



MEMO

To: Alpena County Board of Commissioners
From: Alpena County Administrator
Date: September 29, 2026
Subject: Airport Staffing and Budget Adjustments

On September 29, 2026, the County and Alpena Grounds Services mutually agreed to terminate their contract, effective at 11:59PM on Wednesday, September 30, 2026. The termination document is attached for your review.

The County will absorb three (3) members of the current staff at their present pay, with added benefits and non-union practices. We are asking for the Board to allow for the necessary adjustments to the budget, moving funds from line item 295-595-801.000 (Alpena Ground Services Contract) to the newly created line item for wages, current line items for benefits, and current line item for overtime.

Recommended Motion:

I move to reallocate funds from line item 295-595-801.000 to the appropriate line items regarding wages, benefits, and overtime within the same budget for the newly hired Airfield Crew as referenced in the memo and to direct the Treasurer, Clerk and Administrator's Offices to take the necessary actions to complete these adjustments.

CC: Alpena County Treasurer & Alpena County Clerk