

Live stream [LINK](#)

Minutes of Governing Board Regular Study & Voting Session Meeting
Tuesday, September 1, 2026 @ 5:00 pm
Prescott Unified School District Governing Board

A Regular Study & Voting Session Meeting of the Governing Board of Prescott Unified School District was held on Tuesday, September 1, 2026, beginning at 5:00 pm in the Boardroom of the PUSD District Office.

All supporting documents/attachments can be found by visiting our website:

<https://www.prescottschools.com/>

This meeting was live-streamed, and the video recording can be viewed by visiting the following [LINK](#).

Board Members present:

Governing Board President, Jane Robertson
Vice President, Jennifer Bergamini
Andy Fraher, Member
Stan Goligoski, Member
Brett Mangum, Member

Others present:

Clark Tenney, Superintendent
Kelsey Secor, Assistant Superintendent of Instruction
Andy Binder, Assistant Superintendent/Human Resources
Brian Moore, Chief Financial Officer
Sarah Torres, Administrative Assistant to Superintendent and Governing Board
Braydon James, Governing Board Student Representative

1. CALL TO ORDER - Governing Board President, Jane Robertson, called the meeting to order at 5:00 pm.

2. OPENING CEREMONY

2.A. Welcome - Governing Board President, Jane Robertson, welcomed everyone in attendance.

2.B. Pledge of Allegiance - Braydon James, Student Representative, led the audience in the Pledge of Allegiance.

3. APPROVAL OF AGENDA - Governing Board President, Jane Robertson

3.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

Governing Board President, Jane Robertson noted, do I have a motion to approve the agenda, as presented. Jennifer Bergamini noted, so moved. Andy Fraher seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

4. APPROVAL OF MINUTES - Governing Board President, Jane Robertson

4.A. Consider approving the minutes from the Regular Study and Voting Session meeting of August 4, 2026, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

Governing Board President, Jane Robertson noted, do I have a motion to approve the minutes from the Regular Study and Voting Session meeting of August 4, 2026, as presented. Stan Goligoski noted, so moved. Brett Mangum seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

5. APPROVAL OF DONATIONS - Governing Board President, Jane Robertson

5.A. Consider Approving the [Donations](#)

RELEVANT INFORMATION: Board Policy requires the approval of donations.

Vice President Jennifer Bergamini read the Donations aloud.

Governing Board President, Jane Robertson noted, do I have a motion to approve the Donations, as presented. Andy Fraher noted, so moved. Stan Goligoski seconded the motion.

Live stream [LINK](#)

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

6. INFORMATION ONLY ITEMS

6.A. Summary of Current Events

6.A.1. Superintendent Tenney shared the following current events.

[September 1, 2026 Current Events](#)

6.A.2. Governing Board Members & Student Representatives

Governing Board Members reported attending various school and community events, including:

- Granite Mountain Upper Elementary back-to-school night.
- Prescott High School and Lincoln Elementary meet-the-teacher events.
- The Prescott High School Athletics Hall of Fame recognition.
- The AAUW Reality Store, a financial literacy activity for freshmen.

The AAUW Reality Store was highlighted as an effective hands-on financial literacy experience in which students developed a hypothetical household budget, considered employment and housing options, and experienced the financial implications of their choices. Board members discussed the possibility of similar programming across the District.

The Board also noted that Prescott High School was recognized by Arizona Central as one of the state's top football fan experiences.

A \$6,000 T-Mobile grant was also noted for improvements to the Prescott High School football bleachers.

Student Representative, Braydon James, reported that the first home football game was successful, with strong participation in the student section and a neon theme. He also reported on a recent girls' volleyball match and the beginning of preparations for Homecoming.

Live stream [LINK](#)

6.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

There were none.

Presenter: Governing Board President, Jane Robertson

7. ACTION ITEMS

7.A. CONSENT AGENDA - All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Vice President Jennifer Bergamini requested discussion regarding the sole-source agreement for the District's food service software.

Brian Moore, Chief Financial Officer, explained that the system provides nutritional, point-of-sale, and menu management functions and also facilitates parent account deposits. The District has used the system for approximately ten years, and the proposed expenditure is paid from the restricted food service fund. The cost has not increased substantially from the prior year.

Consider approving the Consent Agenda as presented.

