Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maggert Transportation

Evaluator: Bryan D

Driver: Lloyd Lewis

Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: _____ Driver signature: Lloyd Lewis

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert transportation Date: 9-1-26

Driver: Lloyd Lemay Evaluator: Brian Deh

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test		✓
Low air warning – buzzer/light		✓
Emergency brake system engaged		✓
Parking brake		✓
Service brake		✓

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional		

Comments/Additional or remedial training performed:

Evaluator signature: BM Driver signature: Lloyd Lemay

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Appendix A

School Bus Driver Evaluation

District/Carrier: Mayser Transportation Date: 9-1-26

Driver: Lloyd Livesay Evaluator: Brian D.

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Special Needs	Evaluated
Lift use	
Secures/stows equipment	
Secures passengers	
Identifies equipment	

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Vehicle Type: ○A ○B ◉C ○D

Brake Type: ○ Air ◉ Hydraulic

Vehicle Number: 1

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: [signature] Driver signature: Lloyd Livesay

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Evaluator: Brian T Dutcher

Driver: Kim Crumden

Met requirements:

Date: 9-1-26

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No.	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: B Dutcher Driver signature: Kim Crumden

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Mayger Transportation Date: 9-1-26

Driver: Kim Crumden Evaluator: Brian Dube

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test	✓	
Low air warning – buzzer/light	✓	
Emergency brake system engaged	✓	
Parking brake	✓	
Service brake	✓	

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional		N/A

Comments/Additional or remedial training performed:

Evaluator signature: _____ Driver signature: _____

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Appendix A

School Bus Driver Evaluation

District/Carrier: Kim Mc Mayger Transportation Date: 9-1-22

Driver: Kim Crunder Evaluator: Bill Dehn

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	
Secures/stows equipment	
Secures passengers	
Identifies equipment	

Vehicle Type: ○A ○B ◉C ○D

Brake Type: ○ Air ◉ Hydraulic

Vehicle Number: 7

Note to evaluator:
The driver being evaluated must successfully complete each task.
If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Bill Dehn Driver signature: Kim Crunder

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maygeat Transportation

Evaluator: Brian D

Driver: Kristi Dreher Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: [signature] Driver signature: Kristi Dreher

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert transportation Date: 9-1-26

Driver: Kristi Dreher Evaluator: Brian D

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test	✓	
Low air warning – buzzer/light	✓	
Emergency brake system engaged	✓	
Parking brake	✓	
Service brake	✓	

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	N/A	

Comments/Additional or remedial training performed:

Evaluator signature: [signature] Driver signature: Kristi Dreher

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Appendix A

School Bus Driver Evaluation

District/Carrier: Maggert Transportation Date: 9-1-26

Driver: Kristi Dreher Evaluator: Brian D

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	
Secures/stows equipment	
Secures passengers	
Identifies equipment	✓

Vehicle Type: ○A ○B ●C ○D

Brake Type: ○ Air ● Hydraulic

Vehicle Number: 7

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: _____ Driver signature: Kristi Dreher

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Appendix A

Rev. 12/21

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maynard Transportation

Evaluator: Brian Dietz

Driver: JD Dietz Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: BDietz Driver signature: JD Dietz

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Margaret transportation Date: 9/1/26

Driver: J.D. Dahl Evaluator: Brian D.

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test	✓	
Low air warning – buzzer/light	✓	
Emergency brake system engaged	✓	
Parking brake	✓	
Service brake	✓	

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	N/A	

Comments/Additional or remedial training performed:

Evaluator signature: B. Dahl Driver signature: J Dahl

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Appendix A

School Bus Driver Evaluation

District/Carrier: Margaret Transportation Date: 9-1-26

Driver: J.D. Dahn Evaluator: Brian D.

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	
Secures/stows equipment	
Secures passengers	
Identifies equipment	

Vehicle Type: ○A ○B ●C ○D

Brake Type: ○ Air ● Hydraulic

Vehicle Number: 1

Note to evaluator:
The driver being evaluated must successfully complete each task.
If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: J.D. Dahn Driver signature:

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Appendix A

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maggert Transportation

Evaluator: Kristi D

Driver: Brian Drake Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Kristi Dreier Driver signature: B. Drake

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maygeer transportation Date: 9-1-26

Driver: Brian Dreher Evaluator: Kristi D.

