

FACILITY / TRANSPORTATION COMMITTEE MEETING

October 8, 2026 @ 4:32 PM

Minutes

1. **Call to Order/Pledge of Allegiance/Roll Present:** Desha Wear, Jane Willenborg, Kelsey Baker, Andy Johnson, Todd Thoele and Kayla Blair
2. **Recognition of Visitors and Opportunity for Public Comment - None**
3. **Facilities**
 - A. **Southside Portable Classrooms Discussion**
 - Need to look into purchasing this unit and keeping them indefinitely.
 - Seek guidance from the City on how to go about doing this.
 - B. **In-house labor projects: (Todd Thoele shared the updates)**
 - **West Side Fence update** - completed last Fall 2025
 - **Pond fence project at Central Grade School update** - completed Fall 2025.
 - **Warehouse gate** - completed Winter 2026.
 - **Southside Fence** - Completed Summer 2026 - badge readers will be installed soon(paid for by School Maintenance Grant 2026 and O&M budget).
 - **Auditorium Chairs** - Completed Summer 2026
 - **EHS Shot Put and Discus Area** - new concrete, etc was installed summer 2026
 - **ELC Awning** - Old was torn down and new one installed summer 2026
 - **9 Square at Central** - new area was updated summer 2026
 - C. **Next steps for board of education on facility plan (discussion)**
 - School Maintenance Grant for FY27 will be the expense of the upgrades / maintenance to the HS track to the tune of \$125,000.00 (estimate).
 - Provide the board members with the project proposal / application at the 10.19.26 board meeting for action.
 - D. **EJHS HVAC issues**
 - No issues at this time but as we transition into the Winter months that is when most of our issues arise.
 - E. **Maintenance / Warehouse Position**
 - Administration will provide the board members with a plan to move forward with potentially seeking to hire on maintenance staff members and to share the warehouse responsibilities with someone besides the maintenance potential hire.
 - F. **Other**
 - Could we look into alternative surfacing to replace the black rubber on our playgrounds. (Request from a board member.)

4. **Transportation**

A. Transportation updates:

I. Staffing

- Introduced Kayla Blair to our committee board members and Andy shared that she is doing a really good job!!
- Currently utilizing 21 drivers and 6 of those are subs daily.
 - Need more drivers - full time, part time and subs
 - Need more bus aides

II. Bus / district vehicle rotation

- We are still looking for 2 additional activity buses. Midwest Bus has 2 YELLOW activity buses, but no WHITE. White activity buses are over a year out to purchase.

III. Routing software usage, etc

- Kayla is working diligently with Drew on learning this software when time permits. It took Drew Deters two years living in it to understand it the way he does now.

IV. Other

5. **Other**

A. Financial status of O & M and Transportation Budget

- Transportation current Fund Balance: \$4,585,529.81
 - Projected ending fund balance: \$5,468,946, gain of \$597,229
- O& M current Fund Balance: -\$328,163.95
 - Projected ending fund balance: \$853,854, gain of \$17,323

6. **Recommendations from committee for board action at upcoming board meetings**

- Kelsey Baker will look into getting information to the board about potentially purchasing two activity buses.

7. **Adjourn 5:45 pm**

Date of Minutes: **Tuesday, October 8, 2026**

Date of Approval: _____

President

Secretary