



Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 10/06/2026

Item Title:	Change Order #001 to Amend Owner/ Contractor	<u>X</u>	Action
	Agreement with Insight Public Sector, Inc for		Information
	Lopez ECHS Intercom Upgrades CSP#25-081		Discussion

BACKGROUND:

On May 5th 2025, the Board of Trustees approved Insight Public Sector to provide services for Lopez Early College High School Intercom Upgrades Project, administration is requesting Board approval of a deductive Change Order. The change order reflects a reduction of unused contingency allowance funds from the original contract amount and bulk spare material balance. Change Order No.1 reflects the impacted areas of the project.

Please see the attached:

- Change Order AIA Document G701-2017

FISCAL IMPLICATIONS:

Change Order Deduction (\$241,711.00)

RECOMMENDATION:

Recommend approval of the deductive Change Order #001 (Credit back to District) in the amount of \$241,711.00 for the Lopez Early College High School Intercom Upgrades Project, resulting in a revised contract amount of \$703,484.00 with no change to the contract time.

Martin Espinosa /

Submitted by: Facilities Manager

Eliud Ornelas /

Recommended by: Interim Facilities / Maintenance Director

Rosario Pena RTSBA /

Approved by: Assistant Superintendent

Approved for Submission to Board of Education:

Dr. Timothy E. Cuff

Dr. Timothy E. Cuff, Superintendent

When Necessary, Additional Background May Follow This.



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Brownsville ISD Lopez Early College High
School Intercom Upgrades CSP#25-081
3205 S. Dakota Ave.
Brownsville, TX 78521

CONTRACT INFORMATION:
Contract For: Intercom Upgrades

Date: November 21, 2025

CHANGE ORDER INFORMATION:
Change Order Number: 001

Date: July 20, 2026

OWNER: *(Name and address)*
Brownsville Independent School District
1900 E. Price Rd.
Brownsville, TX 78521

ARCHITECT: *(Name and address)*
Ethos Engineering
1126 South Commerce Street
Harlingen, TX 78550

CONTRACTOR: *(Name and address)*
Insight Public Sector, Inc.
2712 N. McColl Road
McAllen, TX 78501

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order No. 01: This Change Order provides a credit to the Owner for the utilization of seventy-five (75) existing data drops, the return of the remaining Bulk Spare Material balance, and the return of the unused Allowance balance.

Credit for Existing Data Drops:

Credit for utilizing seventy-five (75) existing data drops: <\$41,419.00>

Bulk Spare Material:

Beginning Bulk Spare Material Balance:	\$187,698.00
RFI Expenditures:	<\$27,604.00>
Remaining Bulk Spare Material Balance:	\$160,292.00
Return of Remaining Bulk Spare Material to Owner:	<\$160,292.00>
Ending Bulk Spare Material Balance:	\$0.00

Allowance Balance:

Beginning Allowance Balance:	\$40,000.00
Return of Unused Allowance to Owner:	<\$40,000.00>
Ending Allowance Balance:	\$0.00

The original Contract Sum was	\$	945,195.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	945,195.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	241,711.00
The new Contract Sum including this Change Order will be	\$	703,484.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT (Signature)

BY: Guillermo Quintanilla/ Principal

(Printed name, title, and license
number if required)

July 21, 2026

Date



CONTRACTOR (Signature)

(Printed name and title)

Date

OWNER (Signature)

(Printed name and title)

Date