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test	✓	
Low air warning – buzzer/light	✓	
Emergency brake system engaged	✓	
Parking brake	✓	
Service brake	✓	

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	N/A	

Comments/Additional or remedial training performed:

Evaluator signature: Kristi Dreher Driver signature: [signature]

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Appendix A

School Bus Driver Evaluation

District/Carrier: Maysett Transportation Date: 9-1-26

Driver: Brian Dalen Evaluator: Kristi Drehor

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	
Secures/stows equipment	
Secures passengers	
Identifies equipment	

Vehicle Type: ○A ○B ◉C ○D

Brake Type: ○ Air ◉ Hydraulic

Vehicle Number: 2

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Kristi Drehor Driver signature: [signature]

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Appendix A

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Northome School

Evaluator: Brian Duchin

Driver: Steve Adelman Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: B Duchin Driver signature: Steve Adelman

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert transportation Northmoor School Date: 9-1-26

Driver: Steve Adelman Evaluator: Brian D

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test		✓
Low air warning – buzzer/light		✓
Emergency brake system engaged		✓
Parking brake		✓
Service brake		✓

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking		
Drive shaft	✓	
Frame	✓	

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional		

Comments/Additional or remedial training performed:

Evaluator signature: [signature] Driver signature: [signature]

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Appendix B

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Appendix A

School Bus Driver Evaluation

District/Carrier: Nowthen School Date: 9-1-26

Driver: Steve Adelman Evaluator: Brian D

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	
Secures/stows equipment	
Secures passengers	
Identifies equipment	

Vehicle Type: ○A ○B ◉C ○D

Brake Type: ○ Air ◉ Hydraulic

Vehicle Number: 1

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: _____ Driver signature: Steve Adelman

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Mayger Transportation

Evaluator: Brian

Driver: Travis Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: Brian Driver signature: Travis

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert Date: 9-1-26

Driver: Travis Evaluator: Brian

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test	✓	
Low air warning – buzzer/light	✓	
Emergency brake system engaged	✓	
Parking brake	✓	
Service brake	✓	

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional		N/A

Comments/Additional or remedial training performed:

Evaluator signature: _____ Driver signature: _____

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Appendix B

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Appendix A

School Bus Driver Evaluation

District/Carrier: Margaret Transportation Date: 9-1-26

Driver: Travis Margaret Evaluator: Bria

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	☑
See hazards early 15 sec.	☑
Following distance 6 sec.	☑
Check mirrors every 5-8 sec.	☑
Move eyes every 2 sec.	☑
Space cushion	☑
Car length at stops	☑
Eye contact	☑
Brakes early and smoothly	☑
Pedestrian awareness	☑
Communicates intentions	☑
Tire to ground contact	☑
Parked vehicles	☑
Packs/clusters	☑
Pacing lights	☑

Merging/Lane Changes	Evaluated
Signals intent	☑
Checks mirrors	☑
Gradual merge/change	☑
Speed of approach vehicles	☑
Stays in acceleration lane	☑
Correct merge speed	☑

Right Turns	Evaluated
Signals in advance	☑
Properly checks mirrors	☑
Positions vehicle in correct lane	☑
Uses reference points	☑
Checks tail swing	☑
Complete turn in lane	☑
Yields appropriately to traffic	☑
Uses push/pull steering	☑

Left Turns	Evaluated
Signals in advance	☑
Properly checks mirrors	☑
Positions vehicle in correct lane	☑
Uses reference points	☑
Checks tail swing	☑
Complete turn in lane	☑
Yields appropriately to traffic	☑
Uses push/pull steering	☑

Backing	Evaluated
Mirror use	☑
Uses 4-way flashers	☑
Opens window	☑
Straight line backing	☑
Parallel parking	☑
Utilizes assistance as needed	☑

Intersections	Evaluated
Fresh/stale green light	☑
Covers brakes	☑
Scans before entry	☑
Checks mirrors/braking	☑
Left-Right-Left scan	☑
Delayed acceleration	☑
Yields right of way	☑
Does not change lanes	☑

Railroad Crossings	Evaluated
Uses 4-way flashers	☑
Master switch on/off	☑
Silences vehicle (fans, etc)	☑
Quiets passengers	☑
Stops between 15-50 feet	☑
Opens window/door	☑
Looks/listens	☑
IDs rear bumper clearance	☑
Closes door before proceeding	☑

Parking (uphill/downhill)	Evaluated
Within curb line	☑
Wheels turned correctly	☑
Parking brake set	☑
Identified tail swing upon exit	☑

Bridge/Underpass	Evaluated
Knows weight restriction	☑
Knows bus clearance height	☑

Loading/Unloading	Evaluated
Mirror usage on approach	☑
Turn signal use	☑
Yellows on – distance	☑
Distance from students	☑
Not in intersection	☑
Brake/Neutral/Open door	☑
Verbal/Physical signal to cross	☑
Student mgmt. – load/unload	☑
Students seated before move	☑
Counts students away	☑
Mirror scans	☑
Proceeds with caution	☑
Warns students of hazards	☑
Explains loading/unloading	☑
Points of hazards	☑
Student mgmt. on route	☑
Car seat use procedure	☑
Evacuation procedures	☑

Special Needs	Evaluated
Lift use	☑
Secures/stows equipment	☑
Secures passengers	☑
Identifies equipment	☑

Vehicle Type: ○A ○B ●C ○D

Brake Type: ○ Air ● Hydraulic

Vehicle Number: 1

Note to evaluator:

The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: _____ Driver signature: _____

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maygard Trans portation

Evaluator: Brian D.

