**CROSBY INDEPENDENT SCHOOL DISTRICT**
14670 FM 2100 CROSBY, TEXAS 77532
281-328-9200

# Regular Agenda Item

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| **Meeting Date** | October 19, 2026 |
| **Action** | Discuss and consider approval of Change Order #1 in the amount of $14,900, acceptance of the Cool Chillers project, and approval of final payment to E3 Entegral Solutions, Inc. (E3) in the amount of $210,604.95. |
| **Motion** | I move to approve Change Order #1 in the amount of $14,900, acceptance of the Cool Chillers project, and approval of final payment to E3 in the amount of $210,604.95. |
| **Administrative Recommendation** | Administration recommends approval of Change Order #1, acceptance of the Cool Chillers project, and approval of final payment to E3. |
| **Authority for this Action** | Board Policy CV(LOCAL):<br>• The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work. |
| **Goal/Objective Addressed** | • Goal 7: Crosby ISD will be a good steward of taxpayers' money.<br>• Goal 8: Crosby ISD will maintain quality and safe facilities and adequately plan for future needs. |
| **Background** | On September 16, 2024, the Board of Trustees approved a contract with E3 for $3,914,099. The contract with E3 included replacement of the following equipment:<br>• Crosby Middle School<br>  ○ ACC-3 (Air Cooled Chiller)<br>  ○ CH-2 (Chiller)<br>• Crosby Elementary<br>  ○ WCC-1 (Water Cooled Chiller)<br>  ○ WCC-2 (Water Cooled Chiller)<br>• Drew Elementary<br>  ○ ACC-1 (Air Cooled Chiller)<br>  ○ ACC-2 (Air Cooled Chiller)<br><br>During chiller installation at Drew Elementary School, a leak was identified in the fire tank water main. E3 promptly repaired the leak to address the emergency and prevent further damage or disruption. Following coordination with Crosby ISD Maintenance, E3 provided the labor for the repair, while Crosby ISD was responsible for the associated material costs. Change Order #1 will increase the amount by $14,900. After Change Order #1, the total project cost will be $3,928,999. |
| **Staffing Implications** | N/A |

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| **Budget Information** | Project is funded through SECO (State Energy Conservation Office) Cool Chillers HVAC Loan Program. Principal and interest payments for the loan program are incorporated into the General Fund. Payments will be made through the realized savings from the project and a reduction in utility cost. |
| **Impact of this Action** | Change Order, Project acceptance, and final payment for Cool Chillers project. |
| **Attachments** | Pay Application |
| **Resource Personnel** | Robert L. Heniff, Chief Financial Officer |