Governing Board President Jane Robertson noted, do I have a motion to approve the consent agenda, as presented. Jennifer Bergamini noted, so moved. Andy Fraher seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION: A copy of the [personnel report](#) is attached for review.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

7.A.2. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION: Arizona Revised Statutes require approval/ratification of all [vouchers](#).

Presenter: Brian Moore, Chief Financial Officer

7.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for [FY26 End of Year](#) and [FY27](#), as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

7.A.4. Consider approving the Sole Source Procurement of software services from Harris School Solutions for District-Wide Food Service for the 2026-2027 school year, as presented.

RELEVANT INFORMATION: Procurement guidelines require the Governing Board to approve the listing of vendors that are utilized as "Sole Source," which occurs when no reasonable alternative exists. The following vendor is utilized to meet the specific needs of the Prescott Unified School District.

Presenter: Brian Moore, Chief Financial Officer

7.B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return form 1.302.01, Request for Public Participation to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: <https://www.prescottschools.com>.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

7.B.1. Consider approving Leah Jolley and Braydon James to serve as Student Representatives on the PUSD Governing Board for the 2026-2027 school year, as presented.

RELEVANT INFORMATION: Every year, students are interviewed by the Principal of Prescott High School, along with the Superintendent and Governing Board President, to select Student Representatives to serve on the Governing Board to represent students, as well as to give a student perspective on the resolutions presented to the Governing Board.

Presenter: Clark Tenney, Superintendent

Governing Board President, Jane Robertson noted, do I have a motion to approve Leah Jolley and Braydon James to serve as Student Representatives on the PUSD Governing Board for the 2026-2027 school year, as presented. Brett Mangum noted, so moved. Stan Goligoski seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.B.2. Consider approving the following overnight travel requests from Prescott High School, as presented.

Challenge Program Fall Backpack Trip:

September 25 - 27, 2026

Cabin Loop Trail

Coconino National Forest

Prescott High School Girls Basketball:

December 3 - 5, 2026

Lancer Cactus Clash Tournament

Salpointe Catholic High School

Tucson, AZ

Presenter: Adam Neely, PHS Principal

Governing Board President Jane Robertson noted, do I have a motion to approve the overnight travel requests from Prescott High School, as presented. Jennifer Bergamini noted, so moved. Brett Mangum seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye

Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.B.3. Consider approving an out-of-country travel request from Katherine Hammer, Badgers Abroad Advisor, for the 2028 International Spring Break Trip to Europe, as presented.

RELEVANT INFORMATION: Students and chaperones will be traveling to Europe, specifically Budapest, Vienna, and Prague. This is an 8-day trip to take place over spring break of 2028.

Presenter: Adam Neely, PHS Principal

Governing Board President Jane Robertson noted, do I have a motion to approve an out-of-country travel request from Katherine Hammer, Badgers Abroad Advisor, for the 2028 International Spring Break Trip to Europe, as presented. Stan Goligoski noted, so moved. Andy Fraher seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.B.4. Consider Approving the 2027-2028 & 2028-2029 PUSD Academic Calendars, as presented.

RELEVANT INFORMATION: School calendars must be approved by the Governing Board per Governing Board policy. The administration is presenting the Governing Board with the academic school calendars for the 2027-2028 and 2028-2029 school years. These proposed calendars are similar to our school calendars used in the past and represent a calendar "template" that staff and families seem to enjoy and best meet the educational needs of our students.

Presenter: Clark Tenney, Superintendent

Governing Board President Jane Robertson noted, do I have a motion to approve the 2027-2028 & 2028-2029 PUSD Academic Calendars, as presented. Brett Mangum noted, so moved. Jennifer Bergamini seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.B.5. Consider approving a date change to the December PUSD Governing Board Meeting, as presented.

RELEVANT INFORMATION: Due to a scheduling conflict, Governing Board President Jane Robertson is proposing a date change for the December Regular Study and Voting Session Meeting from Tuesday, December 1, 2026, to Tuesday, December 8, 2026.

Presenter: Jane Robertson, Governing Board President

Governing Board President Jane Robertson noted, do I have a motion to approve a date change to the December PUSD Governing Board Meeting from Tuesday, December 1st to Tuesday, December 8, 2026, as presented. Andy Fraher noted, so moved. Jennifer Bergamini seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.B.6. Consider approving the Fiscal Year 2027 Capital Plan for the School Facilities Oversight Board, as presented.

