

Delano School District Extended field trip request form

1. Name of sponsoring person:
Megan Vargo
1. Name of school activity or class:
Varsity softball
1. Proposed dates of trip:
5/7/2027-5/8/2027
1. Brief description of proposed trip:
Travel to Mankato, MN for softball tournament
1. Educational objectives of the proposed trip:
 - Team bonding
 - Play competition outside of the metro area that we would otherwise not have the opportunity to play
1. How will the money be raised to finance the trip? Include proposed fundraising projects and the amount to be raised.
 - Fundraising opportunities completed throughout the year (Legion Omelet Breakfast, Heggie's Pizza, 4th of July volunteering, etc.)
 - Softball booster funds
7. Itemize the full cost to students:
None, cost covered through fundraising and booster funds
8. List travel and lodging arrangements:
Bus transportation and hotel near fields
9. List itinerary (include dates):
 - 5/7 – travel to ~~Morris~~ ^{Mankato} after school, play scheduled game (1) (no missed class time)
 - 5/8 – play scheduled games (2), travel home after games
10. List chaperones and any special security provisions:
4-5 coaches
11. Project the number of students who will not be able to go on the trip due to time and/or cost:
None, no cost to student-athletes and no school missed

12. Have alternative opportunities in the metro and surrounding area been explored?
This is a very well-run tournament with good competition, and is held where the state tournament would be played
13. Do the dates of the proposed trip conflict with any school time or community activities?
No
14. What arrangements will be made with parents in case of emergency-health, family, discipline, etc.?
- Follow normal team traveling procedures
- List of all parent/guardian contact information and list of student-athlete health concerns collected before trip
- Emergency action plan

Recommendation

Kate Egan

Date

9/8/26

Signature

(building principal)

(Superintendent)

(School Board Chair)