

Regular Board Meeting Minutes
Thursday, September 10, 2026 7:00 PM PST

Umatilla School District
1001 6th St.
Umatilla, OR 97882

BOARD MEMBERS:	ADMINISTRATIVE TEAM:
Lesly Claustro-Sanguino	Heidi Sipe, Superintendent
Toby Cranston (excused)	Erick Olson, Board/Superintendent Secretary
Travis Eynon (excused)	Josy Chavez, HR Specialist
Josiah Barron	Kim Gilsdorf, Business Manager
Steve Warr	Nicole Coyle, MHES Principal
Jorge Meza	Kara Church, CVI Vice Principal
Jon Lorence	Rick Cotterell, UHS/CBMS Principal
BOARD ADVISORS:	
Jazmin Martinez	
Veronica Gutierrez (excused)	Chevelle Williams, Special Ed. Director

Board Members Present: 5:7

MINUTES

- A. CALL MEETING TO ORDER:**
Board Chair Member Claustro-Sanguino called the meeting to order at 7:00 PM.
- B. PUBLIC INPUT:**
No public input at this time.
- C. PRESENTATIONS:**
UHS Superintendent Student Advisory Member Kensley Meyer, freshman - introduction
- D. APPROVE AGENDA:**
No changes to the agenda.
- **Motion:** made by Board Member Jon Lorence to approve the agenda as presented.
 - **Second:** by Board Member Steve Warr.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 5, Nay: 0, Absent: 2
 - **Voting:** Unanimous, motion passes
- E. ACTION ITEMS:**
E.1 Consent Agenda:
Minutes for the August Regular Board Meeting, HR Report, Supervisory Staff and Board Member Declared Conflicts of Interest, Disbursements and Financial Statements.
- **Motion:** made by Board Member Jon Lorence to consent to the Minutes for the June Regular Board Meeting, HR Report, Supervisory Staff, and Board Member Declared Conflicts of Interest, Disbursements, and Financial Statements.
 - **Second:** by Board Member Steve Warr.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Lorence- Yea
Board Member Meza- Declared Conflict of Interest with business: DJ Cami

Yea: 3, Nay: 0, Abstain: 2, Absent: 2

- **Voting: Unanimous, motion passes**

E.2 Approve Board Goals:

- **Motion:** made by Board Member Steve Warr to approve goal created by Board of Directors during Sep 10 work session, and post on the board page of the district website
- **Second:** by Board Member Jon Lorence
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea.
Yea: 5, Nay: 0, Absent: 2
- **Voting: Unanimous, motion passes**

E.3 Approve Superintendent Goals:

- **Motion:** made by Board Member Steve Warr to approve goals created for the Superintendent during the Sep. 10 work session.
- **Second:** by Board Member Jon Lorence
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 5, Nay: 0, Absent: 2
- **Voting: Unanimous, motion passes**

E.4 Approve Superintendent Advisory Council Membership:

The same parent and community members from 2025-2026 with the addition of new UHS students who volunteered to join this year. Will look to add people from PTA and elsewhere during the school year.

- **Motion:** made by Board Member Josiah Barron to approve Superintendent Advisory Council Membership.
- **Second:** by Board Member Seve Warr.
Board Member Barron- Yea
Board Member Warr- Yea
Board Member Lorence- Yea
Board Member Meza- Yea
Board Chair Member Claustro-Sanguino- Yea
Yea: 5, Nay: 0, Absent: 2
- **Voting: Unanimous, motion passes**

F. DISCUSSIONS:

F.1 Facilities Update

Superintendent Sipe reported that we are near the end of all of our contracts. We have a list of non-essential projects. Once we get final invoices. Project remains under budget and ahead of time. We will be able to do some non essential pieces. Once we get final invoices we will revisit with the team and then bring them back to the board.

