

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Work and Regular Sessions from September 16, 2026
Date:	October 14, 2026
Division/Department:	President’s Office
RECOMMENDATION:	Approval of the Minutes for September 16, 2026



**BOARD OF EDUCATION MEETING
MINUTES**

September 16, 2026

**Clackamas Community College
Roger Rook Hall – room RR 111 A & B
19600 Molalla Ave,
Oregon City, OR 97045**

WORK SESSION

Chair Wade Hathhorn called the Work Session of the Clackamas Community College Board of Education to order at 6:03 p.m. on September 16, 2026.

ROLL CALL

PRESENT: 6 – Board Members Wade Hathhorn, Ryan Ingersoll, Josephine “Jo” Crenshaw, Irene Konev, Alina Krollenbrock, and Jane Reid

ABSENT: 1 – Board Member Rob Wheeler

COLLEGE

REPRESENTATIVES: 7 – President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer, Dean Anne Innis, Manager Julia Nicholson, Executive Assistant Jessi Alley-Snell, Recorder Kattie Riggs, and other CCC staff

I. STRATEGIC PLAN

Anne Innis, Dean of Institutional Effectiveness and Planning, and Julia Nicholson, Learning and Organization Development Program Manager, provided an overview regarding the process for updating the college’s strategic plan. Anne shared four main things:

- *Where we stand with the current strategic plan*
- *What we are planning to change*

- Where this leads us
- The timeline for the project

The five strategic priorities would remain the same: Excellence in Teaching and Learning, Holistic Student Support, Diversity, Equity, and Inclusion, Organizational Health, and Community Connections. The plan would be to rebuild the structural layer of the plan with changing “strategic actions” to become “strategic outcomes.” This would help with change how success is defined and have more measurable outcomes to provide data.

There was a question regarding who would be writing the action items. Anne shared how the departments/divisions create unit plans that provide what the departments/divisions plan to do for the year. The strategic actions would still be found in unit plans, but what would be captured and reported out would be the strategic outcomes of the work. The thought would be to have a dashboard and scorecards to report out progress.

It was highlighted that there were some concerns for not taking a look at the five priorities because there has been Board turnover and the priorities would need to reflect the current Board members thoughts and support for moving those priorities forward. There was a discussion about involving the Board members sooner in the process and planning for an upcoming workshop prior to the community visioning.

II. NORTH CLACKAMAS SCHOOL DISTRICT UPDATE

Tiffany Shireman, Chief of Staff with North Clackamas School District, and Teresa Neff-Webster, Chief of Operations with North Clackamas School District, provided an update on the North Clackamas School District and the cultural and economic backgrounds of the students and families they serve. They are preparing for a \$245 million Bond that would not increase taxes in the November 2026 election. They have spent the last two years planning for this by updating their long-range facilities plan, creating a Superintendent’s bond advisory committee, gathering community input, and providing community presentations. They are looking to spread the work and educate the voters.

Chair Wade Hathhorn adjourned the Work Session at 6:48 p.m.

REGULAR SESSION

I. CALL TO ORDER

Chair Wade Hathhorn called the regular meeting of the Clackamas Community College Board of Education to order at 6:55 p.m. on September 16, 2026.

II. ROLL CALL

PRESENT: 6 – Board Members Wade Hathhorn, Ryan Ingersoll, Josephine “Jo” Crenshaw, Irene Konev, Alina Krollenbrock, and Jane Reid

ABSENT: 1 – Board Member Rob Wheeler

COLLEGE

REPRESENTATIVES: 6 – President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer, Full-time Faculty President Beverly Forney, Executive Assistant Jessi Alley-Snell, Recorder Kattie Riggs, and other CCC staff

III. LABOR AND LAND ACKNOWLEDGMENTS

Chair Hathhorn called upon Irene Konev and Jane Reid to read both the land and labor acknowledgments.

IV. PUBLIC COMMENTS

Chair Hathhorn called upon those wishing to speak before the Board and there were four speakers.

Jerry Ferguson, Clackamas County, shared information regarding public comment.

John Clemson, Unincorporated Clackamas County, shared information regarding the Board Retreat.

