

PERSONNEL COMMITTEE
MEETING MINUTES
Tuesday, October 6, 2026
Howard Male Conference Room

The Personnel Committee met on Tuesday, October 6, 2026, at 10:00 a.m. in the Howard Male Conference Room.

COMMISSIONERS PRESENT: Brenda Fournier, Chair
Todd Britton
John Kozlowski

OTHERS PRESENT: Jesse Osmer, County Administrator
Amanda Repke, Chief Deputy Treasurer
Sheriff Erik Smith

CALL TO ORDER

Chair Fournier called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ADOPT AGENDA

Chair Fournier presented the agenda for approval. Moved by Commissioner Kozlowski and supported by Commissioner Britton to adopt the agenda as presented. Motion carried.

PUBLIC COMMENT

None.

OSHA TRAINING FOR MAINTENANCE EMPLOYEES

County Administrator Jesse Osmer reported that the grounds and maintenance team has not gone through any OSHA training in quite some time. The Maintenance Superintendent and Assistant Superintendent will go through one training course, and staff will go through separate training. After speaking with Commissioner Konarzewski, they can arrange for an OSHA representative to visit the airport and county sites to inform us about what we need to correct without getting written up. The educational line item will be utilized for the training. Commissioner Britton reported the college also offers training and will pass along the information the next time he receives notification.

POOL DIRECTOR JOB DESCRIPTION

Administrator Osmer presented an updated job description for the Alpena County Plaza Pool Director for review.

Moved by Commissioner Kozlowski and supported by Commissioner Britton to approve the updated job description for the Alpena County Plaza Pool Director as presented. Motion carried.

ACTION ITEM #1: The Committee recommends approval of the updated job description for the Alpena County Plaza Pool Director as presented.

PAYROLL ADJUSTMENT DISCUSSION

Administrator Osmer reported that most of the union negotiations are wrapping up and presented a memo regarding payroll adjustments for non-union employees for consideration mainly focusing on department heads and chief deputies. Commissioner Britton requested more information regarding history of previous payroll adjustments.

Moved by Commissioner Britton and supported by Commissioner Kozlowski to table payroll adjustments pending further information. Motion carried.

CLOSED SESSION

The Committee went into closed session at 10:07 a.m. for discussion on a union contract and a personnel issue. Session was opened at 10:35 a.m. Roll call was taken. All committee members present.

DEPUTY CONTRACT

Moved by Commissioner Britton and supported by Commissioner Kozlowski to approve the terms and conditions of the deputy's contract as presented. Roll call vote was taken: AYES: Commissioners Britton, Kozlowski, and Fournier. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends approval of the Michigan Fraternal Order of Police Labor Council representing Full Time Road Patrol Deputies contract as presented.

ADJOURNMENT

Moved by Commissioner Britton and supported by Commissioner Kozlowski to adjourn the meeting. Motion carried. The meeting adjourned at 10:36 a.m.

Brenda Fournier, Chair

kvm