



NOTICE OF BARGAINING UNIT CHANGE PER BUREAU OF MEDIATION (BMS) UNIT CLARIFICATION ORDER

October 21, 2026

This notice is to inform the Board of Education of a change in the bargaining unit representation of the positions listed below, pursuant to a Unit Clarification Order issued by the Minnesota Bureau of Mediation Services (BMS), Case No. 27PCL0171:

- Administrative Assistant to the Director of Facilities and Safety, and Food Services
- Administrative Assistant to the Superintendent, School Board, and Director of Teaching and Learning
- Accounts Payable/Receivable Clerk

The Unit Clarification proceeding was initiated through a joint petition submitted by Hastings Public Schools and the Hastings Educational Secretaries' Association (HESA). The parties jointly requested that BMS clarify the appropriate bargaining unit placement of these positions.

Following its review, BMS issued a Unit Clarification Order directing that the three positions, currently not part of an organized bargaining group and covered under the Unaffiliated Terms and Conditions, be moved to the Hastings Educational Secretaries' Association (HESA) bargaining unit.

Accordingly, effective as provided in the BMS Unit Clarification Order, dated September 28, 2026, these positions will be included in the HESA bargaining unit.

The terms and conditions of employment for these positions will be determined as a part of the ratification of the 2026-2028 HESA Master Contract.

This notice is provided to the Board for informational purposes and to formally document the change in bargaining unit representation resulting from BMS Case No. 27PCL0171.

Submitted by: Cathy Moen, Director of Human Resources