Norm Lemly, Beavercreek resident, shared information regarding data that didn't make sense to him and felt the Board needed to use different data and information when making decisions specifically regarding the enrollment numbers that were used for the automotive course elimination decision made in 2025.

Andrew Tonkin, shared concerns about the budget and staffing capacity.

V. CONSENT AGENDA

1. The Board considered the approval of the following:
 - a. Minutes (Executive, Work, and Regular Sessions) 07.15.26
 - b. Minutes (Special Work Session – Retreat) 08.15.26
2. The Board acknowledged the acceptance of the following:
 - a. Monthly Financial Reports
 - b. Personnel Report
 - c. Bond Update

R26/27-06 Motion made by Irene Konev, seconded by Jane Reid, to approve and accept Consent Agenda items 1a through 2c. The motion carried by the following vote:

Aye: 6 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, and Jane Reid

VI. NEW BUSINESS – FIRST READ

VII. NEW BUSINESS – ACTION

1. 2026 – 27 Budget Amendment

Christy Owen, Dean of Business Services, explained the budget amendments being proposed are to true-up the ending-year funding balance and beginning fund balances. This is to true-up balances before our auditors come on site. Christy shared that the grants funds changed from the estimate based on the actuals regarding the revenue and expenditures.

R26/27-07 Motion made by Ryan Ingersoll, seconded by Jo Crenshaw, to approve the 2026 – 27 Budget Amendment. The motion carried by the following vote:

Aye: 6 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, and Jane Reid

2. Resolution No. R26/27-08, Authorizing a Change Order Increasing the Guaranteed Maximum Price Contract with Tarkett Sports Construction Northwest by \$2,942,988 to a Total of \$19,740,112

Jeff Shaffer, Vice President of Finance and Operations, and Owner's Representative Dale Kuykendall, provided an overview of the need for the contract increase including additional and added scope items for energy efficiencies. There are going to be solar panels added to the top of the grandstands. The project did dip into contingency funds for the removal of large, unexpected boulders and other items. They are considering a jumbotron. There was a question about the energy efficient credits and grants that were being sought for the project.

R26/27-08 Motion made by Jo Crenshaw, seconded by Jane Reid, approving Resolution No. R26/27-08, authorizing a change order increasing the Guaranteed Maximum Price (GMP) contract with Tarkett Sports Construction Northwest by \$2,942,988 to a total of \$19,740,112. The motion carried by the following vote:

Aye: 6 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, and Jane Reid

3. Resolution No. R26/27-09, Authorizing a Contract Increase in the Amount of \$299,487 with Swinerton Builders for a Total Contract of \$544,669 for the Natural Resources Center of Excellence

Jeff Shaffer and Dale Kuykendall provided information regarding the need to increase the contract with Swinerton Builders. They are asking for an increase after understanding the costs of the mass timber for the building and the construction.

R26/27-09 Motion made by Ryan Ingersoll, seconded by Alina Krollenbrock, approving Resolution No. R26/27-09, authorizing a contract increase in the amount of \$299,487 with Swinerton Builders for a Total Contract of \$544,669 for the Natural Resources Center of Excellence. The motion carried by the following vote:

Aye: 6 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, and Jane Reid

4. President's Evaluation Process and Timeline

Chair Hathhorn shared that the Board has asked the President to hire an outside consultant to gather feedback from the Executive Team to be shared with the Board as part of the evaluation process for this year.

R26/27-10 Motion made by Irene Konev, seconded by Jo Crenshaw, approving the President's evaluation process and timeline. The motion carried by the following vote:

Aye: 6 – Board Members Wade Hathhorn, Ryan Ingersoll, Jo Crenshaw, Irene Konev, Alina Krollenbrock, Jane Reid, and Rob Wheeler

