



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Dr. Jeannie Meza-Chavez, Superintendent
Subject: Consider and possible Board action to approve the Board Operating Procedures
Date: October 14, 2026

HISTORY: The San Elizario ISD Board Operating Procedures (BOP) serves as a document to help individuals engaged in board service have procedures to develop best practices for the important work ahead.

RATIONALE: The Board Operating Procedures help conduct board meetings more effectively and are a best practice for effective school boards.

Due to the consolidation of School buildings, the campus presentation portion of the Board Monitoring Calendar for 2026-2027 received an adjustment. Sambrano Elementary will now present in February 2027; Borrego Elementary will now present in March 2027 and in June 2027; Special Education Department will present any updates in April 2027; Career and Technical Education Department will present any updates in May 2027.

BUDGET IMPACT: There is no impact on the budget for this item.

ADMINISTRATIVE RECOMMENDATION: The administration recommends the Board approve the Board Operating Procedures as presented.

For Approval? ☒ Yes ☐ No

If not, please check one: ☐ Presentation ☐ Report ☐ Information

Please check if applicable: ☒ Attachment Included

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.