



**SAGINAW TOWNSHIP COMMUNITY SCHOOLS
BOARD OF EDUCATION**

Regular Meeting Minutes

Monday, August 10, 2026 | 7:00 PM

1. Call to Order. The Regular Meeting of the Saginaw Township Board of Education was held on Monday, August 10, 2026, in the Arrowwood Conference Center, 5410 Seidel Road. President Janice Collison called the meeting to order at 7:00 p.m.
2. Silent Meditation.
3. Pledge of Allegiance. Silent Meditation was followed by the Pledge of Allegiance.
4. Roll Call. Roll Call found the following Board members present: Marianne Bird, David Booth, Janice Collison, Michele DeShone, and Sharon Norman. Absent: Jenean Coughlin and David Jaffe. The following student Board members were present: None. Absent: Hiba Noor and Sanaa Khan. There being a quorum present, the meeting was declared in session.
5. *Consideration of Adoption of Agenda. Motion offered by Marianne Bird that the Board of Education adopt the agenda for the Regular meeting. Seconded by David Booth. Roll call vote: Yes: all. No: none. Motion adopted.
6. *Consideration of Approval of Minutes. Motion offered by Sharon Norman that the Board of Education approve the minutes of the Regular Meeting and Closed Session of July 13, 2026, and the Board Retreat and P3 of July 23, 2026. Seconded by Marianne Bird. Roll call vote: Yes: all. No: none. Motion adopted.
7. *Consideration of Approval of Treasurer's Report. Motion offered by David Booth that the Board of Education approve the total checks, transfers, and wires as presented in the amount of \$7,309,420.45. This amount covers invoices paid from July 9, 2026, through August 5, 2026; and the July 2026 payroll, related taxes, ACH transfers for benefits, ACH reimbursement payments, and sales tax. Seconded by Sharon Norman. Roll call vote: Yes: all. No: none. Motion adopted.
8. Board Committee Reports. None.
9. Student Board Member Report. None.
10. Public Comments. None.

Marianne Bird shared with the board that John Bottke, Karen Miner, Carol Ergo, and Chappy Marvin all passed away and were all former teachers and administrators of STCS.

11. **SUPERINTENDENT'S REPORT - Jamie Kraatz, Superintendent**

1. Strategic Planning Presentations
 1. Jim Wichman & Joy Kelly, Casas & Assoc.
 2. Liam Goldrick & Dr. Lori Mueller, Donovan Group
 3. Andy Ingall, Michigan Leadership Institute
2. *Consideration of Approval of Adoption of Revised Board Policies. Motion offered by David Booth that the Board of Education adopt the resolution for revisions to the Saginaw Township Community School Board Policies. Seconded by Marianne Bird.
Roll call vote: Yes: all. No: none. Motion adopted.
3. *Consideration of Approval of Boiler Burner Unit Service Contract. Motion offered by Marianne Bird that the Board accept the Boiler Burner Bid submitted by Dean Boiler, Inc. in the amount of \$57,784.00 over two years. This breaks down to \$28,892.00 per year. Seconded by Sharon Norman.
Roll call vote: Yes: all. No: none. Motion adopted.
4. *Consideration of Approval of Heritage High School Parking Lot Sealcoating, Crack Fill, and Striping. Motion offered by Michele DeShone that the Board of Education approve the Heritage High School Parking Lots- Sealcoating, Crack fill, and Striping at a cost of \$76,800.00 by Quality Asphalt. Seconded by Marianne Bird.
Roll call vote: Yes: all. No: none. Motion adopted.
5. Facilities Update. Superintendent Kraatz shared with the board that we are completing a very active summer of projects. We have multiple concrete issues across the districts. Sidewalk safety updates will take place at Hemmeter, Sherwood, and Westdale. The Hemmeter bathroom ceiling collapse is being completed. Fire alarm and sprinkler inspections have been completed and will be updated before school starts. Our district Athletic Director has been working with the HHSAA and exploring other funding options to implement necessary athletic updates and projects across the district, primarily at Heritage HS. Several of these updates were discussed with the board, particularly the athletic training room, the team room near the gymnasium, and the movement of the goal posts at Larsen Field.
6. District Update. Superintendent Kraatz shared with the board that we held a Job Fair in July, and we had 47 people attend. We have hired 16 applicants so far. National Night Out was on August 4th, and was very well attended. Heritage will host Walk-thru Nights for students, as they will not be able to utilize their cell phones to find their schedules. The Welcome Back festivities will start next week across the district. Bus Routes, PD, and IT updates are all being implemented and planned. Everyone is doing a great job of getting things ready for the start of the school year. The Battle of the Big House is August 29th, and our Varsity Football Team will be playing at the UofM Big House. Cheer, Pom, and Band are hoping to attend.

12. **INSTRUCTION REPORT - Jamie Hales, Director of Learning, Curriculum, Instruction, and**

Assessment

1. *Consideration of Approval and Adoption / Purchase of a K-5 Assessment for the 26-27 school year. Motion offered by David Booth that the Board of Education approve the adoption of mCLASS DIBELS 8th Edition as the district's universal literacy screening and progress-monitoring assessment for students in kindergarten through fifth grade, beginning with the 2026-2027 school year. Seconded by Marianne Bird.
Roll call vote: Yes: all. No: none. Motion adopted.

13. HUMAN RESOURCES REPORT – Tienna Smith, Director of Human Resources and Labor Relations

1. *Consideration of Approval of the Mackinaw High School Student Handbook. Motion offered by Marianne Bird that the Board of Education approve the Mackinaw High School Student Handbook for the 2026-2027 school year as attached. Seconded by David Booth.
Roll call vote: Yes: all. No: none. Motion adopted.
2. *Consideration of Approval of the STCS Elementary Student Handbook. Motion offered by Michele DeShone that the Board of Education approve the Elementary School Student Handbook, for the 2026-2027 school year which include format, page numbers as appropriate, and by those changes listed on the attached. Seconded by Marianne Bird.
Roll call vote: Yes: all. No: none. Motion adopted.
3. *Consideration of Approval of the STCS Employee Handbook. Motion offered by David Booth that the Board of Education approve the Saginaw Township Community Schools Employee Handbook for the 2026-2027 school year by accepting the presented document as attached. Seconded by Marianne Bird.
Roll call vote: Yes: all. No: none. Motion adopted.
4. *Consideration of Approval of Certificated Staff.
 1. *Maddie Rood - Heritage High School. Motion offered by David Booth that the Board of Education employ Maddie Rood as a teacher beginning in the 2026-2027 school year. The appointment of this teacher is conditional until the district administration receives and verifies to its satisfaction all of the required information and qualifications pertaining to her. Seconded by Marianne Bird.
Roll call vote: Yes: all. No: none. Motion adopted.

14. BUSINESS REPORT - Michael Waldie, Director of Finance and Business Operations

15. *Closed Session for Superintendent Evaluation. Motion offered by David Booth that the Board of Education move into Closed Session for the purpose of the Superintendent Evaluation. Seconded by Sharon Norman.
Roll call vote: Yes: all. No: none. Motion adopted.

The board moved into Closed Session at 9:19 p.m.

The board returned to Open Session at 9:29 p.m.

16. *Adjournment. Motion offered by Marianne Bird that the meeting be adjourned. Seconded by Sharon Norman.
Roll call vote: Yes: all. No: none. Motion adopted.

The meeting was adjourned at 9:30 p.m.

Michele DeShone, Secretary

Date