



OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

(210) 977-7000

Fax (210) 977-7021

## Minutes of Special Called Meeting

### The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Monday, August 27, 2018, beginning at 12:00 PM in the ADMINISTRATION BUILDING.

#### CALL TO ORDER AND ROLL CALL

Section start time: 12:00 PM.

| Trustee                | Present | Absent | Late Arrival/Departed Early |
|------------------------|---------|--------|-----------------------------|
| Mrs. Angelina Osteguín | X       |        |                             |
| Mr. Louis Ybarra Jr.   |         | X      |                             |
| Mr. Edward Mungia      | X       |        |                             |
| Mrs. Leticia Guerra    | X       |        |                             |
| Mrs. Connie Prado      | X       |        |                             |
| Mr. Luis Rodríguez     | X       |        |                             |
| Mrs. Elda Flores       | X       |        |                             |

Section end time: 12:01 PM.

#### CONSENT

Section end time: 12:01 PM.

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

#### 1. Approve Purchase of TCMPC TEKS Resource System

Item start time: 12:01 PM.

Mrs. Flores moved to approve item as presented, Mrs. Guerra seconded, and the Board of Trustees voted 6/0 to approve the item as presented.

Motion passed.

Item end time: 12:01 PM.

Section end time: 12:01 PM.

## **DISCUSSION AND POSSIBLE ACTION**

2. Discussion and possible action that the Board of Trustees canvass the votes for the Tax Ratification Election.

Section start time: 12:01 PM.

Item start time: 12:01 PM.

Mrs. Osteguín moved to approve the item as presented, Mrs. Prado seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.

Item end time: 12:02 PM.

Section end time: 12:02 PM.

## **CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion on Superintendent Search pursuant to Texas Government Code Section 551.071 and 551.074

Section start time: 12:02 PM.

Section end time: 5:40 PM.

### **DISCUSSION AND POSSIBLE ACTION CONTINUED**

1. Discussion and possible action regarding the Superintendent search.

Section start time: 5:40 PM.

Item start time: 5:40 PM.

Mrs. Flores moved to approve the item as presented, Mrs. Prado seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.

Item end time: 5:40 PM.

Section end time: 5:40 PM.

### **ADJOURNMENT**

Mrs. Flores moved to adjourn the meeting, Mr. Rodriguez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 5:40 PM.

### **ATTEST**

---

Angelina Osteguín, Board President

---

Elda L. Flores, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: August 27, 2018

### Special Called

| Section   | Started  | Ended    | Total Time | Lone Star Governance |
|---|----------|----------|------------|----------------------|
| Call to order and Roll Call   | 12:00 PM | 12:01 PM | 1 Min.     | Other                |
| Total section time: 1 Min.  |          |          |            |                      |
| Consent - 14 Minutes  |          |          |            |                      |
| Consent Items # 1   | 12:01 PM | 12:01 PM | 0 Min.     | Other                |
| Percentage of Consent Item Pulled 0% (total pulled divided by total consent items then times 100 = total percentages of pulled items) |          |          |            |                      |
| Total section time: 1 Min.  |          |          |            |                      |
| Discussion Possible Action - 14 Minutes   |          |          |            |                      |
| DPA Item #2   | 12:01 PM | 12:02 PM | 1 Min.     | Other                |
| DPA Item #1   | 5:40 PM  | 5:40 PM  | 0 Min.     | Other                |
| Total section time: 1 Min.  |          |          |            |                      |
| Closed/Executive Session - 1 Hour   |          |          |            |                      |
| Closed Session  | 12:02 PM | 5:40 PM  | 338 Min.   | N/A                  |
| Total section time: 338 Min.  |          |          |            |                      |
| Adjournment   | 5:40 PM  | 5:40 PM  | 0 Min.     | Other                |

Total Meeting Time: 340 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item*
- 2.) 2 hours total meeting time or less*