RELEVANT INFORMATION: A Capital Plan for Prescott Unified School District must be approved by the Governing Board and submitted to the School Facilities Oversight Board annually. School districts considered as "growing" school districts must submit an annual Capital Plan following Governing Board approval. Due to enrollment fluctuating in the Prescott Unified School District, it is recommended that the Capital Plan for 2026-2027

be submitted with "NA" (not applicable) to indicate the school district does not intend to access any additional square footage at this time.

Presenter: Brian Moore, Chief Financial Officer

Governing Board President, Jane Robertson, noted, do I have a motion to approve the Fiscal Year 2027 Capital Plan for the School Facilities Oversight Board, as presented. Stan Goligoski noted, so moved. Andy Fraher seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.B.7. Consider adopting the 7th Grade Sexual Health Education Curriculum, as presented.

RELEVANT INFORMATION: PUSD's current 7th grade sexual health education curriculum, Making a Difference, is no longer included on Arizona's approved curriculum list. The program has been replaced by Promoting Health Among Teens: Abstinence Only, which is published by the same organization and covers the same content as the curriculum previously used by the district.

PUSD partners with Yavapai County Community Health Services to provide sexual health education instruction to 7th grade students. Promoting Health Among Teens: Abstinence Only is the curriculum recommended and utilized by Yavapai County Community Health Services. Because this update is directly connected to this partnership, the district did not complete its typical curriculum adoption committee process.

In accordance with PUSD curriculum adoption procedures, the proposed curriculum was made available for public review from June 29 through August 31, 2026.

Presenter: Kelsey Secor, Assistant Superintendent of Instruction

Governing Board President Jane Robertson noted, do I have a motion to adopt the 7th Grade Sexual Health Education Curriculum, as presented. Andy Fraher noted, so moved. Jennifer Bergamini seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye

Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.B.8. Consider approving Prescott Unified School District's School Facilities Division FY2026 Preventive Maintenance Guideline and Plan Report, as presented.

RELEVANT INFORMATION: Arizona law requires each school district to develop routine preventive maintenance guidelines for its facilities. The guidelines address plumbing, electrical, heating, ventilation and air conditioning systems, special equipment, and roofing systems, and are submitted to the Arizona Department of Administration, School Facilities Division, for review and approval pursuant to A.R.S. § 41-5702(L).

A.R.S. § 41-5731(O)(2) defines routine preventive maintenance as services performed on a regular schedule, generally ranging from four times per year to once every three years, or according to the manufacturer's recommended schedule, that are intended to extend the useful life of a building system and reduce the need for major repairs.

The District's Preventive Maintenance Program provides for the routine inspection, servicing, and maintenance of District facilities and building systems. The annual report documents the District's preventive maintenance guidelines and plan and must be submitted to the School Facilities Division by September 1st.

Presenter: Brian Moore, Chief Financial Officer

Governing Board President Jane Robertson noted, do I have a motion to approve Prescott Unified School District's School Facilities Division FY2026 Preventive Maintenance Guideline and Plan Report, as presented. Jennifer Bergamini noted, so moved. Brett Mangum seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

7.C. INFORMATION AND DISCUSSION ITEMS

7.C.1. Brian Moore, Chief Financial Officer, has prepared the [School Board Summary Budget Report](#) for your review.

7.C.2. Review the proposed changes to the Trust Model Policies and Procedures Parts 1, 1-A, 2 & 3, PUSD Field Trips Policy and PUSD RETIREMENT / Return to Work Policy, as presented.

RELEVANT INFORMATION: Governing Board policy 1-303 requires first and second readings of all proposed policy adoptions and approval by the Governing Board. This is the first reading of the proposed policy changes. The Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

Andy Binder, Assistant Superintendent, Human Resources shared information regarding the first reading of proposed changes to:

- Field trips and chaperone requirements
- Employees who retire through the Arizona State Retirement System and subsequently return to work through a third-party employer
- Travel expenses and food/beverage expenditures
- Procurement thresholds
- Student fundraising
- Conflict of interest disclosures, deposits, and cash controls
- Open meeting requirements
- Parental rights and required resources
- District that self-insure for health insurance
- Drone use on school campuses
- Public records requests
- Mandatory reporting
- Access for patriotic youth groups
- Advanced mathematics placement
- Department of Child Safety access to educational records
- CPR-trained personnel at school sites
- Provisions concerning unorganized territories.

