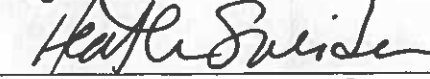
Printed Name of Signatory (all capital letters)

Bureau Director

Title

Date

Signature



State or Local Public Agency Representative
Signature

Heather Sneider

Printed Name of Signatory (all capital letters)

Director of Transition Services &
Empower U

Title

9/17/26

Date

MRS Local Address: 750 Front NW Suite 211 Grand Rapids, MI 49504	State or Local Public Agency Name and Address: Kent Intermediate School District 2930 Knapp NE Grand Rapids, MI 49525
	Name, Title, and Phone Number of State or Local Public Agency Representative: Heather Sneider Director of Transition Services & Empower U (616) 447-2437
	Federal Identification Number: 38-1712500