

Palos Heights School District 128
12809 South McVicker
Palos Heights, IL 60463

BMO HARRIS CENTRAL N.A.
ROSELLE, ILLINOIS
70-1558/719
VOID AFTER 90 DAYS

No.

044121

EXPENSE
1118

DATE
12/18/2024
CHECK AMOUNT
\$1,035.00

PAY ***One Thousand Thirty Five and 00/100 Dollars***

TO DOCUSIGN, INC.
THE P.O.BOX 735445
ORDER DALLAS, TX 75373-5445
OF

James J. Bell

⑈044121⑈ ⑆071915580⑆ 04⑈297⑈761⑈9⑈

Palos Heights School District 128

Palos Heights, IL 60463

1369	DOCUSIGN, INC.	1118	12/18/2024		44121
Vendor	Vendor Name	Voucher	Date	Account Number	Check Number

PO Number	Invoice	Amount
0	111100418510	1,035.00

TOTAL:

\$1,035.00



DocuSign, Inc.

INVOICE

Invoice #: 111100418510
Invoice Date: 10-Nov-2024
Payment Terms: Net 30
Due Date: 10-Dec-2024
Account Number: 44709

Bill To: Palos Heights School District 128
Janet Davis
jdavis@palos128.org
12809 S McVickers Ave
Palos Heights, IL, 60463-2351
United States

Ship To: Palos Heights School District 128
Janet Davis
jdavis@palos128.org
12809 S McVickers Ave
Palos Heights, IL, 60463-2351
United States

PO Number	Quote Number	Description	Service Period	Quantity	Subtotal	Tax Rate	Tax Amount	Line Total
	Q-01632659	eSignature Standard Edition - Envelope Subs.	10-Nov-24 to 09-Nov-25	300	900.00	9.00	0.00	900.00
	Q-01632659	Premier Support - eSign	10-Nov-24 to 09-Nov-25	1	135.00	9.00	0.00	135.00

SubTotal 1,035.00
Tax Total* 0.00
Total 1,035.00
Currency USD

TRANSACTIONS ASSOCIATED TO THIS INVOICE

Adjustments 0.00
Credits 0.00
Tax Credits 0.00
Payments 0.00
Invoice Balance 1,035.00

Remittance slips can be emailed to remittance@docuSign.com

Tax*-Taxation based on 'Ship To' address information.

If you are tax exempt and have not provided your tax exempt documentation to DocuSign, please send required tax exemption documents to taxexempt@docuSign.com

For additional information, including answers to frequently asked billing questions, please visit our Billing Support site at: <https://www.docuSign.com/support>

PLEASE REMIT TO BANKING INFORMATION BELOW:

Please remit electronic payments to:

Account Name: DocuSign, Inc
Bank Name: JPMorgan Chase
Bank Address: New York, NY 10017
ACH Routing #: 322271627
Wire Routing #: 021000021
Account #: 623675136
SWIFT: CHASUS33

Please remit checks to:

DOCUSIGN INC Lockbox
P.O. Box 735445
Dallas, TX 75373-5445

For Courier Deposits (Fed EX, UPS, etc.):

DOCUSIGN INC Lockbox
JPMorgan Chase (TX1-0029)
Attn: DOCUSIGN INC Lockbox 735445
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

Rec'd 11/10/24

10526603104600050000



Docusign, Inc.
221 Main Street, Suite 1550
San Francisco, CA 94105

Offer Valid Through: Nov 10,
2024
Prepared By: Finn Butler
Quote Number: Q-01632659

ORDER FORM

Address Information

Bill To:
Palos Heights School District 128
12809 S McVickers Ave,
Palos Heights, IL, 60463-2351
United States

Ship To:
Palos Heights School District 128
12809 S McVickers Ave,
Palos Heights, IL, 60463-2351
United States

Billing Contact Name:
Janet Davis
Billing Email Address:
jdavis@palos128.org
Billing Phone:
(708) 597-9040

Shipping Contact Name:
Janet Davis
Shipping Email Address:
jdavis@palos128.org
Shipping Phone:
(708) 597-9040

Order Details

Order Start Date: Nov 10, 2024
Order End Date: Nov 9, 2025
Billing Frequency: Annual

