

ALPENA COUNTY CENTRAL DISPATCH COMMITTEE
MEETING MINUTES

Thursday, September 17, 2026 – 2:30 p.m.

The Alpena County Central Dispatch Committee met on Thursday, September 17, 2026, at 2:30 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT:

Chair – Alpena County Commissioner	Todd Britton
Alpena County Commissioner	Lucille Bray
Alpena County Central Dispatch Director	Kim Elkie
Alpena County Emergency Manager	J.P. Ritter
Alpena Central Dispatch Lead Dispatcher	Rory Sherwood
Alpena County Sheriff	Erik Smith
MSP Alpena Post Commander	Anthony Utt
EMS Providers' Representative	Andy Marceau
Alpena City Police Chief	Eric Hamp
Alpena County Fire Representative	Tim Baker
City of Alpena Elected Official Representative	Danny Mitchell
District Health Department #4 Representative	Katie Detgen
NEMMCA & MyMichigan Representative	Nick Harrison

OTHERS PRESENT:

Alpena City Fire Deputy Chief	Tyler Suszek
MDOT	Eric Precord
The Salvation Army	Mjr. Prezza Morrison
The Salvation Army	Connie Johnsen

MEMBERS ABSENT:

Alpena County 911 Data Officer	Alysse Susan - excused
Michigan Township Association Representative	Dan Hibner - excused
Community Member-At-Large	Edna Sorensen

Chairman Britton called the meeting to order at 2:30 p.m.

APPROVE THE AGENDA: Motion to approve the agenda was made by Andy Marceau with supported from Eric Hamp. Motion carried.

APPROVE MINUTES: Motion was made by Katie Detgen with support from Rory Sherwood to approve the minutes from the Central Dispatch Committee meeting held July 16, 2026. Motion carried.

INFORMATION ITEM: Discussion was held regarding pending updates to the existing dispatch EMS response priorities. As there is no policy specifically stating Priority 1, Priority 2 and Priority 3 EMS responses, no policy changes will need to be accomplished for this update. The Committee will be informed when this update has been completed; no Committee action will be necessary. Nick Harrison, Andy Marceau and Rory Sherwood are involved in this project.

INFORMATION ITEM: Discussion was held regarding the following dispatch policies: I-02 Must Know Information, I-09 Animal Control Officer Policy, I-27 Interpreter Services Procedure, II-09 NMMATF Mutual Aid Requests Policy, II-12 Law Enforcement Information Network (LEIN) Policy,, II-14 Misc. Conditions – Issues Policy, II-17 Sheriff’s Office After-Hours Call-Out Policy, II-21 Security Cameras Policy, III-3 General Radio Procedures, IV-13 ALS Standby Policy and IV-15 Acute Care Center (ACC) Trailer Dispatch Policy.

Motion was made by Andy Marceau with support from Rory Sherwood to approve the following actions: Approve as presented I-02 Must Know Information, I-27 Interpreter Services Procedure, II-09 NMMATF Mutual Aid Requests Policy, II-12 Law Enforcement Information Network (LEIN) Policy, II-14 Misc. Conditions – Issues Policy, II-17 Sheriff’s Office After-Hours Call-Out Policy, II-21 Security Cameras Policy and IV-13 ALS Standby Policy; approve as amended III-03 General Radio Procedures; table I-09 Animal Control Officer Policy; delete IV-15 Acute Care Center (ACC) Trailer Dispatch Policy. Motion carried.

ACTION ITEM #1: The Committee recommends to approve the following actions: Approve as presented I-02 Must Know Information, I-27 Interpreter Services Procedure, II-09 NMMATF Mutual Aid Requests Policy, II-12 Law Enforcement Information Network (LEIN) Policy, II-14 Misc. Conditions – Issues Policy, II-17 Sheriff’s Office After-Hours Call-Out Policy, II-21 Security Cameras Policy and IV-13 ALS Standby Policy; approve as amended III-03 General Radio Procedures; table I-09 Animal Control Officer Policy; delete IV-15 Acute Care Center (ACC) Trailer Dispatch Policy.

INFORMATION ITEM: Director Elkie advised the committee that over the past almost-five years all dispatch policies have been reviewed/updated and approved with the exception of the Animal Control Officer Policy (tabled at this meeting) and the Snow Rescue Policy (pending a complete rewrite). She thanked the committee for their commitment to this important task. There are new policies to be generated and existing policies will be brought forth as updates are needed, so the policy work will continue.

Motion to adjourn was made by Katie Detgen and supported by Rory Sherwood. The meeting adjourned at 2:50 p.m.

Todd Britton, Chair

Kim Elkie, Director, Central Dispatch

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