

JOSEPH CITY UNIFIED SCHOOL DISTRICT NO. 2 GOVERNING BOARD

RESOLUTION NO. 2026-27-__ DELEGATING PURCHASING APPROVAL TO THE SUPERINTENDENT

WHEREAS, the Governing Board is adopting Policy DJ, Purchasing Ethics, and Regulation DJ-R, which sets out when the District may provide food and beverages and at what rates; and

WHEREAS, on September 15, 2026 the Board held Policy DJ out of concern that, as written, every District food and beverage purchase would need Board approval in advance, and on September 18, 2026 directed that approval rest with the Superintendent inside written limits; and

WHEREAS, Policy DJE, Bidding and Purchasing Procedures, adopted September 15, 2026, places purchases under \$15,000 at the Superintendent's discretion, requires three written quotations from \$15,000 to under \$100,000, and requires sealed bids with Board action above \$100,000; and

WHEREAS, A.R.S. 15-321 and 15-341 permit the Board to delegate administrative authority to the Superintendent while the Board keeps final responsibility;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Joseph City Unified School District No. 2:

1. Authorizes the Superintendent, or a designee named in writing, to approve on the Board's behalf any purchase that is (a) within the adopted budget, (b) less than \$100,000, and (c) made in compliance with Policy DJE, Regulation DJE-R, and the School District Procurement Rules.
2. Authorizes the Superintendent, or a designee named in writing, to approve food and beverages at District events, official school functions, and trainings described in Regulation DJ-R, at the State of Arizona Accounting Manual (SAAM) rates DJ-R adopts, without advance Board action on each event.
3. Keeps with the Board: any purchase of \$100,000 or more requiring sealed bids or proposals; any purchase from a Governing Board member, which under A.R.S. 38-503 and Policy DJE requires Board approval recorded in the minutes; any contract longer than five years; and any expenditure outside the adopted budget.
4. Directs that every purchase approved under this resolution appear on the expense vouchers presented to the Board for ratification at the next regular meeting, and that food and beverage purchases under paragraph 2 be identifiable on those vouchers.
5. This delegation takes effect on adoption and continues until amended or rescinded by the Board. The Board shall review it each July with the budget.

ADOPTED this 13th day of October, 2026, by the Governing Board of Joseph City Unified School District No. 2.

President Clerk