

SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT No. 15
St. Francis, Minnesota
September 14, 2026
Regular Meeting - 6:30 p.m.
District Office
4115 Ambassador Blvd.
St. Francis MN 55070
M I N U T E S

The regular meeting was called to order by Board Chair Burr at 6:30 p.m. with the following members present: Directors, Rob Schoenrock, Chad Working, Jessica Bakken-Kleven, and Jake Humphrey. Superintendent Karsten Anderson was present. Directors Jill Anderson and Annette West were not present.

Call to Order – Pledge of Allegiance

Motion to approve the agenda

Motion was made by Mr. Working, second by Ms. Bakken-Kleven to approve the agenda. Motion carried 5-0.

Consideration of Visitors

None

Consent Agenda

Mr. Burr asked if any School Board member wanted to remove any items from the consent agenda.

Motion was made by Mr. Working , second by Ms. Bakken-Kleven to approve the consent agenda.

Roll Call Vote:

Mr. Schoenrock: aye

Mr. Working: aye

Mr. Burr: aye

Ms. Bakken-Kleven: aye

Mr. Humphrey: aye

Motion carried: 5-0.

A. THAT the Regular School Board Meeting Minutes of August 24, 2026 be approved as presented.

B. THAT the Routine Personnel Items be approved as presented.

NEW EMPLOYMENT

Name	Position	Replacement for	Site	Position Status	Days/Year	Hrs/Day	Salary Level	Wage	Effective
Arends, Brian	Bus Driver	Steve Rolland	TRAN	CONT	171	6	Step 4	\$24.71	9/08/26
Bailey, Lauren	Educational Assistant, SpEd	Unfilled Position	SFES	CONT	171	6.5	Level III, Step 11	\$19.52	9/08/26
Boyer, Abigail	Kids Connection Lead Instructor	Jennifer French	SFES	CONT	184	6.5	Unaff, Step 1	\$20.40	9/01/26
Bub, McKenzie	Teacher, SpEd	Kailey Edling	ECFC	CONT	186	8	BA/E1	\$49,866	8/31/26
Budzien, Nick	Maintenance	Brock Schindele	MAIN	CONT	220	8	Step 3	\$27.01	8/28/26
Callison, Debra	Educational Assistant, Recess	Steven Engh	SFES	CONT	171	2.5	Level II, Step 6	\$17.80	9/08/26
Cameron, Joy	Educational Assistant, SpEd	Allison Miller	ECFC	CONT	171	636.25 hours/year	Level III, Step 11	\$19.52	9/08/26
Christenson, Mila	Educational Assistant, SpEd	Haley Bylander	CCE S	CONT	171	6.5	Level III, Step 12	\$19.87	9/08/26
Dohnalik, Diane	Teacher, SpEd .5	Angie White	SFHS	CONT	93	4	MA/C4	\$46,405	8/31/26
Gilley, Emily	Marching Band Assistant	Kurtis Schwendeman	SFHS	CONT	60	2.5	Sched D, GG-4	\$3,323	6/15/26
Grandia, Paige	LTS Teacher, First Grade	Katie Sherrill	SFES	TEMP	60	8	BA/E1	\$49,866	8/31/26
Jansen, Travis	Teacher, DAPE	Mark Slechta	CCE S	CONT	186	8	MA/E1	\$51,250	8/31/26
Johannes, John	Educational Assistant	Lynn Ahern	SFES	CONT	171	3.75	Level II,	\$17.80	9/08/26

	, Noon Recess						Step 6		
Johnson, Mekayla	Educational Assistant, SpEd	Jennifer Lasater	CCE S	CONT	171	6.5	Level III, Step 12	\$19.87	9/08/26
Juarez, Angela	Teacher, SpEd	Self	SFES	CONT	186	8	BA/E1	\$49,866	8/31/26
Krause, Anissa	Behavior Intervention Assistant	New Position	SFLC	CONT	172	7.25	Unaff, Step 1	\$27.02	8/31/26
McElwee, Kassie	Educational Assistant, SpEd	New Position	CCE S	CONT	171	6.5	Level III, Step 11	\$19.52	9/08/26
McNally, Rachel	LTS Teacher, Counselor	Derick Buss	SFHS	TEMP	42	8	MA/C4	\$92,810	9/09/26
Mohs, Stephanie	Teacher, SpEd	Josh Young	CCE S	CONT	186	8	MA/C2	\$78,459	8/31/26
Morin, Carol	Teacher, SpEd	Self	CCE S	CONT	186	8	MA/C4	\$92,810	8/31/26
Olson, Corrine	Teacher, Language Arts	Xavier Witikko	SFHS	CONT	186	8	MA/E1	\$52,265	8/31/26
Peterka, Courtney	LTS Teacher, Third Grade	Kendra Ashton	EBES	TEMP	60	8	BA/E1	\$49,866	8/31/26
Rabuse (Hodgin), Haley	Teacher, SpEd	Self	SFMS	CONT	186	8	BA/E1	\$49,866	8/31/26
Robinette, Scott	Teacher, Auto	Self	SFHS	CONT	186	.67	BA/E1	\$33,410.22	8/31/26
Vasquez, Chase	Teacher, SpEd	Patty Waldvogel	SFHS	CONT	186	8	BA/E3	\$61,179	8/31/26
Walsh, Courtney	LTS Teacher, Second Grade	Abigail Carda	SFES	TEMP	57	8	BA/E1	\$49,866	9/30/26
Yang, April	Educational Assistant, SpEd	Claudia Mann	CCE S	CONT	171	6.5	Level III, Step 12	\$19.87	9/08/26

