GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 26-27   Finance Code: 320

Grant Title: American Indian Education Aid (AIEA)   Grant Manager: Ethan Neerdaels

Type of Submission and Amount

[X] New   Award Amount: $ 270,500.00

[ ] Amended   Existing Amount: ____   Amended Amount: ____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	116,123	116,123.00
200 - Employee Benefits	-	-	36,650	36,650.00
300 - Purchased Services	-	-	66,027	66,027.00
400 - Supplies and Materials	-	-	51,700	51,700.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	$ -	$ -	**$ 270,500**	**$ 270,500.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State	State Aid	01-200-211-320-300-000	-	270,500	270,500.00
Federal			-	-	-
		Totals	$ -	**$ 270,500**	**$ 270,500.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
CBE6834EC1B946C...
Elizabeth Lantto - District Controller   9/21/2026 **Date**

Signed by:
Bryan Bass
2B73AB8088451...
Bryan Bass - Assistant Superintendent for Equity & Achievement   9/21/2026 **Date**

Board Approved:

Osseo Area Schools

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-200-605-320-114-000	Instructional Administration	-	59,570	59,570.00
01-200-605-320-175-000	Cultural Liaison	-	55,900	55,900.00
01-200-605-320-186-000	Other Salary Pmts - NonLicensed/NonCertified	-	653	653.00
01-200-605-320-210-000	FICA/Medicare	-	8,883	8,883.00
01-200-605-320-214-000	PERA	-	4,242	4,242.00
01-200-605-320-218-000	TRA	-	5,844	5,844.00
01-200-605-320-220-000	Health Insurance	-	14,679	14,679.00
01-200-605-320-230-000	Life Insurance	-	444	444.00
01-200-605-320-235-000	Dental Insurance	-	480	480.00
01-200-605-320-240-000	Disability Insurance	-	219	219.00
01-200-605-320-250-000	Retirement Savings Plan	-	1,290	1,290.00
01-200-605-320-270-000	Workers Compensation	-	569	569.00
01-200-211-320-305-000	Consulting Fees/Fees Services	-	40,000	40,000.00
01-200-211-320-361-000	Transp.-Private	-	4,627	4,627.00
01-200-211-320-369-000	Entry Fees/Stu. Trav. All.	-	13,500	13,500.00
01-200-211-320-366-000	Business Travel	-	5,500	5,500.00
01-200-211-320-367-000	Staff Development	-	2,400	2,400.00
01-200-211-320-401-000	Supplies & Material - NonInstructional	-	29,000	29,000.00
01-200-211-320-430-000	Supplies & Materials - Instructional	-	8,700	8,700.00
01-200-211-320-490-000	Food	-	14,000	14,000.00
		$ -	**$ 270,500**	**$ 270,500.00**

Procedures to be followed:

A) All payments to district employees must be paid through payroll. Requests for hourly rate payments must be submitted to payroll using the Timecard Spreadsheet.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2026-2027 school year are to be issued after July 1, 2026. Expenditures eligible for reimbursement for the 2026-2027 fiscal year are those dated July 1, 2026 or after, for which the goods/services and invoice have been received and processed by June 30, 2027.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2027. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Osseo Area Schools