Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: October 27, 2026
Re: Intergovernmental Agreement - City of Rock Island

The District currently purchases fuel from the City of Rock Island at a discounted rate. The City recently approached the District about expanding this partnership to include fleet maintenance and repair services through the City's Public Works garage. The District reviewed its current costs for oil changes, tire rotations, preventive maintenance, repairs, and body shop work and found the City's rates to be significantly lower for comparable services.

Under the proposed Intergovernmental Agreement, the District may utilize the City's fleet services on an as-needed basis, including preventive maintenance, repairs, and body shop work. The District is not obligated to use the City for any minimum amount of work and may continue to utilize other vendors when appropriate.

The City's current labor rates are $125 per hour for repairs, $75 per hour for preventative maintenance, and $60 per hour for body shop repairs. The District will also pay the actual cost of parts and materials. The City will maintain service records for District vehicles and equipment, and mileage entered when purchasing fuel will assist with tracking routine maintenance needs. The City will provide at least 30 days' written notice of any changes to its labor rates.

The Rock Island City Council approved the Intergovernmental Agreement on August 24, 2026. The Agreement provides for ongoing, as-needed services without a minimum expenditure or annual spending commitment, with costs incurred based on services actually requested and performed.

It is recommended that the Board of Education approve the Intergovernmental Agreement with the City of Rock Island for fleet maintenance, preventive maintenance, repair, and body shop services, specifically authorizing the ongoing use of these services and associated expenditures, including expenditures in excess of $35,000, for each year of the Agreement.

Investment Period: N/A
Total Investment: N/A
Funding Source: District/Operations Funds

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