Driver: Dusty waller Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: _____ Driver signature: _____

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maygert Transportation Date: _____

Driver: Rusty Waller Evaluator: Brian D.

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test		✓
Low air warning – buzzer/light		✓
Emergency brake system engaged		✓
Parking brake		✓
Service brake		✓

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	N/A	

Comments/Additional or remedial training performed:

Evaluator signature: _____ Driver signature: _____

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Appendix A

School Bus Driver Evaluation

District/Carrier: ~~Rusty~~ Meggett trans Date: 8-27-26

Driver: Rusty Miller Evaluator: Brian Dehn

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	N/A
Secures/stows equipment	N/A
Secures passengers	N/A
Identifies equipment	N/A

Vehicle Type: ○A ○B ◉C ○D

Brake Type: ○ Air ◉ Hydraulic

Vehicle Number: 1

Note to evaluator:

The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: _____ Driver signature: _____

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Appendix A

Rev. 12/21

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maggert Trans

Evaluator: Bolan / D.

Driver: Alissa S. Date: 9-1-26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: _____ Driver signature: _____

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert Trans. Date: 9/1/26

Driver: Alyssa Evaluator: Brian

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test		✓
Low air warning – buzzer/light		✓
Emergency brake system engaged		✓
Parking brake		✓
Service brake		✓

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair		
Anchor points, belt, straps, lift inspection, interlock safety system functional	N/A	

Comments/Additional or remedial training performed:

Evaluator signature: [signature] Driver signature: [signature]

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Appendix B

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Appendix A

School Bus Driver Evaluation

District/Carrier: Margaret Transportation Date: 9-1-26

Driver: Alyssa Swang Evaluator: Brian Duchene

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	N/A
Secures/stows equipment	N/A
Secures passengers	N/A
Identifies equipment	N/A

Vehicle Type: ○A ○B ◉C ○D

Brake Type: ○ Air ◉ Hydraulic

Vehicle Number: 2

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: Brian Duchene Driver signature: Alyssa Swang

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Appendix D

EVALUATOR CERTIFICATION

The driver identified below has met the experience and training competencies listed in MS 171.321, Subd.4 and Subd. 5.

District/Carrier: Maggert Trans

Evaluator: Brian Di

Driver: Bob Steven Date: 9/1/26

Met requirements:

Behind the wheel evaluation (Appendix A) Date: 9-1-26

Pre-trip evaluation (Appendix B) Date: 9-1-26

Yes	No	**The driver exhibits the following competencies:**
☑	☐	Safely operates the type of school bus the driver will be driving;
☑	☐	Understands student behavior, including issues relating to students with disabilities;
☑	☐	Encourages orderly conduct of students on the bus and handles incidents of misconduct appropriately;
☑	☐	Knows and understands relevant laws, rules of the road, and local school bus safety polices;
☑	☐	Handles emergency operations;
☑	☐	Safely loads and unloads students.

Yes	No	
☑	☐	Checked files for indications of any student management problems
☑	☐	Contact school staff to ask if there are any student management concerns
☑	☐	School Transportation Policy per Minn. Stat. 123B.91 reviewed with driver

Comments from ride-along observation: (Include student management issues or concerns.)

Evaluator signature: _____ Driver signature: _____

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Appendix B

School Bus Pre-trip Inspection

District/Carrier: Maggert trans Date: 9-1-26

Driver: Bob Steven Evaluator: Brian D

Engine Compartment	Checked? Yes	No
Oil level	✓	
Auto transmission fluid level	✓	
Alternator	✓	
Belts & hoses	✓	
Coolant level	✓	
Water pump	✓	
Air compressor (air brakes)	✓	
Master cylinder (hydraulic)	✓	
Check for leaks	✓	
Steering gearbox & hoses	✓	
Steering linkage	✓	
Power steering fluid level	✓	

External Inspection		
Lights – Headlamps, signals, clearance, ID, marker, tail, stop, license & backup lamps	✓	
8-way lamp system	✓	
Entrance door & mirrors	✓	
Windshield(s)	✓	
Window glass	✓	
Reflectors	✓	
Fuel tank & cap	✓	
Wheel – lugs, rims, spacers, tires	✓	
Wheel flaps, if equipped	✓	
Springs, shock absorbers	✓	
Spring mounts – U-bolts, F & R axles	✓	
Hub oil seals – F & R	✓	
Brakes – drums, rotors, linings	✓	
Brakes, Hydraulic Service, parking, electric assist	✓	
Brakes, Air – Slack adjusters, chambers, hoses, parking	✓	
Drive shaft	✓	
Frame	✓	

