



BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday, September 23, 2026 at 6:00 pm
Regular Finance and Operations Committee Meeting Minutes

The Bristol Board of Education Regular Finance and Operations Committee Meeting was held on Wednesday, September 23, 2026 at 6:00 pm in the Bristol Board of Education Auditorium located at 129 Church Street and via Zoom Meeting Platform.

Present: Vice-Chair Jennifer Tagariello, Commissioners; Kara Ledger, Robert Parenti, Thomas Hick and Chair Shelby Pons

Also Present: Iris White, Superintendent, Mary Hawk, Deputy Superintendent, Jodi Bond, Director of Finance, Dr. Amy Martino, Director of Pupil Services, Joseph Grabowski, Chief Talent Officer, and Jeff Telke, Supervisor of IT

1. Call to Order - Pledge of Allegiance

Vice-Chair Jennifer Tagariello called meeting to order at 6:00 p.m. and asked the audience to stand for the Pledge of Allegiance

2. Approval of Minutes

2.1 Regular Finance and Operations Committee Meeting Minutes - August 12, 2026

Vice-Chair Jennifer Tagariello called for a motion to approve the August 12, 2026 Regular Finance and Operations Committee Meeting Minute as written. The motion was made by Shelby Pons and seconded by Robert Parenti.

The Finance and Operations Committee voted 2-2 to approve the August 12, 2026, regular meeting minutes as written, with Vice Chair Jennifer Tagariello and Commissioner Thomas Hick abstaining. The motion passed.

3. Public Comment

No public comment at this time.

4. 2027 Budget Update through August 31, 2026

Jodi Bond presented the 2027 Budget Update Through August 31, 2026, reporting that actual expenditures totaled \$8,504,664 and encumbrances totaled \$86,311,226 through August 31, 2026, leaving an available balance of \$54,009,996.

No questions and discussion followed regarding the report.

5. Cafeteria Report

Jodi Bond presented the 2027 Cafeteria Report, reporting that, pending June and July federal and state reimbursements, the cafeteria snapshot reflects a surplus of \$95,414, which will be fully expended in FY 2027. She also reported that 3,795 breakfasts and 4,250 lunches were served to students in August.

No questions and discussion followed regarding the report.

6. Appropriation transfers over \$10,000

Jodi Bond reported the following 2027 Appropriation Transfers:

- \$45,000 was reallocated from Athletics Liability Insurance to fund middle school athletics traveling medical kits, high school athletic supplies, police monitoring for athletics events, and portable restrooms at athletics fields.
- \$10,000 was reallocated within the Music budget from field trips to equipment and uniforms.

No questions and discussion followed regarding the report.

7. Pupil Personnel Services Report

Dr. Amy Martino provided a Pupil Personnel Services Report enrollment and services within the district. As of September 1, 2026, 1,754 of the 7,815 enrolled Bristol Public Schools students were identified as requiring Special Education programming, representing 22.4% of the total student population.

The Board was informed that 123 students with disabilities required out-of-district placements at private special education school programs, while an additional 88 students received special education programming services at other public out-of-district schools, including magnet schools.

Dr. Martino also reported that during the month of August 2026, 45 of the 214 newly registered students 40% were identified at the time of registration as requiring Special Education programming and services. Of those newly registered students, two required placement in an out-of-district special education school program.

In addition, the Board received an update regarding emergency response activity during the month of August. There was (1) call to 211 and (0) calls to 911.

Dr. Martino provided an update on the Pupil Personnel Services monthly budget, as of September 1, 2026, all represented budget lines for the four primary budget drivers are fully available, with the exception of Private Placement Tuition, where expenditures have begun. Encumbrances have not yet been fully processed for the 2026–2027 school year. Each account will continue to be monitored as encumbrances are entered.

No questions and discussions followed regarding the report.

8. Student Activity Accounts

Jodi Bond presented the 2027 Activity Accounts and reported the following balances as of August 31, 2026:

- BCHS School Account: Beginning balance of \$150,500.95; expenditures of \$4,253.57; revenue of \$173.30; ending balance of \$146,420.68.
- BCHS Athletics: Beginning balance of \$46,347.32; expenditures of \$16,848.40; revenue of \$26,804.40; ending balance of \$56,303.32. Of this balance, \$38,699.77 represents gate fee income and dues and fees, with the remaining balance from fundraising. A total of \$34,000 is proposed as a donation toward the BC Press Box Project.
- BEHS School Account: Beginning balance of \$137,632.69; expenditures of \$2,113.20; revenue of \$9,432.36; ending balance of \$144,951.85.
- BEHS Athletics: Beginning balance of \$32,503.75; expenditures of \$3,287.00; revenue of \$26,847.00; ending balance of \$56,063.75. Of this balance, \$5,591.30 represents gate fee income and \$20,500 is budgeted for dues and fees, with the remaining balance from fundraising.

Questions and discussion followed the report about the donation towards the BC Press Box project.

9. Old Business

9.1 Finance Dashboard

Jeff Telke, Supervisor of IT, presented a status update on the Financial Dashboard. Mr. Telke explained that the dashboard is currently in development and highlighted its customizable capabilities, which allow for the display of both comprehensive district-wide and specific departmental budget data.

Mr. Telke provided access to the Financial Dashboard to each member present at the meeting, allowing members to access and review account information based on data as of August 31, 2026.

Questions and discussion followed the tutorial regarding the City Finance rollout date, data object terminology and descriptions, and budget pace indicator graphs.

10. New Business

10.1 Donation from the BCHS Athletics Activities account to the BCHS Press Box project

Jodi Bond presented the Donation from the BCHS Athletics Activities account to the BCHS Press Box project. The Press Box account had a balance of \$150,000.00 with \$30,000 in expenditures leaving a balance of \$113,150.00. The donations from BCHS Athletics Activities account to the BCHS Press Box project would be a total of \$34,000.00.

Vice-Chair Jennifer Tagariello called for a motion to approve the donation of \$34,000 from the BCHS Athletics Activities account to the BCHS Press Box project.

The motion was made by Jennifer Tagariello and seconded by Robert Parenti.

The Finance and Operations Committee voted 3-0 to approve the donation of \$34,000 from the BCHS Athletics Activities account to the BCHS Press Box project. Motion carries.

No questions and discussions followed.

11. Adjournment

Vice-Chair Jennifer Tagariello called for a motion with there being no other business before the committee, the Finance and Operations Committee Meeting should be adjourned. ***Meeting adjourned. (6:39 p.m.)***

Respectfully Submitted,

A handwritten signature in cursive script, reading "Sydney Molina".

Sydney Molina
Recording Secretary
Bristol Board of Education