



East Chambers Independent School District

Home of the Buccaneers

Andrea Smith, Superintendent • 216 Champions Loop Winnie, TX 77665 • 409-296-6100

MINUTES – BOARD OF TRUSTEES EAST CHAMBERS INDEPENDENT SCHOOL DISTRICT REGULAR MEETING OF SEPTEMBER 14, 2026

Board Members Present: Scott Jones, President; Lisa Bauer, Vice President; Frank Abalos; Jason Gardner; Everett Guillory; Kelley Touchet

Board Members Absent: Charlotte Edwards; Secretary

Present: 6. Absent: 1.

1. CALL TO ORDER - Welcome - Pledge of Allegiance

The meeting was called to order at 6:00pm. Mr. Jones gave the welcome and led the Pledge of Allegiance.

2. NEW HIRE RECEPTION:

Any new hires that were in attendance were introduced. The board took a 15 minute break for a reception.

3. PUBLIC PARTICIPATION:

None

ACTION ITEM:

This item taken out of order to allow representatives Otilia Gonzalez and Angela Randermann from Perdue Brandon to present the bid to the board.

7.A. Consider the Private Tax Resale Bid by Ms. Mayra Soler-Francisco for Property Struck Off to East Chambers ISD in Trust Under Cause Number 20DCV0883, East Chambers ISD v. Rickey D. Mouton, et al, on Tax Account 11471: Lot 14, in Block 14 of the Winnie Townsite, a Subdivision of the James Hoggatt League of Land in Chambers County, Texas, and Also Described in Instrument Filed Under Clerk's File Number 91163522 of the Official Public Records of Chambers County, Texas: I move to approve the bid by Ms. Mayra Soler-Francisco under Cause Number 20DCV0883, East Chambers ISD v. Rickey D. Mouton, et al, on Tax Account 11471 as presented. This motion, made by Lisa Bauer and seconded by Jason Gardner, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

The meeting returned to the original order of the agenda following one action item.

4. REPORTS:

4.A. Information Items

4.A.1. Superintendent Reports

Mrs. Smith, Superintendent, reported on the following items after the administration reports:

Discussion of Intruder Detection Audit Summary

Enrollment

Training Technology Department and Personnel Through Non Contract At Will Agreement of Retire/Rehire

2023-2026 Safety and Security Audit Survey

2026-2027 Employee Handbook Revision

4.A.1.a. Megan Leday, Assistant Superintendent

Mrs. Leday reported on the District Walkthrough Form, Principal Meetings, Weekly Campus Walks, Organizational Chart, and District School Safety Audit Survey



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4.A.1.b. Cheryl Williams, Curriculum & Instruction

Mrs. Williams reported on the Teacher Incentive Allotment, Professional Development, LIFT Grant - Bluebonnet Learning, Testing Dates, and Child Care Center - Updated Enrollment

4.A.1.c. Kelsea Broomas, District Administrator of SPED

Mrs. Broomas reported on SPED Enrollment, Evaluations, Federal Grant Updates, Policy Updates, Training, and Staffing

4.A.1.d. Julie McLendon, Primary Principal

Mrs. McLendon reported on Enrollment, Beginning of Year Testing, Fantastic Friday, Curriculum & Instruction, School Events/Activities

4.A.1.e. Britnie Bordelon, Elementary Principal

Mrs. Bordelon reported on Enrollment, Staff Development, Beginning of Year Testing, Fundraiser, Family Luncheon, Fantastic Friday, and Other Ongoing and Upcoming Events

4.A.1.f. Justin Lezak, Junior High Principal

Mr. Lezak reported on Enrollment, House Traditions, Grade Level Meetings, Beginning of Year Testing, Reading Updates, One Act Play Auditions, and Other Ongoing and Upcoming Events

4.A.1.g. Matt Fowler, High School Principal

Mr. Fowler reported on Enrollment, Safety, Class Meetings, Beginning of Year Testing, Evaluations, and Other Upcoming and Ongoing Events

4.A.1.h. Toby Kahla, Operations Director

Mr. Kahla reported on Reunification MOU Updates, Bus Routes, Employee Resignations, Employee Interviews, A&E Contract for Baseball/Softball Locker Rooms, and A/C Units

4.A.1.i. Russ Sutherland, Athletic Director

Coach Sutherland reported on Volleyball, Football, and Cross Country

4.A.1.j. Ryo Atha, Technology Director

Mr. Atha reported on new equipment purchases, Cybersecurity Updates, AI Governance, and Chromebook Carts

