

Browning Public Schools
Board Agenda Request
Meeting to Be Held: September 29, 2026



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: September 14, 2026

To: Rebecca Rappold
Superintendent

From: Sandi Campbell
Title: Principal

Subject: In State Travel: Cross Country State Tournament 2026-2027

Description: Requesting approval for Kari McKay to travel to Billings, MT as the administrator for the State Cross Country meet 10/23/26-10/24/26.

Financial Impact: \$338.00 est.

Funding Source (Budget/grant, etc.) 226.60.150.2410.582

Attachment(s): Schedule

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Kari McKay
Building Browning High School

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u> <u>10/23/26-10/24/26</u> _____	<u>Hours</u> <u>8hrs</u> _____	<u>Type of Leave</u> <u>SR</u> _____
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Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Agenda, Name,**

Location TRAVEL REQUEST. (If receiving payment for EX/SR leave please fill out entire form

completely) Conference/Workshop State Cross Country Meet (Attach Brochure/Agenda)

Location Billings, MT

Departure Date 10/23/26

Return Date 10/24/26

Departure Time 11:00 am

Return Time 7:00 p.m.

Transportation: ☐ Personal Vehicle

Mileage _____ = \$ _____

☒ District Vehicle

PerDiem 1D@\$51+1L\$17+1D\$20= \$88.00

☐ Professional Development

☒ **Registration** PO# _____ = \$ _____

☒ **Hotel** PO# _____ = \$ 250.00

☒ **Other** PO# Airfare _____ = \$ _____

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage

Sub Total \$338.00

Check Total \$88.00

Budget 226.60.150.2410.582 (100%) \$338.00

Employee Signature _____

Date _____

Principal/Supervisor _____

Date _____

Superintendent Signature _____

Date _____

White-Payroll

Yellow Acc.-Payable

Pink-Employee

Goldenrod-School Site

Browning High School

XC Schedule

2026-2027

First Day of Practice August 14, 2025						
<i>Date</i>	<i>Day</i>	<i>JV</i>	<i>Varsity</i>	<i>Opponent</i>	<i>Site</i>	<i>Departure</i>
8/28/26	Fri		4:30	CutBank	CutBank	12:30pm
9/4/26	Fri		11:00am	Rebecca Farms	Kalispell	8:00am
9/12/26	Sat		1:00pm	Piikunii Pass	Browning	
9/19/26	Sat	9:30am	11:00am	Mountain West	Missoula	Overnight
9/25/26	Fri		12:00pm	Thompson Falls	Thompson Falls	7:00am
9/29/26	Tues		2:00pm	Whitefish	Whitefish	11:00am
10/10/26	Sat			Mission Valley	Polson	6:00am
10/16/26	Fri			Fall Classic	Bigfork	Thursday/ 5:00pm
10/24/26	Fri			State-Amen Park	Billings	Friday
10/24/26	Sat			State-Amen Park	Billings	