

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Presentation of Budget Amendments for September 2026

Justification Statement: Presentation for your review and acceptance of Budget Amendments for the month of September 2026

Purpose of Agenda Item: ☒ Information ☐ Discussion ☒ Action
Item Type: ☐ Curriculum & Instruction ☐ Human Resources ☒ Business Services

Staff Responsible: Cristina Pulley, Chief Financial Officer

Signature of Requester(s) *Cristina Pulley*

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

Presentation of Budget Amendments for September 2026

RECOMMENDATION: Administration recommends approval of Budget Amendments for the month of September 2026

PRIOR BOARD ACTION: AWARDED: AWARDED AMOUNT:

AMOUNT(S): N/A

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:
Financial Services Department

CONSEQUENCES OF NON-APPROVAL:
N/A

IMPLEMENTATION TIMELINE:
N/A

ATTACHMENT(S): ✓ Budget Amendments Memo





FINANCIAL SERVICES

CANUTILLO A Premier District

TO: Board of Trustees
Dr. Josue Borrego, Superintendent

FROM: Cristina Pulley, Chief Financial Officer

DATE: October 5, 2026

SUBJECT: Budget Amendments for September 2026

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration
All Expenses

BC #348753 -This amendment will re-allocate funds for Liability Insurance to the proper functions and provide funding from the net savings realized on insurance premiums for emergency repairs to the Central Office backflow.

Budget Account Number		Current Budget	Change	Amended Budget
199.36.6429.00.999.91	Insurance	\$ 20,000	\$ (2,348)	\$ 17,652
199.51.6429.00.999.99	Insurance	\$ 635,000	\$ (87,775)	\$ 547,225
199.34.6429.00.999.99	Insurance	\$ 120,000	\$ 36,316	\$ 156,316
199.41.6429.00.727.99	Insurance-Error & Omissions	\$ 44,500	\$ 14,183	\$ 58,683
199.51.6299.00.915.99	Misc Contracted Service	\$ 190,800	\$ 39,624	\$ 230,424

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El Paso, TX 79932

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canutillo-isd.org

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For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

SIGNATURE CERTIFICATE



REFERENCE NUMBER
AF31E8F9-DEF2-41E0-8B83-9102E2B02AE5

TRANSACTION DETAILS

Reference Number
AF31E8F9-DEF2-41E0-8B83-9102E2B02AE5

Transaction Type
Signature Request

Sent At
10/05/2026 06:03:52 PM EDT

Executed At
10/05/2026 06:08:02 PM EDT

Identity Method
email

Distribution Method
email

Signed Checksum
ac5a18f1b26e4795294f61cfa9c526196769290ebdb19ad7e09c64417959af67

Signer Sequencing
Disabled

Document Passcode
Disabled

eIDAS Authentication
Disabled

DOCUMENT DETAILS

Document Name
Executive Summary - Budget Amendments Sep 2026

Filename
Executive_Summary_-_Budget_Amendments_Sep_2026.pdf

Pages
2 pages

Content Type
application/pdf

File Size
405 KB

Original Checksum
e87c63d81f9943170d03bb755683ea0ec3a1cd4e9622e0481527cbd97226bd09

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Cristina Pulley	Status signed	Viewed At 10/05/2026 06:07:18 PM EDT
Email cpulley@canutillo-isd.org	Multi-factor Digital Fingerprint Checksum 2a67ff23b583d3400a0aea0f5e71690729869afe9cc5e8380ec677477442fea4	Identity Authenticated At 10/05/2026 06:08:02 PM EDT
Components 1	IP Address 70.125.228.98	Signed At 10/05/2026 06:08:02 PM EDT
	Device Chrome via Windows	
	Typed Signature 	
	Signature Reference ID 12FA31E0	

AUDITS

TIMESTAMP	AUDIT
10/05/2026 06:03:52 PM EDT	CISD Finance Department (finance@canutillo-isd.org) created document 'Executive_Summary_-_Budget_Amendments_Sep_2026.pdf' on Chrome via Windows from 70.125.228.98.
10/05/2026 06:03:52 PM EDT	Cristina Pulley (cpulley@canutillo-isd.org) was emailed a link to sign.
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