4.A.1.k. Marsha Peden, Child Nutrition Director

Mrs. Peden reported on Enrollment, Meals Served, August Financials, and Breakfast Price Increase

4.A.1.l. Emily Bridgers, Finance Director

Monthly Transactions

Check Register

Revenue/Expenditure Report

Revenue Realized: \$1,979,086.73; Expenditures: \$2,967,163.75

Depository Collateralization Report

Tax Collections

Student Activity Funds

Attorney Invoices

Investment Reports

\$2,292,913.68 Texpool

\$11,210,949.24 LoneStar

\$609,256.87 LoneStar Debt Service Fund

\$549.93 LoneStar PSF Capital Improvement

5. CONSENT AGENDA - ACTION ITEMS:



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I move to approve the consent agenda items as presented. This motion, made by Lisa Bauer and seconded by Everett Guillory, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

5.A. Consider Approval of Minutes

August 10, 2026 Regular Meeting and August 24, 2026 Special and Workshop Meeting

5.B. Payments Over \$50,000

Entergy \$50,000 – Estimate

Labbatt Food Service \$50,000 - Estimate

5.C. Consider 2026-2027 Budget Amendments

None

6. CLOSED SESSION (if applicable):

The board entered into closed session at 6:48pm under Govt Code 551.087 to discuss the soccer field agreement and Govt Code 551.074 for deliberation and discussion regarding Phase 2 of the annual evaluation of the superintendent. The board returned to open session at 7:45pm.

7. ACTION ITEMS

7.B. Consider Order of November 3, 2026 Election Cancellation

I move to approve the order of cancelation of the November 3, 2026 ECISD Board of Trustees election as presented. This motion, made by Lisa Bauer and seconded by Frank Abalos, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

7.C. Consider Resolution to Compensate Employees for Weather Day Related to Tropical Storm Edouard

I move to approve the resolution to compensate employees for the weather day related to Tropical Storm Edouard as presented. This motion, made by Lisa Bauer and seconded by Everett Guillory, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

7.D. Consider 2026-2027 East Chambers ISD Goals

I move to approve the 2026-2027 East Chambers ISD Goals as presented. This motion, made by Lisa Bauer and seconded by Jason Gardner, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

7.E. Consider Outside Auditor for 2025-2026 School Finances

I move to approve Mitchell T Fontenote CPA, Inc as the outside auditor for the 2025-2026 school year as presented. This motion, made by Lisa Bauer and seconded by Everett Guillory, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

7.F. Consider and Approve Certification of Compliance with Certain Laws under Texas Education Code 39.008, as Enacted by Senate Bill 12 (89th Texas Legislative Session)

I move to approve the Certification of Compliance with Certain Laws under Texas Education Code 39.008, as Enacted by Senate Bill 12 (89th Texas Legislative Session) as presented. This motion, made by Lisa Bauer and seconded by Jason Gardner, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

7.G. Consider Adoption of 2026-2027 Student Attendance Accounting Handbook (SAAH) – No action

7.H. Consider 2026-2027 Meal Prices

I move to approve the 2026-2027 meal prices as presented. Student meals are all free. Teacher and District Staff: Breakfast \$3.75 Lunch \$5.50 Visitors are \$6.00. This motion, made by Lisa Bauer and seconded by Everett Guillory, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1



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7.I. Consider Approval of District AI Risk Officer

I move to approve Ryo Atha as the District AI Risk Officer. This motion, made by Lisa Bauer and seconded by Jason Gardner, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

7.J. Consider Approval of the Texas Department of Information Resources (DIR) Code of Ethics for Artificial Intelligence

I move to approve the Texas Department of Information Resources (DIR) Code of Ethics for Artificial Intelligence as presented. This motion, made by Lisa Bauer and seconded by Everett Guillory, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

7.K. Consider Approval of District AI System Vetting Protocol

I move to approve the AI Vetting Tool as presented. This motion, made by Lisa Bauer and seconded by Everett Guillory, Passed. Charlotte Edwards: Absent, Frank Abalos: Yea, Lisa Bauer: Yea, Jason Gardner: Yea, Everett Guillory: Yea, Scott Jones: Yea, Kelley Touchet: Yea. Yea: 6, Nay: 0, Absent: 1

There being no further business, Mr. Jones declared the meeting adjourned at 7:53pm.

Scott Jones, President

Charlotte Edwards, Secretary

Date