

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight and/or Out-of-State Trip Form

Group Making Request _BHS FCS Dept. _____

Person in Charge _Mary Celest Thell _____ School __BHS _____

Please check all that apply:

☐ Overnight

☒ Out-of-State or International (requires 2-step approval from School Board)

1. Destination: _Various locations in Italy _____

2. Dates of Trip: _6/17/27 - 6/28/17 (variance of 6/14/27 - 7/1/27 depending on travel
availability)-_____ Number of School Days Missed: __0_____

3. Number of Students: Male __8_____ Female __5_____

4. Grade Levels Included: _____9 - 12_____

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: __Mary C. Thell, Ashley Lostetter, Natasha Leach _____

b. Other Adults Accompanying: _____

6. Describe the purpose and objectives of the trip:

The purpose of this trip is to provide students with the opportunity to explore Italy's rich culinary history, examine current culinary trends, and gain firsthand experience in the preparation of authentic scratch-made food items. Traveling to Italy allows students to immerse themselves in the country's regional food traditions, learn directly from local culinary professionals, and experience the cultural influences that shape Italian cuisine in ways that cannot be fully replicated in a classroom setting. _____

7. Cost Factors:

a. Trip funded by:

1. School Account
2. Individual student

b. Cost per person \$5,669

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

We are exploring fundraising opportunities. I have reached out to the Buffalo Rodeo, though I have not heard back. I have also made contact with Culver's to schedule a fundraising opportunity through them. I intend to reach out to Cub, as they have been supportive of groups in the past, to arrange a day of bagging.

d. What efforts have been made to acquire the most cost effective price? After researching several travel opportunities, partnering with STMA and EF Travel was presented as the most cost effective opportunity for students.

e. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES ☐ NO ☒

f. Insurance Issues

a. Will students need additional medical insurance coverage? YES ☐ NO ☒ b. Is group tour insurance being purchase? If so, what is the coverage and cost? Additional travel insurance is available through EF Travel for \$190. This would be at the student's expense.

8. Transportation Information: How will students be transported?

a. Bus Name of Company

b. Plane Name of Airline - TBD

c. School District van(s)

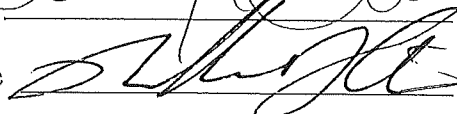
d. School District not responsible for transportation

e. Other – Students are responsible for transportation to and from the airport in MN. All other transport is covered in the package.

9. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency

(medical, disciplinary, etc.) and itinerary.

Person in Charge Signature  Date 5/26/26

Activities Director Signature  Date 5/27/26

Superintendent Signature _____ Date _____

For out-of-state/international trip: Mary Celest Thell
Staff Member who will present at School Board meeting

School Board Meeting Presentation Date for Preliminary Approval: TBD 9/28/26
(Out-of- State at least 90 days before trip)

(International at least 180 days before trip)