VIII. STUDENT/FACULTY PRESENTATIONS

1. Events and Conference Services at the College

Lori Hall, Executive Director of College Relations and Marketing, and Sunny Olsen, Community Education & Harmony and Wilsonville Campus Director, provided an overview of events and conference services including an introduction of the team, shared data regarding how many events the team has serviced, partnerships, and staffing levels. Clackamas Community College's Events and Conference Services teams support a wide range of internal and external events across the Oregon City, Harmony, and Wilsonville campuses. The teams coordinate scheduling, communication, event setup and takedown, customer service, and partnerships with community organizations. In the past year, the Oregon City team managed 5,742 event occurrences, including 361 sponsored events and 132 external rentals that generated approximately \$104,000 in revenue. The Harmony/Wilsonville team managed 2,236 event occurrences, including internal, external, and sponsored events that generated approximately \$35,780. The college has also expanded its marketing efforts to increase awareness of available event spaces through updated webpages, search optimization, Google Business profiles, social media, signage, community mailers, and outreach through community partnerships.

Despite the significant volume of activity, Events and Conference Services operates with a substantially smaller staff than in previous years, creating capacity constraints and limiting opportunities to maximize the use and revenue potential of the college's facilities. The teams continue to receive support from Campus Services and ITS, but additional staffing and resources may be necessary as new opportunities emerge through expanded athletic facilities, outdoor spaces, and improvements at the Harmony and Wilsonville campuses. The work directly supports the college's strategic priority of Community Connections by building and strengthening relationships with businesses, community organizations, educational institutions, and other partners. Future opportunities include improving relationship tracking and coordination across the college, gathering feedback from event partners, and potentially developing additional community engagement infrastructure to support larger events and strengthen the college's role as a community resource.

IX. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

1. Associated Student Government (ASG)
2. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)
3. Classified Association (ACE)
4. Full-Time Faculty Association (FTF)
Beverly Forney, Full-Time Faculty President, shared the full-time faculty report highlighting a few members.

X. COLLEGE REPORTS

1. President's Report
*President Cook shared information
Four new faculty – English, automotive, ESOL, Counseling*
 - a. Bond Update
Dean Ron Prince and Owner's Rep. Dale Kuykendall provided an update on the progress of projects funded through the bond program, highlighting completed work, projects currently under construction, and upcoming initiatives. The athletic fields project is progressing on schedule, with the baseball and softball fields completed and the grandstands, NCAA-compliant track, soccer field turf, solar components, and related improvements expected to be completed around February 2027. The Natural Resource Center remains the largest bond opportunity and will include facilities supporting student learning, agricultural programs, and OSU Extension activities. The Douglas Loop Walking Trail has been completed, providing a connection to Beaver Creek Road and the Oregon City Master Trail Plan, along with safety improvements and lighting. Additional projects include maintenance and campus services renovations, including new surplus storage and grounds facilities, covered vehicle parking, and upgraded vehicle washing and fueling infrastructure.

The College is also advancing significant energy-efficiency, facility improvement, and capital projects. An energy-saving performance contract with McKinstry will decentralize boiler and chiller systems, improve building reliability, convert lighting to LED, and implement enhanced occupancy-based lighting and temperature controls to reduce energy consumption and operating costs. The College is beginning a progressive design-build procurement process for projects involving McLoughlin, Dye, and the Plaza, with three qualified teams shortlisted and design work anticipated to begin in November. Additional work includes roofing, building envelope and masonry repairs, storefront improvements, security and access-control upgrades, technology infrastructure improvements, and planning for future projects such as the welding expansion and the potential Challenger Center. The Board also discussed the importance of regularly communicating bond progress to the community through mailers, social media, campus communications, community meetings, and presentations to local governments and school districts. There is a webcam available on the Bond website.

XI. BOARD OPERATIONS

1. Board Chair Business Report

a. Board Committee Assignments

The Board committee assignments were discussed and affirmed.

2. CCC Education Foundation Report

Ryan shared the Foundation report.

3. Oregon Community College Association (OCCA) Report

Jane shared the OCCA report.

4. Board of Education Community Reports

Each Board member provided updates about things they had participated in over the last month or two.

XII. ADJOURNMENT

Chair Hathhorn adjourned the meeting at 8:43 p.m.

Date

Kattie Riggs, Recorder

Wade Hathhorn, Board Chair

Tim Cook, President