

Members Present: T. Gulbransen (Chair), J. Johnson (Vice-Chair), D. Smith (Treasurer), H. Gonzalez (Secretary), A. Bagwell, H. Johnson, K. Osberghaus, A. Sachs, C.J. Strand

Members Absent:

Remote Board Members:

Ex-officio Members Present: J. Fuchs (Executive Director)

Guests:

1. Call to order: T. Gulbransen called the meeting to order at 6:00 PM.
2. Open Forum: None
3. Agenda Approval
 - T. Gulbransen motions to approve the agenda as amended, Item 8.D. - Community Member Board Seat, Upcoming Residency Change and Vacancy Planning
 - Second: K. Osberghaus
 - Approved: All
4. Consent Agenda
 - a. Board Minutes:
 - i. [August 18, 2026](#)
 - ii. [August 20, 2026](#)
 - T. Gulbransen Motions to Approve the Consent Agenda as presented
 - Second: D. Johnson
 - Approved: All
5. Reports
 - a. [Executive Director Report](#)
 - 5.A.1. Contracts/Purchases Under \$25,000
 - iii. [5.A.1.a. DAPE Contract](#)
 - iv. [5.A.1.b. PT Contract](#)
 - v. [5.A.1.c. CheckMate Quote](#)
 - vi. [5.A.1.d. Incident IQ Quote](#)
 - b. Administrative Reports
 - i. [Lower School](#)

- ii. [Middle School](#)
- iii. [Upper School](#)
- iv. [Student Services](#)

5.C. Committee Reports

- v. 5.C.1. Finance
 - 1. [5.C.1.a. Finance Committee Report](#)
 - 2. 5.C.1.b. FY26 Unaudited Financials
 - a. [Budget Update](#)
 - 3. 5.C.1.c. Monthly Financial
 - a. [Budget Update 8.31.26](#)
 - b. [Balance Sheet 9.30.26](#)
 - c. [Bank 13 8.31.26](#)
 - d. [Bank 12 8.31.26](#)
 - e. [Bank 4 8.31.26](#)
 - f. [Bank 10 8.31.26](#)
 - g. [Covenants 8.31.26](#)
 - h. [Covenants 6.30.26 of of 9.15.26](#)
 - i. [Receipt Listing - Aug 2026](#)
 - j. [Check & Wire Listing Aug 2026](#)
 - k. [Cash Flow 9.30.26](#)
 - 4. 5.C.1.d. [Annual Investment](#)

5.C.2. Governance Committee

- a. [Governance Committee Report](#)
- b. Policies: First Reading
 - a. [203.5 Charter School Board Meeting Agenda](#)
 - b. [408 Subpoena of a Charter School Employee](#)

- Motion for Governance Committee to review our existing retention schedule and see if it should be revised: H. Johnson
- Second: D. Smith
 - Discussion
- Approved: All
 - Absent from Vote: A. Bagwell

5.C.3. [Staff Development Committee](#)

6. Board Action Items

a. Governance Committee - Policy Approval

- i. 203 - [Operation of the Charter School Board - Governing Rules](#)
- ii. 203.1 [Charter School Board Procedures: Rules of Order](#)
- iii. 203.2 [Order of the Regular Charter School Board Meeting](#)
- iv. 506 [Student Discipline](#)
 - Motion to Approve the four policies as presented: T. Gulbranson
 - Second: J. Johnson
 - Approved: All

b. Contracts/RFPS exceeding \$25,000

- i. Natural and Artificial Turf Quotes
 5. [Synthetic Turf Maintenance Proposal](#)
 6. [Part 2 of Quote Fertilizer and Weed Control Proposal](#)
 7. [Part 1 of Quote - Aerate, Topdress and Seed Proposal](#)
 8. [Turf Care Decision Matrix](#)
- Motion to Approve the recommended turf care proposal from MSC in the amount \$44,738: T. Gulbranson
- Second: H. Johnson
- Approved: All

6.B.2. [Chromebook Quotes](#)

- Motion to Approve the recommended chromebook proposal from Insight Public Sector for \$171,740.65: T. Gulbranson
- Second: J. Johnson
- Approved: All

6.C. Emergency Operations and Cardiac Plan Approval

a. [Cardiac Plan 26-27](#)

b. [Prep EOP 26-27 08.31.26 Without Appendix](#)

- Motion to Approve the 2026-2027 emergency cardiac plan as presented with a recommendation that it go back to the EOP for consideration of a cyber attack : T. Gulbranson
- Second: H. Johnson
- Approved: All

6.D. MDE Assurance of Compliance

- a. [26.08-05 2026-2027 Annual Charter School Assurances](#)
- b. [722 Charter 101525](#)
- c. [504 Charter 071023](#)
- d. [SCPA - 701 Lottery Procedures](#)
- e. [102 Clean 100125](#)
- f. [609 Charter 100325](#)
- g. [801 Clean 062822](#)
- h. [103 Clean 101022](#)

6.E. Q-Comp Goals

- a. [Lower Site Goal](#)
- b. [Middle Site Goal](#)
- c. [Upper Site Goal](#)

- Motion to approve the 2026-2027 Q-Comp Goals as presented: D. Smith
- Second: K. Osberghaus
- Approved: All

7. Board Development/Training

7.A. [Data Practices Training](#)

7.B. [MN State Statute Training](#)

- Motion to Approve moving the MN State Statute Training to October Board Meeting: T. Gulbranson
- Second: D. Smith
- Approved: All

8. Board Chair/Governance Updates

8.A. [Board Calendar](#)

8.B. Upcoming meetings/deadlines

- Motion to Delegate to the Governance Committee to run a Special Election: T. Gulbranson
- Second: K. Osberghaus

- Approved: All

vi. [Prep Internal Calendar](#)

8.C Other Board Items/Announcements (Foundation Board Update)

9. Adjourn Meeting

Adjournment: 8:29 PM

- Motion to adjourn: T. Gulbranson
- Second: J. Johnson
- Approved: All

Respectfully Submitted by H. Gonzalez St. Croix Preparatory Academy Board Secretary