



Memo

To: Mayor and Hayden City Council
From: Alan Soderling, Public Works Director
Date: 10.14.2026

Agenda Item: Authorize Amendment No. 2 to the Contract with Welch Comer & Associates for the Hayden Avenue and Atlas Road Roundabout Project to incorporate gravity sewer design, modified lane design, private utility coordination, contract and bid document development, and revised legal descriptions.

Agenda Item Location

Consent Calendar

Recommended Action or Motion

Authorize Amendment No. 2 to the Contract with Welch Comer & Associates for the Hayden Avenue and Atlas Road Roundabout Project to incorporate gravity sewer design, modified lane design, utility coordination, contract and bid document development, and revised legal descriptions.

Summary

The City of Hayden is contracted with Welch Comer & Associates for the design of the Hayden Avenue and Atlas Road Roundabout, and this amendment incorporates design of gravity sewer to the project extents in preparation for future development. Additionally, this amendment provides contract scope adjustments for lane design modifications to remove the "slip lane" from the southwest corner of the roundabout, incorporates utility coordination, and preparation of contract and bid documents. The intent is to advertise the project for construction in Winter/Early Spring 2027.

Fiscal Impact

This project is budgeted in the capital projects fund and sewer portions are funded in the sewer fund.

Budget Funding Source

130-899-59831-8007 Hayden/Atlas Intersection Improvements
211-899-59838 Sewer Project Construction

Attachments

Welch Comer & Associates Contract Amendment No. 2 for Hayden/Atlas Roundabout Project

**AUTHORIZATION FOR ADDITIONAL SERVICES
AMENDMENT NO. 2**

Additional Services. The following additional items of work on the Hayden & Atlas Roundabout design "the project" will be provided by Welch Comer and their subconsultants. These additional services are a supplement to the scope of services contained in the existing agreement for Professional Services for the project dated February 23, 2021. All other terms and conditions of said agreement remain in full effect unless specifically modified in this additional services agreement.

Additional Scope of Work. The CITY engages ENGINEER to perform the work of modification of the design to eliminate the eastbound right slip lane, add gravity sewer to the plans, other necessary updates to the roundabout plans, utility coordination, prepare contract documents, revise legal descriptions, and develop a bid package City approval with the intent that the project could go to bid late winter/early spring 2027 as detailed in **Exhibit A**.

Deliverables. As noted in **Exhibit A**.

Additional Payment. The CITY agrees to pay ENGINEER for its services rendered under this Agreement either on a time and materials (hourly) basis or a lump sum basis for said services rendered as described in **Exhibit A**. The parties agree that ENGINEER will invoice the CITY for payment under this Agreement for services rendered herein.

Schedule. Extend the contract time through April 30, 2027.

Dated this _____ day of October 2026.

CITY

ENGINEER

CITY OF HAYDEN

WELCH COMER & ASSOCIATES, INC.

By: _____
Alan Davis, Mayor

By: 
Melissa Cleveland, P.E.

ATTEST:

Its: Principal Engineer

Peer Review: MR6

Abbi Sanchez, City Clerk

Hayden & Atlas Roundabout – Amendment No. 2

confirm that this line is deep enough to serve east to the edge of this sewer basin, but the plan sheets and sewer install will end at the east limits of the plans.

- f) The sewer will also be extended south roughly 270 feet to be able to serve the property at 9551 N. Atlas Road. A capped sewer stub will be provided to the new right of way.
- g) A Preliminary Engineering Report (PER) is not needed. These dry lines will be submitted to DEQ for review and approval unless the City QLPE's the plans and specs. Just a note that DEQ requires 45 days for review.

E. Specifications and Bid Package:

- a) The project is planned to be bid in winter/early spring 2027. The contract documents will be prepared using ISPWC and applicable City of Hayden amendments, as necessary.
- b) The quantities and engineers estimate of probable cost will be updated.
- c) The final deliverable will be a complete bid package ready for advertisement.

