



Memo

To: Mayor and Hayden City Council

From: Lisa Ailport, City Administrator

Date: October 5, 2026

Agenda Item: ALPR Policy Follow up

Agenda Item Location

Old Business

Background and Recommended Action or Motion

Staff provided a privileged and confidential memo by the City Attorney to council regarding the policy direction over the use of ALPR's within city limits. If the Council wishes to proceed, staff recommends the following sequence: (1) Council work session to select positions on the highest-stakes items — retention period, network participation, misdemeanor use, and the sunset mechanism; (2) concurrent discussion with the Kootenai County Sheriff's Office regarding operational feasibility and the services agreement; (3) confirmation of vendor configurability against the selected positions; and (4) adoption of the policy by resolution, together with any services agreement amendment.

Fiscal Impact

This action has no fiscal impact.

Budget Funding Source / Transfer Request

N/A

Attachment

None