G. OTHER/BOARD DISCUSSIONS:

Member Josiah Barron - Excited to continue the school year and what we talked about in our goal 2 - school board members attending at least six events we will add a leaderboard so we can keep track of who is attending the most events

H. STAFF RECOGNITIONS:

Gelda Salas, Alexis Duran, Ashlee White, Chuchy and PTA, Colleen Muldowny, Crystal Ramos and Melissa Craston, Haven Neal (REP email when it goes to school values and the good news update comes from the school), Caden Sipe (set up digital attendance system tracking for tardies), Marleene at CVI fixed the laminator, Melanie Johnston, Nicole Gall recognizing ed assistants, Dorothy Estrada and Erick Olson with mini-graduation, Luke Betts SAIF trainings for

food service team, Java Junkies, Vinny and Logan had Lincoln, Tom Williams, Tim Young, Erin Picard, Brylee Meachum, Teresa Russell and Madison Madrigal, Josy Chavez and Iri Campos, UHS ASB, Brittany Day, David Lougee, Eric Lougee, Sara Welch, Nathan Lind, Michelle Summerlin, Jeff Collins

I. REPORTS:

I.1. McNary Heights Elementary School – Nicole Coyle, Megan Lorence

Principal Mrs. Coyle reported the following:

- Happy to be back at school will all the kids. Kinder is keeping them on their toes.

I.2. Columbia Vista Intermediate School – Tim Young, Kara Church

Vice Principal Mrs. Church reported the following:

- VP Church says they rolled out a few things to recognize kids in a positive way

I.3. Clara Brownell Middle School - Rick Cotterell, Anthony Brown

Principal Mr. Cotterell reported the following:

- Principal Cotterell said he appreciates Michelle, Anthony and Jeff the school feels dialed in. Anthony and Oscar are at volleyball for this meeting.

I.4. Umatilla High School – Rick Cotterell, Oscar Contreras, Dan Durfey

Principal Mr. Cotterell reported the following:

- Principal Cotterell said this is the third time he has tried to graduate from the class of 2030. Oscar, Gebers, Daphne we have a great team and we keep saying such a smooth start and it is all those people in those key places.

I.5. District – Heidi Sipe, Stephanie Williams-Strege, Kim Gilsdorf, Josy Chavez, David Lougee, Rikkilynn Starliper, Maria Sanchez, Pat Kerrigan, Chevelle Williams, UEA Report
Heidi Sipe reported the following:

- Fall OSBA regionals... a bit of a shift. Superintendent Sipe will be in Arizona for mentorship training. But if you want to attend the Union/Baker before this one with legislators on hand. Or there is the event on Oct 27 in Umatilla County. If you want to go please let us know to register. Mon 26 in Pendleton and Tues at EOU. The group discussed fall OSBA regional attendance.

Kim Gilsdorf reported the following:

- The district will host an audit in a couple of weeks.

David Lougee reported the following:

- Finalized grand spending

Rikkilynn Starliper reported the following:

- A smooth start to the year. Trying to add new stuff, the salad tonight was out of the new hydroponics system at the middle school. Monday, we harvest, freeze and dry herbs to put in our meals. The custodians took it on with the girls scouts during the summer. They started it and did a project for their own and the custodians ran with it. We are spending the last of the grant money. Lordes is taking care of the one at McNary and does nutrition education.

Chevelle Williams reported the following:

- 13 new students joined our program.

I.7. IMESD Talking Points:

IMESD Talking Points are in the board packets.

J. PUBLIC INPUT:

No public input at this time.

K. ADJOURN: To Executive Session

Per ORS 192.662 to conduct deliberations to consider real estate 7:28 p.m.

L. Reconvene:

The School Board reconvened the regular meeting at 8:12 p.m.

L.1 Motion: Board Member Jon Lorence moved to create a committee authorized to work with Heidi on potential real estate sites.

Second: Board Member Steve Warr

Board Member Barron- Yea

Board Member Warr- Yea

Board Member Lorence- Yea

Board Member Meza- Yea

Board Chair Member Claustro-Sanguino- Yea

Yea: 5, Nay: 0, Absent: 2

- **Voting:** Unanimous, motion passes

M. Adjourn:

The next Regular Board Meeting of the Umatilla School District will be held on October 8th, 2026. With no additional business, Chair Lesly Claustro-Sanguino adjourned the meeting at 8:13 p.m.

Board Chair

Superintendent