

**Naming of College
District Facilities**

The Board has sole authority to name facilities for the College District. Facilities shall include all structures, including new buildings and existing unnamed buildings, as well as streets, walkways, fields, and other areas of the College District. The Board shall take into consideration names of individuals who provide financial support to the institution, individuals with distinguished service to the institution, and names descriptive of the purpose of the facility or historical or geographic nature of the area. Recommendations for naming facilities shall be brought to the Program and Policy Committee for initial consideration and recommendation to the Board.

The naming of facilities shall meet the following criteria:

1. A historic building shall be one that has been declared historic by the state of Texas or has been included in the national historic registry. The naming of historic buildings or rooms within an historic building must:
 - a. Be merit-based; and
 - b. Include a financial donation.
2. A new building shall be one that is one to five years old, and a current building shall be one that is six years old or older. The naming of new or current buildings, including rooms within new or current buildings, shall require a financial donation.
3. The naming of streets, walkways, fields, and other areas of the College District shall be based on merit and financial donation.

Donations shall be nonrefundable as they relate to the naming of facilities. The Board reserves the right to remove the name of a building or facility.

**Plaques on New or
Remodeled College
District Facilities**

Any plaque to be placed on the new or remodeled facility shall include the following information:

- The name of the College District and the name of the facility;
- The date the Board approved the construction of the facility or the remodeling of the facility and the date of the facility's dedication or re-dedication;
- The names of the Board officers and members as of the date the Board approved the construction or remodeling of the facility and the names of Board officers and members as of the date of the facility's dedication or re-dedication;
- The name of the College President as of the date the Board approved the construction or remodeling of the facility and the

name of the College President as of the date of the facility's dedication or re-dedication;

- Architectural firm(s) responsible for the final design of the facility;
- Construction firm(s) responsible for the substantial and final completion of the facility; and
- Additional information as identified by the Board.

The Board shall provide the final review and approval for all plaques placed on new or remodeled facilities.

All facilities will showcase the original plaques alongside new plaques for newly constructed or remodeled facilities, placed in a location recommended by the College President and approved by the Board.