BOARD'S TIME USE TRACKER

| Framework                           | Activity                        | Minutes Used | % of Total Minutes Used | Notes                                  |
|-------------------------------------|---------------------------------|--------------|-------------------------|--|
| <b>Vision</b>                       | Student Outcome Goal Setting    |              |                         |  |
| <b>Vision</b>                       | Student Outcome Goal Monitoring | 0 Min.       | 0%                      | Consent #1                             |
| <b>Vision</b>                       | Constraints Setting             |              |                         |  |
| <b>Vision</b>                       | Constraints Monitoring          |              |                         |  |
| <b>Accountability</b>               |                                 |              |                         |  |
| <b>Accountability</b>               | Superintendent Evaluation       |              |                         |  |
| <b>Accountability</b>               | Board Self-Evaluation           |              |                         |  |
| <b>Structure</b>                    |                                 |              |                         |  |
| <b>Structure</b>                    | Voting                          |              |                         |  |
| <b>Advocacy</b>                     |                                 |              |                         |  |
| <b>Advocacy</b>                     | Community Engagement            |              |                         |  |
| <b>Advocacy</b>                     | Student/Family Engagement       |              |                         |  |
| <b>Advocacy</b>                     | Community Training              |              |                         |  |
| <b>Other</b>                        |                                 |              |                         |  |
| <b>Other</b>                        | Other                           | 297 Min.     | 100 %                   |  |
| <b>Total Vision-focused Minutes</b> |                                 |              |                         |  |
|                                     |                                 | 0            | 0%                      |  |
| <b>Total Minutes</b>                |                                 |              |                         |  |
|                                     |                                 | 297          | 100%                    | 43 Closed Session Minutes not included |

Total Meeting 5 hours and 40 minutes = 340 minutes  
 340- 43 closed session = 297 Total Tracker Minutes



## August 27, 2018 Special Called Staff Tracker

| Title                               | Average Monthly Hours Preparing | Average Monthly Hours Attending | Average Monthly Hours Debriefing | Hourly Rate (E.g. Total Annual Compensation / 1920 Hours) | Total Hours x Hourly Rate |
|-------------------------------------|---------------------------------|---------------------------------|----------------------------------|---|---------------------------|
| Superintendent<br>Abelardo Saavedra | 1                               | 1                               | 1                                | \$115.04  | \$345.12                  |
| Senior Staff Members                |                                 |                                 |                                  |   |                           |
| Delinda Castro                      |                                 |                                 |                                  | \$74.47   | \$0.00                    |
| Lorraine De Leon                    |                                 |                                 |                                  | \$54.98   | \$0.00                    |
| Michael Balderama                   |                                 |                                 |                                  | \$54.99   | \$0.00                    |
| Chriselda Bazaldua                  | 0                               | 0                               | 0                                | \$49.01   | \$0.00                    |
| Amy Shields                         |                                 |                                 |                                  | \$49.43   | \$0.00                    |
| Cynthia Bills                       |                                 |                                 |                                  | \$47.82   | \$0.00                    |
| Rosanna Mercado                     |                                 |                                 |                                  | \$50.84   | \$0.00                    |
| Arla Maldonado Chapa                |                                 |                                 |                                  | \$50.52   | \$0.00                    |
| Julie Silva                         |                                 |                                 |                                  | \$46.26   | \$0.00                    |
| Scott Laleman                       |                                 |                                 |                                  | \$48.42   | \$0.00                    |
| Robert Zamora                       |                                 |                                 |                                  | \$47.31   | \$0.00                    |
| Denise Orosco                       |                                 |                                 |                                  | \$47.82   | \$0.00                    |
| Juan Zamora                         |                                 |                                 |                                  | \$74.91   | \$0.00                    |
| Monica Lopez                        |                                 |                                 |                                  | \$49.80   | \$0.00                    |
| Veronica Ramos                      |                                 |                                 |                                  | \$47.98   | \$0.00                    |
| Jesse Berlanga                      |                                 |                                 |                                  | \$42.07   | \$0.00                    |

|                    |   |   |   |            |          |
|--------------------|---|---|---|------------|----------|
| Laurie salazar     |   |   |   | \$43.72    | \$0.00   |
| Scott Stephens     |   |   |   | \$50.33    | \$0.00   |
|                    |   |   |   |            |          |
| <b>Other Staff</b> |   |   |   |            |          |
| Michelle Martinez  | 4 | 2 | 3 | \$29.78    | \$268.02 |
| Irma Paine         |   |   |   | \$40.53    | \$0.00   |
| Elaine Arguello    |   |   |   | \$21.79    | \$0.00   |
| Mike Ortiz Jr      |   |   |   | \$27.32    | \$0.00   |
| Cristina Moreno    |   |   |   | \$28.79    | \$0.00   |
| Andrea Chavez      |   |   |   | \$25.47    | \$0.00   |
|                    |   |   |   |            |          |
|                    |   |   |   |            |          |
|                    |   |   |   |            |          |
|                    |   |   |   |            |          |
|                    |   |   |   |            |          |
|                    |   |   |   |            |          |
|                    |   |   |   |            |          |
|                    | 5 | 3 | 4 | \$1,219.40 | \$613.14 |