Regular Meeting

Wednesday, October 7, 2026 6:00 PM
Board of Education Office, 321 E Main St, Chanute, KS 66720

Attendance Taken at 6:00 PM.

Cassie Cleaver:	Present
Steven Cunningham:	Present
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Present
Derek Waggoner:	Absent
Jennifer Zywietz:	Present

I. Call to Order

II. Silent Roll Call

III. Approve Agenda
I move to approve the agenda. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Yea
Derek Waggoner:	Absent
Jennifer Zywietz:	Yea

Yea: 4, Nay: 0, Absent: 3

IV. Chanute Unified School District 413 Strategic Plan

V. Student Recognition **SS2**

VI. Staff Recognition **RR**

VII. Open Forum **SS2**

VIII. Consent Agenda

A. Approve Minutes

B. Approve Payment of Bills
I move to approve the consent agenda. This motion, made by Jennifer Zywietz and seconded by Bri Leroy, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Yea

		Derek Waggoner: Absent	
		Jennifer Zywietz: Yea	
		Yea: 4, Nay: 0, Absent: 3	
	C.	Accept a donation in the amount of $100 from Jamie Ortiz, $50 to be spent by Mrs. Seibel and $50 to be spent by Mrs. LeRoy	
	D.	Accept an anonymous donation in the amount of $150 for the Peacemaker Awards at Chanute Middle School	
	E.	Declare 20 filing cabinets and 100 metal chairs as surplus and provide proper disposal	
IX.	Items removed from Consent Agenda		
X.	Building Administration/Student Reports		
	A.	Blue Comet Pride Songtale Project at Chanute Elementary School	Mendy Burnett
	B.	PD-Connection of writing to LETRS	Brooke Wire
XI.	Reports by Administrators		
	A.	Director of Teaching and Learning	
		1. Post-Secondary Data (Internships, College Credits)	Tyler Applegate
	B.	Superintendent's Report	Matt Koester
XII.	ANW Special Education Cooperative Board Meeting Report **SS1**		
XIII.	Unfinished Business		
XIV.	New Business		
	A.	Request to name the clothing closet at CHS as a memorial	
	B.	Purchase of Autonomous Sweeper and Scrubber from Purozone I more to approve the purchase of the equipment from Purozone for a total of $73,728.20. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.	
		Cassie Cleaver: Yea	
		Steven Cunningham: Yea	
		Heather Guernsey: Absent	
		Dr. Bruce Lee: Absent	
		Bri Leroy: Yea	
		Derek Waggoner: Absent	
		Jennifer Zywietz: Yea	
		Yea: 4, Nay: 0, Absent: 3	
XV.	Board Member Comments		
XVI.	Closed executive session to discuss confidential student information,		

pursuant to the exception relating to actions adversely or favorable affecting a student under KOMA.
I move to go into Closed executive session to discuss confidential student information, pursuant to the exception relating to actions adversely or favorable affecting a student under KOMA, inviting Superintendent Koester and Director Applegate, and return to open session in this room at 7:58pm. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Yea
Derek Waggoner:	Absent
Jennifer Zywietz:	Yea

Yea: 4, Nay: 0, Absent: 3

XVII. Reconvene to open meeting to take actions desired/necessary

XVIII. Closed executive session to discuss an individual employee’s performance pursuant to the non-elected personnel exception under KOMA.
I move to go into closed executive session to discuss an individual employee's performance pursuant to non-elected personnel exception under KOMA, return to open session in this room at 8:11 pm. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Yea
Derek Waggoner:	Absent
Jennifer Zywietz:	Yea

Yea: 4, Nay: 0, Absent: 3

XIX. Reconvene to open meeting to take desired/necessary options

XX. Closed executive session to discuss compensation and benefits of classified employee pursuant to non-elected personnel exception under KOMA.

I move to go into closed executive session to discuss compensation and benefits of administrative and classified

employees pursuant to the non-elected personnel exception under KOMA, inviting Superintendent Koester and Director Applegate and return to open session in this room at 8:28 pm. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Yea
Derek Waggoner:	Absent
Jennifer Zywietz:	Yea

Yea: 4, Nay: 0, Absent: 3

XXI. Reconvene to open meeting to take actions desired/necessary

XXII. Closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to the non-elected personnel exception under KOMA. **RR** I move to go into closed executive session to discuss resignations/retirements/employments/transfers of non-elected personnel pursuant to non-elected personnel exception under KOMA, inviting Superintendent Koester and Director Applegate, and return to open session in this room at 8:35 pm. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Yea
Derek Waggoner:	Absent
Jennifer Zywietz:	Yea

Yea: 4, Nay: 0, Absent: 3

XXIII. Reconvene to open meeting to take actions desired/necessary
I move to approve the personnel report as presented in the agenda. This motion, made by Jennifer Zywietz and seconded by Bri Leroy, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent

Bri Leroy:	Yea
Derek Waggoner:	Absent
Jennifer Zywietz:	Yea

Yea: 4, Nay: 0, Absent: 3

XXIV. Adjournment

I move to adjourn. This motion, made by Bri Leroy and seconded by Jennifer Zywietz, Carried.

Cassie Cleaver:	Yea
Steven Cunningham:	Yea
Heather Guernsey:	Absent
Dr. Bruce Lee:	Absent
Bri Leroy:	Yea
Derek Waggoner:	Absent
Jennifer Zywietz:	Yea

Yea: 4, Nay: 0, Absent: 3

SIGNED : _____

Board Clerk

APPROVED:

SIGNED : _____

Board President