



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM**

TO: Frieda Moore, Clerk
Members of the Board

THROUGH: Dr. Caitlin Santos, Superintendent 

THROUGH: Megan Williams, Finance Director 

FROM: Reginald Santos, Director Information Technology 

DATE: October 1, 2026

SUBJECT: Purchases of Over \$50K -
Software Subscription Renewal

Memo No: SB27-054
(Informational Item)

NSBSD Policy Manual:

BP 3300 Expenditures/Expending Authority: The Superintendent or designee may purchase supplies, materials, and equipment in accordance with the law. The Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

BP 3310, Purchasing Procedures: The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with the law. The Superintendent or designee may issue and sign purchase orders.

BP 3311, Bids: The District shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the District to do so. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$50,000 or greater must be approved by the School Board.

BP 3440, Inventories: The Superintendent or designee shall provide for the proper control and conservation of district property.

2025-2029 NSBSD STRATEGIC PLAN

Financial & Operational Stewardship:

Goal 7: Standardize high-functioning, efficient, student-focused operations.

Issue Summary:

For the October 2026 Board report, Information Technology presents six software, equipment, and professional service purchases over \$10,000, totaling \$222,571.94. These purchases maintain essential district services, support teaching and learning across all sites, and restore reliable telephone communications following the cybersecurity incident.



Background

AK Educational Resource Center / SERRC — \$15,065.40

Provides E-rate application and Alaska broadband assistance grant application services to support district connectivity funding.

BP 3311 sole-source justification

Continuing these specialized application services preserves coordination of district funding submissions. Changing providers would require transfer and review of application records, additional staff labor and training, and could disrupt filing schedules. This is the continuity and total-cost basis for the sole-source justification; it does not establish that no other qualified provider exists.

Alignment with NSBSD Strategic Plan and Pedagogy.

Goal 7: Specialized application support helps sustain affordable connectivity and directs district resources toward student services. Culturally Responsive Instruction: Reliable broadband supports access to digital learning resources across village schools and the sharing of locally relevant instructional materials.

Resilio — \$15,454.16

Renews the existing Resilio software used for file synchronization between all district sites. This is renewal of an established platform, rather than a new software purchase.

BP 3311 sole-source justification

Continuing Resilio preserves existing synchronization workflows and configurations. Moving to another platform would require migration, configuration, staff training, and additional IT labor, increasing total cost and disrupting daily operations and file availability.

Alignment with NSBSD Strategic Plan and Pedagogy.

Goal 7: Renewal protects the existing investment and maintains efficient file distribution across sites. Culturally Responsive Instruction and Staff Support: Consistent access to shared curriculum and locally developed materials supports lesson planning and collaboration among educators.

Bridge Data Solutions — \$97,557.50

Reseller for the 36-month Cisco Collaboration Flex Plan renewal and modification to Cisco Webex Calling, quote Q260915BC-1c. This continues the existing Cisco subscription while moving call control from district-hosted infrastructure to Cisco's cloud.

BP 3311 sole-source justification

The cybersecurity incident made the on-premises calling system unavailable. Limited Cisco trial licenses enabled service restoration. Continuing Cisco preserves existing phones, voice gateways, telephone numbers, and staff expertise. Changing manufacturers would add equipment, engineering, implementation, training, and labor costs and delay emergency communications. The supporting justification identifies NASPO ValuePoint competitively solicited cooperative pricing through Bridge Data Solutions.

Alignment with NSBSD Strategic Plan and Pedagogy.

Goal 7: Cloud calling improves service resiliency and reduces locally maintained server infrastructure. Family & Community Collaboration and Student Social & Emotional Wellbeing:





Reliable telephone service supports family engagement, school coordination, and safe learning environments.

OETC — \$41,950.88

Reseller for renewal of existing Microsoft 365 licenses, supporting district productivity, email, document creation, and collaboration. This is a license renewal, rather than a new platform purchase.

