



3205 US-23 South
Alpena, MI 49707
Ph: 989-356-6375
Fax: 989-354-8286

September 14, 2026

Mr. Dave Guthrie
Alpena County
720 W Chisholm St
Alpena, MI 49707

Re: Sunken Lake Park

Dear Mr. Guthrie,

Huron has enjoyed working with Alpena County to successfully bring the Sunken Lake Spark Grant project construction phase to a close, we are currently working on the project closeout phase.

The Sunken Lake Park project originally included the following improvements:

1. Access Pathway 6' wide or more
2. Trail 8' wide of more
3. Boating/Conie/Kayak Launch or Ramp
4. Parking – Gravel/Crushed Stone w/ Accessible Parking
5. Gazebo Pavilion/Shade Structure
6. Play Equipment (including safety surfacing)
7. Exercise Stations
8. Site Amenities (Benches, Picnic Tables, Trash Bins, Signage, ect)
9. Beach/Shoreline Improvements
10. Campground Improvements
11. Play Equipment (including safety surfacing)

During the course of the project, as various required improvements were completed under budget Huron worked with the County and MDNR to reallocate the remaining funds to complete the additional improvements:

- A. Electrical Upgrades to the Park
- B. Additional Trail Signing
- C. Viewing/Fishing Platform
- D. Placement of millings on the park roads
- E. Concrete slabs for ADA access
- F. HMA surfacing of the ADA trail
- G. Embankment and slope flattening of lakeside sites
- H. Campground site layout
- I. Campground maps detailing improvements and amenities



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The original Spark Grant awarded amount was \$473,700. Huron worked closely with the MDNR and the Parks Commission during grant implementation to move the grant category amounts within the project to maximize the usage of the funds. This created additional grant oversight requirements.

- Huron’s original fees were anticipated to be \$47,889.48
- There was an additional \$21,900 of grants savings that were repurposed to complete the survey and design work for additional improvement items C, H, & I. This amount also includes time for grant administration and closeout.

Taking all costs for park improvements into to account, including Huron fees, total improvement cost to Sunken Lake Park is \$10,464.62 is 2.2% above the awarded Spark Grant funds.

The most recent Invoice #8665 (\$21,900) includes the items listed above, as well as fees for the Subconsultant to complete design of the Viewing/Fishing Platform. These additional fees include the following time:

Classification	Hours	Hourly Rate	Total	Description
Professional Engineer	45.75	\$125.00	\$5,718.75	Project Administration
Professional Engineer	27.25	\$125.00	\$3,406.25	Project Closeout
Professional Surveyor	25.50	\$125.00	\$3,187.50	Layout and Survey
Staff Engineer	7.00	\$100.00	\$700.00	Project Photos
Staff Surveyor	6.25	\$90.00	\$562.50	Topographic Survey
Staff Surveyor II	8.00	\$100.00	\$800.00	Topographic Survey
Sub-Consultant			\$7,525.00	Platform Design
Total Fees			\$21,900.00	

Please let me know if you have any questions.

Sincerely,
Huron Engineering and Surveying, Inc.


Rebecca Rivard, P.E.
Project Engineer



Huron Engineering and Surveying, Inc.

3205 US 23 South
Alpena, MI 49707

Invoice

Invoice #: 8665

Invoice Date: 8/14/2026

P.O. Number:

Bill To:

Alpena County Commissioners
Lynn Bunting
720 West Chisholm Street
Alpena, MI 49707

For services rendered through
August 2, 2026

Project: 24.043 Sunken Lake Park Spark Grant

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Total Contract	Percent Complete	Amount Invoiced
21,900.00	100.00%	21,900.00
Total		\$21,900.00
Previously Invoiced		\$0.00
Contract Remaining		\$0.00
Amount Due This Invoice		\$21,900.00

09-03-2026
Due to

Outstanding Invoices		
No.	Date	Amount
8473	5/21/26	\$2,717.25
8569	6/08/26	\$2,325.00

Payable upon receipt. Please include invoice number with your payment. Thank you.