



STEAMBOAT SPRINGS SCHOOL DISTRICT RE-2 BOARD OF EDUCATION WORK SESSION

Minutes
September 28, 2026
4:30 pm

Board Members present: Kevin Callahan, Lara Craig, Leah Helme, Kim Lemmer, Jane Toothaker

District Staff present: Superintendent Kristin Drury and Executive Admin Deb Ginesta

1. Work Session - Call to Order

Kevin Callahan called the work session to order at 4:28 pm.

2. Work Session

Strategic Plan Initial Discussion - Spark & Compass - Cheri Wrench, Susan Meek, and Brett Miles

- Presentation is included in Boardbook for review
- 4 phases over a 9 month process
- Will have a page on the District website dedicated to the process and the plan
- Process will include surveys and focus groups; very important for student, parent, and community participation
- Phase 2 - Focus Groups & Interviews - November
- Phase 3 -Strategic Direction - will be a 2 day event with a committee of 35-40 members in January
- Survey - Will include Finance facts in the question; budget will be the biggest burden over the next 5 years; survey will be available to complete for about 6 weeks

Board Self Assessment

- Google Form is included in Boardbook for review
- Board reviewed the results of the assessment and discussed policies that received a rating of 3 and below
- Leah Helme - Will contact CASB to ask about Board training for Robert's Rules of Order
- Board members should have a one on one conversation with the superintendent about any concerns; superintendent should contact board members if she has heard anything of concern in the communityOctober 5 at 3:15 at Soda Creek Elementary - Jane Toothaker and Kim Lemmer
- November 4 at 3:15 pm at Strawberry Park Elementary - Jane Toothaker & Leah Helme
- December 9 at 4:30 pm at Off the Beaten Path Bookstore - Jane Toothaker & Leah Helme
- February 3 at 3:15 pm at Sleeping Giant School - Kevin Callahan & Lara Craig
- March 3 at 11:30 am at Off the Beaten Path Bookstore - Lara Craig & Leah Helme
- April 7 at 3:15 pm at Steamboat Springs Middle School - Leah Helme & Kim Lemmer
- May 5 at 3:15 pm at Steamboat Springs High School - Lara Craig & Kevin Callahan
- May 5 at 3:15 pm at Yampa Valley High School - Leah Helme & Jane Toothaker
- Kim Lemmer & Leah Helme will work on creating a Google Form that will provide a communication process for board members to share reports from meetings they attend

Board Chats

Board FY27 Calendar Events

- PDF version of the document is included in Boardbook for review
- Live document shared with Board - Leah and Deb will add to the document as needed
- Board Policy Monitoring - Summit has a form they use; What do we want policy monitoring to look like? Can monitoring reports be consent agenda items? Jane Toothaker will review examples and create a document for the Board to consider

District Plan Update - Superintendent Kristin Drury

- Superintendent Drury has shared a working document with the Board that represents the District's current Strategic Plan and who is doing what and how are we monitoring
- Document shares different aspects of District work by category
- Document will be updated by cabinet members as the year progresses

3. Work Session Adjourn

The Steamboat Springs School District RE-2 Board of Education work session adjourned at 7:00 pm.

Board of Education Work Session minutes for September 28, 2026 are submitted by: Deb Ginesta, SSSD Administrative Assistant and Secretary to the Board of Education.

Minutes approved by the Board on October 12, 2026:



Lara Craig, Vice President