

MCCALL-DONNELLY JT. SCHOOL DISTRICT NO. 421
BOARD OF TRUSTEES
Special Meeting Minutes

LOCATION: McCall-Donnelly School District Boardroom, 299 S. 3rd Street, McCall, ID 83638

DATE: Tuesday, October 6, 2026

TIME: 5:30 PM

1. Called to Order @ 5:36pm

2. Pledge of Allegiance

3. Appointing an Interim Superintendent (ACTION ITEM)

McCall-Donnelly School District Policy 4025 authorizes the Superintendent to appoint temporary replacements to perform administrative duties during emergencies, workload fluctuations, employee absences, or special projects of short-term duration, provided the temporary appointment does not exceed five (5) consecutive days. Temporary appointments extending beyond five (5) consecutive days require Board action.

Superintendent Thomas appointed Payette Lakes Middle School Principal Jacob Olsen to serve as Superintendent during his absence. Because the anticipated absence will extend beyond five (5) consecutive days, Board action is required to continue the temporary appointment.

Trustee McGeorge moved to appoint Jacob Olson as the interim superintendent to expire no later than the November 2026 regular board meeting while Superintendent Thomas is out of the office. Trustee Zeydel seconded the motion. In a voice vote, all vote aye, and the motion carried.

4. Superintendent Search Process (ACTION ITEM) - 5

Superintendent Tim Thomas provided notice to the Board that he will not be pursuing an extension of his current contract which concludes in June of 2027. The board reviewed the job description, search options, salary comparisons, and alignment with the strategic plan.

Staff was directed to update superintendent job description to include the changes captured by the board clerk during the meeting for an official decision at the Regular October 12th board meeting.

5. Human Resources Specialist Job Description (ACTION ITEM) - 4

At the September 14, 2026, Board meeting, the board approved the creation of the Human Resources Specialist Position. The creation of the job description and decision of the reporting structure for the position are required before moving forward with posting the position. The board discussed the reporting structure, impact on board governance, and the importance of following process and policy.

The board determined additional research was needed before making a decision on the Human Resources Specialist job description. Trustee Zeydel and Trustee Miller will meet with staff members to gather more information on how the Human Resources Specialist position can best benefit the district as a whole.

6. Executive Session (ACTION ITEM) - 74-206(1)(B) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Trustee McGeorge moved to enter executive session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent, or public school student at 7:36pm. Trustee Miller seconded the motion. In a roll call vote, Trustee Miller, Trustee McGeorge, Trustee Zeydel, and Trustee Wright all voted aye and the motion carried.

7. Return to Open Session (ACTION ITEM)

Trustee McGeorge moved to return to open session at 8:25pm. Trustee Miller seconded the motion. In a roll call vote, Trustee Zeydel, Trustee Miller, Trustee McGeorge, and Trustee Wright voted aye, and

the motion carried.

8. **Adjourned @ 8:26pm.**

DRAFT