GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 26-27

Finance Code: 499

Grant Title: Stronger Connections

Grant Manager: Jessica Nanti

Type of Submission and Amount

[X] New — Award Amount: $ 37,962.00

[ ] Amended — Existing Amount: ____ Amended Amount: ____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	-	-
200 - Employee Benefits	-	-	-	-
300 - Purchased Services	-	-	24,663	24,663.00
400 - Supplies and Materials	-	-	11,958	11,958.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	1,341	1,341.00
Totals	**$ -**	**$ -**	**$ 37,962**	**$ 37,962.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State			-	-	-
Federal	MDE Award	01-200-605-499-400-000	-	37,962	37,962.00
Federal			-	-	-
		Totals	**$ -**	**$ 37,962**	**$ 37,962.00**

APPROVALS

DocuSigned by:

Elizabeth Lantto

CBF6834EC1B946C... **Elizabeth Lantto - District Controller**

9/16/2026

Date

Signed by:

Bryan Bass

Bryan Bass - Assistant Superintendent for Equity & Achievement

9/16/2026

Date

Board Approved:

Osseo Area Schools

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-200-605-499-303-000	Federal Contract < $50,000	-	5,780	5,780.00
01-200-605-499-368-000	Fed. Reimbursed, Out-of-State Travel	-	16,983	16,983.00
01-200-605-499-369-000	Entry Fees/Stu. Trav. All.	-	1,900	1,900.00
01-200-605-499-401-000	Supplies & Material - NonInstructional	-	7,736	7,736.00
01-200-605-499-490-000	Food	-	4,222	4,222.00
01-200-605-499-895-000	Fed. Indirect Cost Chargeback	-	1,341	1,341.00
		$ -	**$ 37,962**	**$ 37,962.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2026-2027 school year are to be issued after July 1, 2026. Expenditures eligible for reimbursement for the 2026-2027 fiscal year are those dated July 1, 2026 or after, for which the goods/services and invoice have been received and processed by June 30, 2027.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2027. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.