The Board discussed the proposed increase in the procurement threshold from \$10,000 to \$15,000. CFO Brian Moore clarified that the District intends to continue its practice of

obtaining quotes and maintaining appropriate purchasing controls even though the statutory threshold is increasing.

The Board also discussed the proposed cash deposit threshold. The draft contained an inconsistency between the written amount and the numerical amount. Mr. Moore clarified that \$3,000 is the proposed threshold and agreed to correct the language.

The Board was reminded that these items were being presented as a first read and that members would have additional time to review the proposed policies before the second reading.

7.C.3. Requests for Future Agenda Items

Presenter: Governing Board President, Jane Robertson

- Prescott High School Spiritline - recent accomplishments and recognition
- Synergy Student Information System - a brief overview of its capabilities and a demonstration from both the teacher and parent perspectives.

7.C.4. Meeting Dates:

Regular Study and Voting Session: 5:00 pm - Tuesday, October 6, 2026, in the PUSD District Office Boardroom.

Other Dates:

September 4, 2026: No school for students — Convocation & Staff Professional Development Day.

September 7, 2026: All sites closed — Labor Day Holiday.

September 21, 2026: Prescott Chamber of Commerce 48th Annual Salute to Educators Event 5 pm - 6:30 pm.

8. ACTION ITEMS

8.A. Consider recessing the Regular Study & Voting Session Meeting and approving the call for Executive Session pursuant to A.R.S. Section 38-431.03(A)(3) and (4) for the following purposes:

Discussion and possible action concerning the Board's position in pending litigation, including to discuss, consult with, and instruct its attorney concerning the status of U.S. Court (Arizona) Case No. 3:20-cv-08033-SMB, concerning settlement discussions conducted to resolve such litigation, and concerning the settlement of such litigation.

RELEVANT INFORMATION: Pursuant to A.R.S. 38-431.03(A)(3) and (4), the Board may vote to go into Executive Session for the purpose of discussion or consultation for legal advice with its attorney, and/or for the purpose of discussion or consultation with its attorney in order to consider its position and instruct its attorney regarding the Board's position in pending litigation and/or in settlement discussions conducted in order to resolve such litigation, specifically to discuss and consult with and instruct its attorney concerning the status of U.S. District Court (Arizona) Case No. 3:20cv08033SMB, concerning settlement discussions conducted to resolve such litigation, and concerning the settlement of such litigation.

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, or pursuant to a specific statutory exception, anything that has transpired or has been discussed during the executive session. Failure to comply is a violation of A.R.S. 38-431.03.

We have stopped the public recording to enter the executive session. Recordings of this session are not made for the public. The only record of these sessions is printed minutes, stored securely in the Superintendent's office. If any member is recording, these must be stored securely in the same location as the minutes. The recordings and minutes are not available for public review.

Presenter: Jane Robertson, Governing Board President

Governing Board President, Jane Robertson, noted, do I have a motion to approve recessing the Regular Study & Voting Session Meeting and approving the call for Executive Session pursuant to A.R.S. Section 38-431.03(A)(3) and (4) for the following purposes: Discussion and possible action concerning the Board's position in pending litigation. Jennifer Bergamini noted, so moved. Stan Goligoski seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

The Board entered Executive Session in the PUSD Governing Boardroom at 7:00 pm.

8.B. It is recommended that the Governing Board adjourn the Executive Session and reconvene the Governing Board Regular Study & Voting Session meeting.

Presenter: Jane Robertson, Governing Board President

Live stream [LINK](#)

Governing Board President, Jane Robertson, noted, do I have a motion to adjourn the Executive Session and reconvene the Governing Board Regular Study & Voting Session meeting. Stan Goligoski noted so moved. Andy Fraher seconded the motion.

Jane Robertson	Aye
Jennifer Bergamini	Aye
Andy Fraher	Aye
Stan Goligoski	Aye
Brett Mangum	Aye

The motion passed 5-0.

The Board reconvened the Regular Study and Voting Session Meeting at 7:48 pm.

9. ADJOURNMENT - Hearing no objections, Governing Board President Jane Robertson adjourned the Regular Study and Voting Session meeting at 7:49 pm.

Sarah A. Torres

Governing Board Secretary

DRAFT