

OVERNIGHT & OUT-OF-STATE FIELD TRIP REQUEST FORM

All overnight and out-of-state field trips require the approval of the Board of Education 60 days in advance of the departure date. All foreign travel field trips must be submitted for Board approval 90 days in advance of the departure date. The following information must be forwarded electronically and in TRIPLICATE (hard copies) 30 days prior to the Board meeting which summarizes the trip. NOTE: A Narrative must be attached justifying this field trip to the school curriculum and/or mission statement. No financial commitments are to be made until Board approval. This form must be typewritten and ALL items filled in or marked N/A.

Name of School: MHS

Date of Request: 9/16/26

Name of Club or Activity: MHS music Ensembles

Trip To: Hershey, Pennsylvania

Purpose: music clinic + adjudication

Number of Students Participating: 150

Number of students eligible to go on the field trip: 150

Dates of Trip: From: 5/20/27 To: 6/23/27

of school days missed: 1

Names of Teachers and Chaperones:

1. Stephanie Zak	5. parent (TBD)
2. Kim Rodriguez	6. parent (TBD)
3. Kelsi Harman	7. parent (TBD)
4. Lauren Otto	8. parent (TBD)

Number of Non-Chaperone Adults going on trip: TBA
+6 more parent

Transportation: ☒ Bus ☐ Van ☐ Train ☐ Plane ☐ Car ☐ Other

Are fund-raising activities planned: Yes If so, describe:

Amount of money raised through fundraisers:

Lodging: ☒ Hotel/Motel ☐ Camp ☐ Private Home

Insurance Arrangements for Staff and Students:

Cost per Student: \$ 925.00 (quad) Cost per Teacher and/or Chaperone: \$ 925.00

Cost per Nurse: \$ N/A (if necessary) Cost per Paraprofessional: \$ N/A (if necessary)

If Travel Agencies are engaged, at least three quotations need to be provided with documentation attached to this form:

a. performing arts Consultants

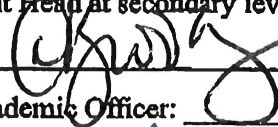
c.

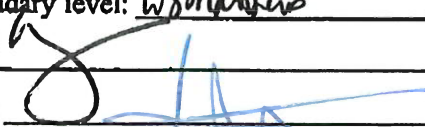
b.

d. Other

Name of teacher making request: Stephanie Zak

Approved by Department Head at secondary level: W. S. M. M. M.

Approved by Principal: 

Authorized by Chief Academic Officer: 

Superintendent Approval: 

Date: 9/29/26



Thursday, May 20, 2027:

- 2:30pm Motorcoaches arrive at Middletown High School
Located at: 200 La Rosa Ln, Middletown, CT 06457
- 3:00pm Board your motorcoaches and depart for the Hershey Park Area
 Approximately 5-hour drive without stops – Meals and rest stops en-route as necessary.
- 9:00pm Arrive and check-in at your hotel, **Fairfield by Marriott Inn & Suites Hershey Chocolate Avenue**
 (Or Similar)
Located at: 651 W Areba Ave, Hershey, PA 17033
 Enjoy the rest of the night using the hotel amenities!

Friday, May 21, 2027:

- 8:00am **Breakfast Buffett** at your hotel.
- 9:30am Depart for a local University for your Band, Choir and Orchestra Clinics
- 10:00am Arrive at University for your festival performances
 Unload motorcoaches and set-up
- 10:30am Clinics begin
- 12:00pm Depart University for Hershey Towne Square or similar for lunch on your own!
Located at: W Chocolate Ave, Hershey, PA 17033
- 1:30pm Or TBD Time, depart for **TBD Location** for your Festival Performance
Located at: TBD
- TBD Approximately arrive at Festival Performance
 Unload motorcoaches and set-up
- Choir Schedule:**
- TBD Group warm-up (20-minutes)
- TBD Performance! (20-minutes)
- Transition to the next performance**
- Band Schedule:**
- TBD Group warm-up (25-minutes)
- TBD Performance! (25-minutes)
- Transition to the next performance**
- Orchestra Schedule:**
- TBD Group warm-up (25-minutes)
- TBD Performance! (25-minutes)
- After performance and clinics, group will load motorcoaches for **Dutch Apple Dinner Theatre**
Located at: 510 Centerville Rd, Lancaster, PA 17601
- 5:45pm Arrive at **Dutch Apple Dinner Theatre**
- 6:00pm Dinner Starts
- 7:00pm Show Starts
- 8:00pm After dinner depart for hotel for the remainder of the night!

Saturday, May 22, 2027:

8:00am	Full American Breakfast at your hotel.
9:30am	Board your motorcoach and depart for Hersheypark .
10:00am	Arrive at theme park and enjoy a fun day in the park!
Afternoon	Use your Hershey meal voucher for lunch or dinner in the theme park!
TBD	Awards Ceremony – Begins
TBD	After awards ceremony
7:00pm	Or at director's discretion, depart theme park for hotel.
7:15pm	Arrive at hotel and enjoy the rest of the night using the hotel amenities!

Sunday, May 23, 2027:

8:00am	Full American Breakfast at your hotel.
9:30am	Pack and load motorcoaches
	Check out of hotel and depart for school!
	(Approximately 5-hour drive without stops)
	Meals and rest stops en-route as necessary.
2:30pm	Arrive at home at school!

HAPPY MEMORIES
...and Thank You for traveling with
Performing Arts Consultants!!!