



To: Superintendent of Schools & District 128 Board of Education
From: Bryan Neubacher, Director of Buildings and Grounds
Re: Recommendation for the Sale of District Equipment (2008 Ford F-250 & 1988 Utility Trailer)
Date: October 14, 2026

EXECUTIVE SUMMARY

The Department of Buildings and Grounds respectfully requests board authorization to declare a **2008 Ford F-250 pickup truck** and a **1988 utility trailer** as surplus equipment. Both assets have reached the end of their useful operating lifespans, and their ongoing maintenance costs exceed their operational utility.

Approving this recommendation will allow the department to sell these assets to SN Landscaping, eliminate ongoing liability, and return net revenue to the district's Operations & Maintenance (O&M) fund.

EQUIPMENT OVERVIEW & ANALYSIS

Asset Description	Asset ID / VIN	Current Mileage / Condition	Estimated Market Value	Primary Usage
2008 Ford F-250	1FTNF21508 ED97363	Average miles for age. All city driving, which is harder on the vehicle / Mechanical Wear	\$3,500 – \$6,000	District maintenance, groundskeeping, light hauling
1988 Utility Trailer	TD41239	38 Years Old / Heavy Corrosion	\$500 – \$1,200	Mower & equipment transport

RATIONALE FOR DISPOSAL

1. Financial Considerations & Diminishing Returns:

The 2008 Ford F-250 requires increasingly frequent engine and drivetrain maintenance. The projected cost of upcoming required repairs exceeds the vehicle's fair market value. The 1988 utility trailer requires structural frame welding and complete axle/brake overhauls that are financially unfeasible relative to its value.

2. Safety & Operational Efficiency:

With the Ram van we purchased, we no longer use the pickup truck. The van is a safer vehicle and more reliable than the pickup truck. The trailer has not been used in years and needs proper maintenance to be safe.



3. **Liability Mitigation:**

Retaining obsolete vehicles and transport equipment increases safety risks and the district's potential liability. Declaring these items surplus ensures they are removed from active operations responsibly and in compliance with regulations.

PROPOSED DISPOSAL METHOD & FUND ALLOCATION

Upon approval by the Board of Education:

- **Sale Method:** The assets will be sold to SN Landscaping.
- **Terms:** All property will be sold strictly "**As-Is, Where-Is**" with no warranties implied or expressed.
- **Proceeds:** The district will deposit all net proceeds from the sale into the Operations & Maintenance fund.

RECOMMENDATION & REQUESTED ACTION

It is recommended that the Board of Education approve the following motion at the upcoming meeting:

"Move to declare the 2008 Ford F-250 and 1988 utility trailer as surplus equipment, and authorize the Director of Buildings and Grounds to sell equipment to SN Landscaping for the price of \$4,000."

Respectfully submitted,

Bryan Neubacher
Director of Buildings and Grounds