BP 3311 sole-source justification

Renewing Microsoft 365 maintains the district's established accounts, files, and workflows. Switching platforms would require data migration, integration changes, staff training, and additional IT labor, increasing total cost and disrupting daily instructional and administrative operations. OETC supplies the renewal; this rationale supports retaining Microsoft 365 without asserting exclusive reseller status.

Alignment with NSBSD Strategic Plan and Pedagogy.

Goal 7: Renewal maintains established district services and protects prior investment. Culturally Responsive Instruction and Staff Support: Familiar document and collaboration tools support lesson preparation, feedback, student work, and educator collaboration.

CMS Communications — \$11,094.00

Purchase of 24 Cisco MPP 8841 IP phones and 10 Cisco 8875 phones for emergency restoration of Webex Calling telephone service. This is an equipment purchase, rather than a software renewal.

BP 3311 sole-source justification

The CMS justification documents an immediate shortage of compatible phones after loss of the Cisco Unified Communications environment. CMS had the required equipment in stock and could ship overnight to Utqiagvik. Delaying for additional quotations would prolong inadequate telephone service. The emergency sole-source basis is immediate availability, delivery capability, and compatibility with the district's Cisco recovery deployment.

Alignment with NSBSD Strategic Plan and Pedagogy.

Goal 7: Compatible equipment restores operations quickly and avoids unnecessary platform replacement. Family & Community Collaboration and Student Social & Emotional Wellbeing: Working school phones support parent communication, emergency coordination, and safe learning environments.

SHI — \$41,450.00

Reseller for renewal of the existing Veeam Data Platform used for data backup and recovery. This maintains an established recovery platform, rather than acquiring new software.

BP 3311 sole-source justification

Continuing Veeam preserves existing backup and recovery workflows. Replacing the platform would require migration, reconfiguration, recovery validation, staff training, and additional labor, increasing total cost and creating disruption or gaps in recovery readiness. SHI supplies the renewal; this rationale supports retaining Veeam without asserting exclusive reseller status.

Alignment with NSBSD Strategic Plan and Pedagogy.





Goal 7: Renewal protects district data and supports service continuity. Culturally Responsive Instruction and Staff Support: Recoverable instructional files and supporting systems help educators resume teaching and retain curriculum and student learning materials after an outage.

Funding Sources and Purchase Amounts

IT has sufficient budget for all purchases. Software renewals are charged to Purchased Services (100.200.355.000.440); CMS phones to Supplies (100.200.355.000.450); and SERRC services to Professional Contracted Services (100.200.355.000.410).

Account Code	Purchase Amount
100.200.355.000.410	SERRC — \$15,065.40
100.200.355.000.440	Resilio — \$15,454.16
100.200.355.000.440	Bridge Data — \$97,557.50
100.200.355.000.440	OETC — \$41,950.88
100.200.355.000.450	CMS — \$11,094.00
100.200.355.000.440	SHI — \$41,450.00

Total purchase amount: \$222,571.94

Grant Funds:

No grant funds are associated with funding the attached renewal quotes.

Compliance with BP 3311:

The individual justifications above document continuity, total cost of ownership, compatibility, and emergency restoration needs. Resilio, Microsoft 365, and Veeam continue existing platforms; Cisco is an early renewal and modification of the existing subscription. Replacing platforms would add training and labor costs and disrupt daily operations. The Bridge Data supporting document also identifies competitively solicited NASPO ValuePoint cooperative pricing. CMS documents the urgent availability and delivery basis for emergency procurement.

Proposed Motion:

No motion is required. This is an informational Item, as the purchase of supplies, materials, and equipment is within the discretion of the Superintendent or designee.

Signature: 
[Reginald Santos \(Oct 7, 2026 16:50:39 AKDT\)](#)
Email: reginald.santos@nsbsd.org

Signature: 
[Megan Williams \(Oct 7, 2026 16:46:27 AKDT\)](#)
Email: megan.williams@nsbsd.org

Signature: 
[Caitlin Santos \(Oct 7, 2026 21:23:11 EDT\)](#)
Email: Caitlin.Santos@nsbsd.org

