

OVERNIGHT TRAVEL REQUEST FORM

Submit this request for administrative review before making overnight travel arrangements.

REQUEST INFORMATION

School Name Prescott High School	Coach/Sponsor Name Bobbi Yoder
Team / Sport / Program Badminton	Contact Phone Number 928-713-1718

TRIP DETAILS

Purpose of Trip Badminton Trip	Event / Competition Disneyland/Beach Trip
Date of Departure 11/8/2026	Date of Return 11/11/2026
Departure From Prescott High	Destination Location (City, State) Anaheim, Ca

FINANCIAL INFORMATION

Estimated Cost per Student \$104	Total Estimated Cost for Team / Program 2000
Funding Source Boosters/Bobbi Yoder	Funding Details / Account Information Boosters/Bobbi Yoder

TRAVEL AND LODGING

Transportation Method(s) 15 passenger Rental van	Transportation Provider / Details bus barn
Hotel / Lodging Name VRBO House	Number of Rooms Needed 5
Hotel / Lodging Address Not supplied to me until the week of - VRBO rules	
Chaperone / Coach Lodging Arrangements Bobbi Yoder/Amber Allen/Jaime Luedeman	

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SUPERVISION AND SAFETY

Names of Supervising Staff / Chaperones

Bobbi Yoder/Amber Allen/Jaime Luedeman

Emergency Contact Information for the Trip

928-713-1718

Safety Protocols / Action Plan in Place

Con Missy Townsend w/ any/all Emergencies, Parents accordingly if injured or any issues w/ student-athletes.

ADMINISTRATIVE APPROVAL

For School Board / Administration Use Only

Approval Status

Approved / Not Approved

Date of Approval

Administrator Name / Title

Administrator Signature

Comments / Conditions of Approval

Form completed electronically. Save a copy for department records after approval.