Air Brake System	Checked? Yes	No
Air leak check – 1 minute test	✓	
Low air warning – buzzer/light	✓	
Emergency brake system engaged	✓	
Parking brake	✓	
Service brake	✓	

Internal Inspection		
Engine running, parking brake applied	✓	
Oil pressure builds	✓	
Ammeter/voltmeter	✓	
Fuses/breakers	✓	
Indicator lamps – Turn signal, 4-way, high beam, brake lamp, park brake lamp, 8-way system check	✓	
Fuel gauge functional	✓	
Driver seat belt	✓	
Horn	✓	
Heater/defroster	✓	
Mirrors properly adjusted	✓	
Windshield wipers/washers	✓	
Emergency equipment – Fire extinguisher, reflector kit, first aid & body fluid cleanup kits, seat belt cutter(s)	✓	
Seats	✓	

Emergency Exits		
Doors/latches	✓	
Windows – operational/buzzers	✓	
Roof hatches – operational/buzzers	✓	

Wheelchair	
Anchor points, belt, straps, lift inspection, interlock safety system functional	N/A

Comments/Additional or remedial training performed:

Evaluator signature: _____ Driver signature: _____

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Appendix A

School Bus Driver Evaluation

District/Carrier: ~~RSD~~ Mygert Transportation Date: 8-28-26

Driver: Bob Strueen Evaluator: Brian D

Check the box for each task only when the driver completes it successfully.

Defensive Driving	Evaluated
Accelerates smoothly	✓
See hazards early 15 sec.	✓
Following distance 6 sec.	✓
Check mirrors every 5-8 sec.	✓
Move eyes every 2 sec.	✓
Space cushion	✓
Car length at stops	✓
Eye contact	✓
Brakes early and smoothly	✓
Pedestrian awareness	✓
Communicates intentions	✓
Tire to ground contact	✓
Parked vehicles	✓
Packs/clusters	✓
Pacing lights	✓

Merging/Lane Changes	Evaluated
Signals intent	✓
Checks mirrors	✓
Gradual merge/change	✓
Speed of approach vehicles	✓
Stays in acceleration lane	✓
Correct merge speed	✓

Right Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Left Turns	Evaluated
Signals in advance	✓
Properly checks mirrors	✓
Positions vehicle in correct lane	✓
Uses reference points	✓
Checks tail swing	✓
Complete turn in lane	✓
Yields appropriately to traffic	✓
Uses push/pull steering	✓

Backing	Evaluated
Mirror use	✓
Uses 4-way flashers	✓
Opens window	✓
Straight line backing	✓
Parallel parking	✓
Utilizes assistance as needed	✓

Intersections	Evaluated
Fresh/stale green light	✓
Covers brakes	✓
Scans before entry	✓
Checks mirrors/braking	✓
Left-Right-Left scan	✓
Delayed acceleration	✓
Yields right of way	✓
Does not change lanes	✓

Railroad Crossings	Evaluated
Uses 4-way flashers	✓
Master switch on/off	✓
Silences vehicle (fans, etc)	✓
Quiets passengers	✓
Stops between 15-50 feet	✓
Opens window/door	✓
Looks/listens	✓
IDs rear bumper clearance	✓
Closes door before proceeding	✓

Parking (uphill/downhill)	Evaluated
Within curb line	✓
Wheels turned correctly	✓
Parking brake set	✓
Identified tail swing upon exit	✓

Bridge/Underpass	Evaluated
Knows weight restriction	✓
Knows bus clearance height	✓

Loading/Unloading	Evaluated
Mirror usage on approach	✓
Turn signal use	✓
Yellows on – distance	✓
Distance from students	✓
Not in intersection	✓
Brake/Neutral/Open door	✓
Verbal/Physical signal to cross	✓
Student mgmt. – load/unload	✓
Students seated before move	✓
Counts students away	✓
Mirror scans	✓
Proceeds with caution	✓
Warns students of hazards	✓
Explains loading/unloading	✓
Points of hazards	✓
Student mgmt. on route	✓
Car seat use procedure	✓
Evacuation procedures	✓

Special Needs	Evaluated
Lift use	N/A
Secures/stows equipment	N/A
Secures passengers	N/A
Identifies equipment	✓

Vehicle Type: ○A ○B ◉C ○D

Brake Type: ○ Air ◉ Hydraulic

Vehicle Number: 1

Note to evaluator:
The driver being evaluated must successfully complete each task. If the driver fails to successfully complete a task, you must take immediate corrective action to ensure the driver performs each task correctly.

Evaluator signature: _____ Driver signature: _____

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