Payment Method: Check
Payment Terms: Net 30
Currency: USD

Products

Product Name	Subscription No.	Start Date	End Date	Quantity	Net Price
eSignature Standard Edition - Envelope Subs.	SUB-2755693-1	Nov 10, 2024	Nov 9, 2025	300	\$900.00
Premier Support - eSign	SUB-2755693-1	Nov 10, 2024	Nov 9, 2025	1	\$135.00

Grand Total: \$1,035.00

Product Details

eSignature Envelope Allowance: 300

Overage/Usage Fees

D.P. 10/21/24 10.5.2660.310.4620.05.00.00

eSignature Standard Edition - Envelope Subs. (Per Transaction): \$4.00

Order Special Terms

Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: <https://www.docusign.com/legal/terms-and-conditions/msa/pub-sec> and the applicable Service Schedule(s) and Attachments for the Docusign Services described herein available online at <https://www.docusign.com/legal/terms-and-conditions/msa-service-schedules>.

Billing Information

Prices shown above do not include any sales, use, value added (VAT), goods and services (GST), and/or any other similar taxes, duties, levies and or charges of any nature that might be imposed or required to be collected (collectively "taxes") by Docusign. Any such taxes are the responsibility of the Customer and will appear on the final invoice(s), as applicable. Taxes are calculated based on the ship-to location listed on your order form.

Invoice(s) for this order will be emailed automatically from invoicing@erp.docusign.com.

Please make sure this email address is on an approved setting or safe senders list, so notifications do not go to a junk folder or get caught in a spam filter.

For U.S. Customers

Is the contracting entity exempt from sales tax?

Please select Yes or No: ☒ Yes

If yes, please send the required tax exemption documents immediately to taxexempt@docusign.com.

For Non U.S. Customers

Verify that the VAT, GST, TIN, or similar tax identification number below is correct, or provide the correct number to your Docusign contact. If the VAT, GST, or TIN identification number is not populated below, it will be assumed that you are not a VAT/GST registered taxpayer.

VAT, GST, TIN or similar tax identification number:

For other tax exemption requests, please email the applicable tax exemption documentation to taxexempt@docusign.com.

Purchase Order Information

Is a Purchase Order ("PO") required for the purchase or payment of the products on this Order Form?

Please select: ☒ Yes No

By marking "No", Customer agrees to process payment for any invoices issued pursuant to this Order Form without a PO Number.

If yes, please complete the following information, and attach your PO (if available), and the invoice will be issued referencing such PO Number:

PO Number:

Please attach PO Attachment here:

If "Yes" is marked, but a PO Number is not provided or a PO document is not attached, then Customer agrees to provide the PO information or PO document to DocuSign at its earliest convenience by sending to POSubmission@docusign.com referencing this Quote Number, but agrees to still process payment per the agreed upon terms.

If Customer has attached a PO (or other document) to this Order Form, Customer acknowledges and agrees that any additional or conflicting terms appearing in such PO (or any other document) are invalid.

By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

Customer

Signature:

Signed by:

Dee Potempa

8EFA14D213BA4A4...

Name:

Dee Potempa

Job Title:

Director of Student Services

Date:

October 21, 2024

Docusign,

Inc.

Signature:

Name:

AOA

Job Title:

Date:



Janet Davis <jdavis@palos128.org>

Invoice 111100418510 is attached

1 message

Docusign Billing Department <Invoicing@erp.docusign.com>

Sun, Nov 10, 2024 at 9:01 AM

Reply-To: noreply@docusign.com

To: jdavis@palos128.org

Dear Janet Davis

Thank you for choosing Docusign. This is an automated message containing your latest invoice.

Invoice Number: 111100418510**Due Date:** 10-Dec-24**Amount:** USD 1,035.00**Balance:** USD 1,035.00

Should you have any queries, please go to our support site to view guidance and FAQs. To access the site click
<https://support.docusign.com>

To submit tax exemption forms, purchase order information or billing queries, please submit a case by logging into our secure support site.

Log into Docusign Support

This is an outgoing email account only, please do not reply to this message.
DocuSign, Inc.

**111100418510_20241110150115_1.pdf**

13K

