



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: LEE ROY GONZALEZ/CHRIS CASAREZ

CC: BOARD OF TRUSTEES
DR. ISMAEL GONZALEZ III
DEBORAH GARZA
DR. MICHAEL NORRIS
PENNY ARMSTRONG
BRITTNEY SOLIZ-SANDOVAL
DR. WILL STOUT

DATE: Monday, October 19, 2026

SUBJECT: Discuss and Take Possible Action on RFP #2627-01 Water Treatment Services

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

The District is seeking qualified vendors to provide water treatment services at designated district facilities: East Cliff Elementary, Stephen F. Austin Elementary, W.C. Andrews Elementary, Early Childhood Center, The All Purpose Facility, and High School. Cooling Tower-Condenser System shall be chemically treated to help prevent system fouling from scale, corrosion, and biological growths. The chemical program shall be serviced twice monthly, with full reporting after each treatment. All chemicals provided shall comply with Federal, State, and city laws and guidelines regulating effluent pollution. Should any condenser become fouled by calcium carbonate scale during the life of this agreement, the company will chemically clean the system at no additional charge. The agreement would be for one year, with two possible one-year renewals.

Proposals were received on October 15, 2026. The committee will meet on October 15th to rank and score on the following criteria:

Price (50 Points)

Ability to Meet District's Needs (20 Points)

Reputation of Vendors Services (20 Points)

Quality of Vendor's Response (10 Points)

The committee consists of:

Lee Roy Gonzalez, Maintenance Director

Chris Casarez, Purchasing Coordinator

David Strakos, HVAC Coordinator

RECOMMENDATION:

The Committee has partnered with Garratt-Callahan the past three years, but with due diligence, it is time to create a formal bid and go through the evaluation process. The District has previously done business with Trane, Worth and Water Treatment Services.

FINANCIAL IMPACT:

Estimated \$65,000 for a one-year commitment, with the possibility of extending for two additional one-year periods.

BOARD RELATED POLICY:

CH (LEGAL)

CLB (LEGAL)

ACTION ITEM SUGGESTED MOTION (if applicable):

Administration recommends approval of a contract with _____ to assist the district with Water Treatment Services for the 2026-27 school year in accordance with RFP# 2627-01.