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Jemez Feast/Student Leadership Institute

Submission ID: c06c7e59-d90f-4366-b2a9-2e7a10a1cd66

Org Name: AZTEC HIGH SCHOOL

Submitter: Kimberly Zah

Submitter Email: kimberlyzah@aztecschools.com

Status: Submitted

Submission Title *

Jemez Feast/Student Leadership Institute

The title is used to identify the submission for both submitters and reviewers. Choose something specific but brief.

Group requesting permission *

Aztec American Indian Office

Travel to destination *

Jemez, NM and Santa Fe, NM

Points to Consider Before Requesting Approval

- ☒ Appropriate for the age level, grade level, and curriculum?
- ☒ All district employees will travel on the bus unless prior approval by the Principal?
- ☒ Request made long enough in advance so that arrangements can be made prior to the trip?
- ☒ Written permission must be obtained from the parents or legal guardians?
- ☒ Have these students attended this trip or a similar trip in the past three years?

Justification for Trip – How does this trip align with your school's current 90 Day Plan, the learning standards in your classroom, and how it will improve the learning of your students? *

Attendees will gain cultural knowledge from the Jemez Pueblo community to experience the dancing and feasting on day one. The second day the attendees will attend the Student Leadership Institute in Santa Fe, NM as part of the La Cosecha conference. The field trip is creating a team cohesion adhesion under the American Indian office with the League of Nations, Navajo Language teachers and the Indian education parent committee.

Attach narrative if applicable

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Date(s) of Trip: *

November 12-13, 2026

Time of Departure: *

8:00 a.m.

Time you will Arrive Back: *

8:00 p.m.

Names of Adult Chaperones: *

Kimberly Zah, Lyann Trujillo, Laverta Keetso, Ryan Dee

 Trips over 100 miles or overnight require School Board approval.

Estimated Cost of The Trip (enter \$0.00 if none): *

\$4,211.00

Please attach an itemized list of costs or document declaring no costs.

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Will fundraisers be used to secure funds for this trip?

☐ YES

☒ NO

Please attach a list of approved fundraisers.

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⚠ Field trips must be planned within the context of the school program and must be appropriate for the age level, grade level, and curriculum. Due to limitations imposed by local conditions, field trips may be limited by the Superintendent. All field trips must be specifically approved by the Superintendent long enough in advance so that arrangements can be made prior to the trip. Before any student is taken from the school grounds on a field trip, written permission must be obtained from the parents or legal guardians. Transportation shall be provided only by District vehicles, driven by authorized personnel.

⚠ In general, field trips shall be conducted within the normal school day and shall be limited to a distance of not more than one hundred (100) miles one (1) way from the school. Longer trips or overnight trips must have Board approval. The District will not sponsor, approve, support, or encourage field trips that do not meet the criteria outlined in this policy, unless the Board gives approval after a presentation justifying the specific need for the exception.

Form History

	<u>Kimberly Zah</u> submitted form	9/24/2026, 9:21:12 AM
	<u>Tiffany Gould</u> approved form	9/24/2026, 9:41:43 AM
	<u>Charda Sanders</u> approved form	9/24/2026, 9:50:17 AM
	pending review from ... 01 Superintendent	