

**City of Stewartville
City Council Regular Meeting Minutes
Stewartville City Hall
September 22, 2026**

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER - Mayor King called the meeting to order on September 8, 2026 at 6:00pm.

Present: King, Anderson, Arndt, Beyer & Oeltjen

Also Present: City Administrator Schimmel, Public Works Director Hale, City Engineer Olberholte, Library Director Deprey and City Clerk Jefferson

III. APPROVAL OF AGENDA

Motion made by Anderson, second by Oeltjen to approve the agenda. Unanimously approved.

IV. APPROVAL OF COUNCIL MEETING MINUTES

Motion made by Beyer, second by Anderson to approve the regular meeting minutes of September 8, 2026. Unanimously approved.

V. FINANCE AND BUDGET - Hale informed the Council of a missed payment to Nicole Pierson and requested that the payment be added to Accounts Payable.

Motion made by Arndt, second by Beyer to approve the Accounts Payable listing. Unanimously approved.

Motion made by Beyer, seconded by Arndt, to include the missed payment to Nicole Pierson in Accounts Payable. Unanimously approved.

VI. MOTIONS AND GENERAL BUSINESS

- A. **Land Purchase** - The City has been working with Dairyland Power and People's Energy to plan for an additional electrical substation to improve power distribution and reliability in Stewartville and the surrounding area. A proposed two-acre site on the recently acquired NE city property (formerly Beach Farms) was reviewed at the recent budget work session. Dairyland Power has presented an Option to Purchase at a fair market value, which staff is recommending for approval to support improved commercial and residential power reliability. Discussion took place on the driveway and on-site buildings.

Motion made by Beyer, second by Anderson to approve the option to purchase from Dairyland Power. Unanimously approved.

- B. **Personnel Policy Update** - Council discussed a proposed amendment to the Personnel Policy to allow employees, in preparation for retirement, to roll over unused PTO into either a 457 Governmental Plan & Trust with MissionSquare or a Health Care Savings Plan (HCSP) account through the Minnesota State Retirement System (MSRS). The existing provision allowing employees to use all or a portion of their PTO balance prior to their final day of employment will remain unchanged.

Motion made by Beyer, second by Anderson to adopt the updated language in Resolution 78-14, A Resolution Establishing a Personnel Policy for the City of Stewartville. Unanimously approved.

- C. **Highway 30 Project** - MnDOT requested a resolution authorizing the City of Stewartville to execute a Detour Agreement providing reimbursement for road life consumed and maintenance costs associated with the temporary Trunk Highway 30 detour using 4th Street Southeast and 5th Avenue Southeast. Discussion took place on the determination of road life.

Motion made by Beyer, seconded by Oeltjen, to approve Resolution 2026-16, a resolution authorizing the City of Stewartville to enter into MnDOT Agreement No. 1062132 with the State of Minnesota Department of Transportation. Unanimously approved.

- D. **2027 CIP Project** - Olberholte updated the Council on the feasibility study, which has been completed and will be presented at the next Council meeting. She explained that staff plans to apply for grant funding for the project; however, the grant timeline would delay bidding until spring, with construction potentially beginning in June. Council discussed the options of moving forward in 2027, applying for the grant and bidding in 2027, or postponing the project until 2028. The grant would be available for projects completed between 2027 and 2029. Council discussed the potential benefits of postponing the project, including completing the project in one construction season and potentially receiving more favorable bids. Council agreed to move the CIP project to 2028 and pursue grant funding. City staff was directed to present options for a potential 2027 project.

VII. MAYOR, STAFF, AND CONSULTANTS REPORTS

A. MAYOR'S REPORT-

- Sympathy to the families of Harvey Holtan
- Stop out to the Stewartville Lion's Club all-you-can-eat waffle breakfast at the American Legion Saturday, September 26th from 8:30am - 12:00pm
- Stewie Cruisers last car show is Friday, September 25th
- Stewartville Fire Fighters benefit breakfast is Sunday, October 4th from 8:00am - 12:00pm
- Stewartville Homecoming! Get ready for a fun-filled week of festivities and tiger pride. The homecoming parade is Friday at 5:00pm followed by the Tigers football game against Winona at 7:00pm.

B. CITY ADMINISTRATOR'S REPORT -

- Schimmel informed the Council that the City would be looking into adding an additional emergency siren to the system, which would be located on the northwest side of town. Schimmel also noted that City staff have been working with UofM Extension on a

housing study.

C. FINANCE OFFICER'S REPORT

- No Report

D. PUBLIC WORKS DIRECTOR'S REPORT -

- Hale informed the Council that Public Works has been working to address issues at the pool and has identified problems with the drain lines. Hale noted that the issues would likely be resolved by spring.

E. CITY ENGINEER'S REPORT -

- Olberholte updated the Council on the progress of the traffic signals at the north intersection across from Kwik Trip. She noted that progress is being made, but the project is awaiting delivery of the poles and mast arms. She stated that completion is anticipated by the end of the year, but the project could extend into next year. She also noted that weather conditions could affect final installation, as winter weather may create safety concerns during the installation of the new traffic signals.

F. LIBRARY DIRECTOR'S REPORT -

- Deprey updated the Council on the progress of the Library project. He noted that recent rain has caused wet conditions on-site, particularly in the parking lot. He also noted that he has been working on developing a meeting room policy, as the Library intends to make the space available for public use.

G. FIRE CHIEF'S REPORT

- No Report

H. POOL DIRECTOR'S REPORT

- No Report

VIII. COMMITTEE, COMMISSIONS, AND BOARD REPORTS

- A. CHAMBER OF COMMERCE: No Report
- B. EDA/HRA - Minutes of September 15, 2026
- C. FINANCE - No Report
- D. LIBRARY - Minutes of September 15, 2026
- E. PARK BOARD - Minutes of September 14, 2026
- F. PERSONNEL - No Report
- G. PLANNING AND ZONING - No Report
- H. PUBLIC SAFETY - No Report
- I. PUBLIC WORKS - No Report
- J. RAEDI - No Report
- K. ROCOG - No Report
- L. TRANSIT ADVISORY COMMITTEE - No Report

IX. COMMUNICATIONS - None

X. OPEN MIC - None

XI. ADJOURN -

Motion by Anderson , second by Oeltjen to adjourn. Unanimously approved.

Respectfully submitted,

*Cassandra Jefferson
City Clerk*