

Personnel Committee Meeting
Monday, September 14, 2026 12:00 PM
Eastern

Shirley M. Rodgers Administration Bldg.
Georgia Brown Board Room
519 W. Kalamazoo
Lansing, MI 48933

I. Call To Order

II. Roll Call

Present:

Dr. Caitlin Cavanagh - Board of Education Chair

Dan Nowiski - Board of Education Trustee

Clayton Ross - Director of Human Resources

Lori Brandon - EA to COO

Absent:

Robin Moore - Board of Education Trustee

Kristina Sleight - COO

III. Public Comment on Agenda Items

There were no public comments

IV. Approval of 8/10/26 Meeting Minutes

Minutes from the 8/10/26 Personnel Committee meeting were approved as presented

V. Report from Committee Chair

There were no reports from Committee Chair

VI. Report(s) from Staff

Clayton presented the Board Personnel Report dated 9/14/26, along with additional formatted reports detailing new hires and resignations or retirements by location, position, and demographic data. Discussion ensued about open positions, new hires, terminations, and resignations. It was also suggested to compare Lansing School District statistics to the MI labor force, to see how our District's staffing demographics match other Districts across the state.

VII. Unfinished Business

VII.A. Review of Employment & Termination Policies

- po4120 - Employment of Support Staff
- po4140 - Termination and Resignation of Support Staff
- po3120 - Employment of Professional Staff
- po3140 - Termination and Resignation of Professional Staff

Suggested wording changes for po4120 and po4140, as they relate to Support Staff, have been forwarded to the Policy Committee for consideration. It is anticipated that these policies will be presented to the Board of Education for First Reading at the next meeting.

The Wording for po3120 and po3140, as they relate to Professional Staff, will remain unchanged.

VII.B. Review of Board Policy po1210; Board - Superintendent Relationship
Suggested wording changes for po1210, as it relates to Board - Superintendent Relationship, have been forwarded to the Policy Committee for consideration. It is anticipated that this policy will be presented to the Board of Education for First Reading at the next meeting.

VII.C. Review of Board Policies and Staff / Employee Handbook Update

VIII. New Business

No new business items were presented for discussion

IX. Public Comment on Non-Agenda Items

There were no public comments

X. Committee Member Comments

Additional discussion ensued, in regards to teaching and non-teaching open positions.

XI. Adjournment

Meeting was adjourned at 12:47 PM