INTERNAL TRANSFERS							
Name	Current Position/ Location	Current Days/Hrs	Current Salary	New Position/ Location	Days/ Hrs	New Salary	Effective
LEAVES OF ABSENCE							
				Expected Duration		Most recent assignment	
Name	Position	Location	From	To	Days/ Year	Hrs/ Day	
Austin, Douglas	Principal	SFHS	8/24/2026	9/30/2026	230	8	
Beise, Lori	Educational Assistant	SFLC	9/08/2026	10/02/2026	171	6.5	
Koering, Elizabeth	Technology Manager	DO	7/20/2026	9/1/2026 RETURN	261	8	
Roesler, Eleanor	Social Worker	SFHS	4/16/2026	8/31/2026 RETURN	186	8	
RESIGNATION/RETIREMENTS/TERMINATIONS/DISCONTINUANCE OF POSITION							
Name	Position	Site	Reason			Effective	
Anderson, Christopher	Educational Assistant	SFMS	Resignation			06/03/2026	
Burnham, Maria	Teacher	EBES	Resignation			06/04/2026	
Coons, Hailee	Educational Assistant	SFLC	Resignation			06/03/2026	
Holm, Katelyn	Nutrition Services	CCES	Resignation			06/03/2026	
Kringler, Erin	Employee Data Coordinator	DO	Resignation			09/18/2026	
Stromberg, Hiddie	Educational Assistant	SFMS	Resignation			06/03/2026	

Swanson, Amanda	Educational Assistant	SFMS	Resignation	06/03/2026
Tharaldson, Lisa	Educational Assistant	EBES	Resignation	06/03/2026
Vang, Vachueyee	Bus Driver	TRAN	Resignation	06/03/2026
Wilber, Jeanne	Educational Assistant	EBES	Resignation	06/03/2026
Xiong, Sandy	Office Professional	ECFC	Resignation	09/03/2026
Zupfer, Katelyn	Knowledge Bowl Advisor	SFMS	Resignation	06/04/2026

C. THAT the Disbursements be approved as presented.

D. THAT the Extended Trip Request – Saints Academy, be approved as presented.

E. THAT the Extended Trip Request – Girls Hockey, be approved as presented.

F. THAT the Memo of Understanding – Teacher 1, be approved as presented.

G. THAT the Memo of Understanding – Teacher 2, be approved as presented.

Information Items and Reports

Technology Report

Joe Brazil, Director of Technology provided the board with an update of the Technology Department. Mr. Brazil answered questions from board members.

Superintendent Evaluation Summary

Chair Burr read a brief summary of Superintendent Karsten Anderson's board evaluation.

Administrative Report

Superintendent Karsten Anderson provided an update on administrative matters. Mr. Anderson answered questions from school board members.

Action Items

Approval of Policies: 402, 423, 509, 521, 524, 613, 621, 709, 721, and 722

Motion was made by Mr. Working, second by Ms. Bakken-Kleven to approve policies. Motion carried 5-0.

Approval of MSBA 2026 Proposed Legislature Resolution Submission

Motion was made by Mr. Schoenrock, second by Mr. Working.

Roll Call Vote:

Mr. Schoenrock: aye

Mr. Working: aye

Ms. Bakken-Kleven: aye
Mr. Burr: aye
Mr. Humphrey: aye
Motion carried: 5-0.

Upcoming Meetings and Preliminary Topics

Superintendent Anderson keeps a 12-month calendar with important issues to track throughout the year. The calendar is included in the Board packet.

School Board Member Reports

Reports were provided by Directors Schoenrock, Working, Humphrey, Bakken-Kleven, and Chair Burr.

Motion to adjourn made by Mr. Working, second by Ms. Bakken-Kleven.
Motion carried 5-0.

Meeting was adjourned at 7:06 PM.

Rob Schoenrock, School Board Clerk