F. Utility Coordination:

- a) Private utilities will be coordinated so they can relocate during fall/winter 2026/2027 with the expectation that the majority of the relocation is complete prior to construction commencing in spring 2027. This estimate assumes 30 hours of utility coordination.
- b) The hourly item also includes staking ahead of the construction phase to assist private utilities in their relocation.

G. Update Right of Way Documents:

- a) The updates to the southwest corner are likely to impact one (1) and potentially may impact two (2) of the right-of-way exhibit and legal descriptions for the project. These documents will be updated, as needed.

II. Payments to Engineer for Services:

- A. City shall pay ENGINEER for the services identified herein the following Lump Sum or Time and Materials (hourly) amounts for each phase:

Phase	Lump Sum	Hourly
Project Coordination and Management	\$3,900	
Repackage Plan Set & Bid Docs	\$42,000	
Update SW Corner Right of Way Exhibits and Legal Descriptions		\$2,000
Utility Relocation Coordination & Staking		\$9,400
Sub-Total	\$45,900	\$11,400
Total	\$57,300	

Agreement Summary:

Original agreement amount:	\$172,000.00
Net change for prior amendments:	\$ 31,900.00
This amendment amount:	\$ 57,300.00
Adjusted Agreement amount:	\$261,200.00

B. For Lump Sum Tasks:

- a) The Lump Sum includes appropriate amounts to account for labor, overhead, profit, and Reimbursable Expenses. Subconsultant are INCLUDED in the above.
- b) The portion of the Lump Sum amount billed for ENGINEER's services will be based upon ENGINEER's estimate of the proportion of the total services actually completed during the billing period to the Lump Sum.
- c) Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total hourly amount unless approved in writing by the Owner.

C. For Hourly (Time and Materials) Tasks:

- a) An amount equal to the cumulative hours charged to the Project by Engineer's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services.
- b) Engineer's Standard Hourly Rates are attached as Appendix 1.
- c) Engineer's Reimbursable Rate Schedule is attached as Appendix 2.
- d) Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total hourly amount unless approved in writing by the Owner.

III. Schedule

A. We anticipate the contract to be signed at the October 13, 2026 City Council meeting

- a) Roundabout plan modifications and bid package will be complete by January 31, 2026.
- b) Survey for sewer will be complete by November 15, 2026.
- c) Sewer design will be complete and ready for DEQ submittal by December 15, 2026.
- d) There is a 45-day shot clock for DEQ's review of plans and specs. The plan set is simple enough that we should have their approval February 15, 2027, and could advertise for bids at that time. In our experience DEQ takes all of the allotted time to review the plans and specs.

IV. Additional Services

- A. Bid and construction phase services will be scoped once the project is approved for bidding by the City.**

Standard Hourly Rates Schedule

A. Standard Hourly Rates:

Standard Hourly Rates are set forth in this Appendix 1 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit. The Standard Hourly Rates Schedule will be adjusted annually to reflect equitable changes in the compensation payable to Engineer per Exhibit C.

The Standard Hourly Rates apply only as specified in Article C2.

B. Schedule:

Hourly rates for services performed on or after the date of the Agreement are:

Special Services	\$275.00/hour
Special Services – Accounting	190.00/hour
Expert Witness	300.00/hour
Public Involvement Specialist	125.00/hour
Principal Engineer III	310.00/hour
Principal Engineer II	295.00/hour
Principal Engineer I	260.00/hour
Construction Services Manager	250.00/hour
Construction Services Project Manager	160.00/hour
Sr. Project Manager	240.00/hour
Project Manager	215.00/hour
Engineer VII	270.00/hour
Engineer VI	215.00/hour
Engineer V	200.00/hour
Engineer IV	185.00/hour
Engineer III	165.00/hour
Engineer II	155.00/hour
Engineer I	145.00/hour
Engineering Assistant	80.00/hour
Sr. Engineer Tech III	150.00/hour
Sr. Engineer Tech II	145.00/hour
Sr. Engineer Tech I	130.00/hour
Engineering Technician	118.00/hour
Environmental Scientist	130.00/hour
Survey Manager	255.00/hour
Professional Land Surveyor II	205.00/hour
Professional Land Surveyor I	200.00/hour
Crew Chief II	150.00/hour
Crew Chief I	135.00/hour
Crew Member	118.00/hour
Survey Technician II	135.00/hour
Survey Technician I	130.00/hour
GIS Manager	165.00/hour
GIS Technician II	130.00/hour
GIS Technician I	115.00/hour
Engineering Designer I	155.00/hour
CAD Technician IV	145.00/hour
CAD Technician III	125.00/hour
CAD Technician II	120.00/hour
CAD Technician I	115.00/hour
Sr. Project Administrator	130.00/hour
Project Administrator	110.00/hour
Sr. Administrative Assistant	90.00/hour
Administrative Assistant	80.00/hour
No Charge Services	0.00/hour

Reimbursable Expenses Schedule

Reimbursable Expenses will be adjusted annually to reflect equitable changes in the compensation payable to Engineer per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are:

Letter/Legal Size Copies/Impressions (B/W)	\$0.10/page
Double Sided Letter & Legal Size Copies/Impressions (B/W)	\$0.13/page
Double Sided Letter & Legal Size Copies/Impressions (Color)	\$0.99/page
Ledger Size Copies/Impressions (B/W)	\$0.20/page
Double Sided Ledger Size Copies/Impressions (B/W)	\$0.25/page
Double Sided Ledger Size Copies/Impressions (Color)	\$1.98/page
Cardstock Copies/Impressions (B/W)	\$0.31/page
Letter/Legal Cardstock Copies/Impressions (Color)	\$0.99/page
Ledger Size Copies/Impressions (Color)	\$1.03/page
Color Transparency	\$2.49/page
Plot on Paper B&W (18" x 24")	\$0.90/sheet
Plot on Paper Color (18" x 24")	\$4.50/sheet
Plot on Paper B&W (18" x 27 ")	\$0.90/sheet
Plot on Paper Color (18" x 27 ")	\$4.50/sheet
Plot on Photo Paper/Mylar (18" x 27")	\$8.25/sheet
Plot on Paper B&W (22" x 34")	\$1.80/sheet
Plot on Paper Color (22" x 34")	\$9.00/sheet
Plot on Paper B&W (22" x 36")	\$1.80/sheet
Plot on Paper Color (22" x 36")	\$9.00/sheet
Plot on Paper B&W (24" x 36")	\$1.80/sheet
Plot on Paper Color (24" x 36")	\$9.00/sheet
Plot on Paper B&W (30" x 42")	\$2.70/sheet
Plot on Paper Color (30" x 42")	\$13.50/Sheet
Plot on Paper B&W (34" x 44")	\$3.30/sheet
Plot on Paper Color (34" x 44")	\$16.50/sheet
Plot on Paper B&W (36" x 48")	\$3.60/sheet
Plot on Paper Color (36" x 48")	\$18.00/sheet
Plot on Paper B&W (36" x 120")	\$9.00/sheet
Plot on Paper Color (36" x 120")	\$45.00/sheet
Water Pressure Recorder	\$35.00/day
Mileage (auto)	Per Federal Rate
Meals and Lodging	Per Diem Rate
Mobile Lidar Scanner	\$1,500/hr
Navvis Ivion Cloud Processing	\$0.50/foot
UAV Flight	\$75/each
Drone Survey Software	\$450.00/each
Topo Feature Extraction Software	\$40.00/hour
Aerial Lidar	\$3,500/day
GPS Per Hour Billing	\$35.00/hour
GPS Per Hour Billing – Base and Rover	\$70.00/hour
Robotics Hourly Billing – 1 Man	\$70.00/hour
Digital Level	\$15.00/hour

Scope of Work