

MEMORANDUM OF UNDERSTANDING | Milestone Church + Argyle ISD

This MOU is entered into by **Milestone Church - Argyle** ("Church") and **Argyle Independent School District** ("District" or "AISD"), effective **August 5, 2026**. It governs the Church's designation as an off-site reunification location during a District emergency, evacuation, or safety incident ("Activating Event") at an Argyle ISD campus. This MOU is the Parties' complete understanding; no verbal agreement modifies it, and any changes must be in writing signed by both Parties.

LIABILITY & RESPONSIBILITIES

District Responsibilities

- During any Activating Event, Argyle ISD shall have sole responsibility for planning, directing, managing, and operating all reunification activities conducted on Church property.
- The District shall supervise all students, parents/guardians, District employees, contractors, volunteers, Argyle ISD law enforcement personnel, and any third-party organizations participating in reunification operations.
- The District shall maintain appropriate liability coverage for its personnel and operations during an Activating Event.
- The District shall defend, indemnify, and hold harmless the Church and its subsidiaries, affiliates, and their respective officers, employees, and volunteers from any claims, damages, losses, liabilities, or expenses arising out of the District's use of the facility, except to the extent caused by the Church's own gross negligence or willful misconduct.
- The District shall reimburse the Church for damage to the facility or Church property caused during the Activating Event, excluding ordinary wear and tear.

Church Responsibilities

- The Church's role is limited to providing the agreed-upon facility space in a reasonably safe condition.
- The Church shall maintain its own property and general liability insurance.
- The Church shall not be responsible for directing reunification operations, supervising students or families, providing security, medical services, counseling, transportation, or emergency management functions.

CHILD SAFETY & STUDENT SUPERVISION

Throughout the duration of an Activating Event, Argyle ISD shall retain exclusive responsibility for the care, custody, supervision, accountability, identification, and release of all students.

The District shall ensure appropriate staffing, supervision ratios, student verification procedures, reunification protocols, volunteer screening requirements, and compliance with all applicable federal and Texas laws related to child safety.

The District shall remain solely responsible for fulfilling any mandatory reporting obligations under Texas law, including any reporting requirements involving the Texas Department of Family and Protective Services (DFPS).

Church employees and volunteers shall not be expected or required to supervise students or participate in reunification operations unless specifically requested by the Church and mutually agreed upon in writing.

BUILDING ACCESS & SITE SECURITY

Before Activation

- This MOU does not provide the District with standing access to Church facilities.
- Facility walkthroughs, planning meetings, and any State-required preparedness activities shall be coordinated with the Church in advance.
- Permanent keys, access cards, alarm codes, or unrestricted building access shall not be provided.

During Activation

The designated reunification areas include:

- Main Worship Center
- Children's Area (as approved)
- Youth Building
- Two to three rooms for private family counseling or law enforcement meetings
- Designated parking areas

Access to any additional areas requires approval from the Church's designated representative.

The District shall be responsible for:

- student supervision
- parent reunification
- crowd management
- traffic flow
- security within designated reunification spaces
- coordination with law enforcement and emergency responders

The Church retains responsibility for securing non-designated portions of the facility and maintaining overall building operations.

After Activation

Upon conclusion of the reunification effort:

- Access credentials shall immediately be returned or deactivated.
- The District shall remove all temporary signage, equipment, records, and supplies.
- The District shall restore all utilized spaces to substantially the same condition in which received.
- Any remaining District personnel or equipment shall vacate the property within 24 hours unless otherwise approved by the Church.

INVENTORY & SUPPLIES

The Church is providing facility space only.

Unless otherwise mutually agreed, the Church shall have no obligation to provide:

- medical equipment or first aid supplies
- AED oversight
- food or bottled water
- cots or blankets
- reunification forms or office supplies

- computers, printers, hotspots, or communication equipment
- security personnel
- custodial staffing beyond normal availability
- generators or emergency power equipment

The District shall provide all operational equipment and supplies necessary to conduct reunification.

Existing Church furniture, tables, chairs, restrooms, electrical service, and Wi-Fi may be made available as a convenience but are not guaranteed and shall not create an ongoing obligation for the Church.

EXTERNAL PARTNERS

The District remains responsible for approving, coordinating, and supervising all third-party organizations operating during an Activating Event.

Any third-party partner, agency, or organization participating during an Activating Event is subject to the same terms, conditions, policies, and requirements as the District under this MOU. The District is responsible for ensuring all third-party entities comply with these obligations.

DURATION & SCHEDULING

The duration of facility use shall be determined by the nature of the Activating Event.

As a general expectation, facility use should not exceed twenty-four (24) consecutive hours unless otherwise approved by the Church.

Should the District determine additional occupancy is necessary, continuation shall require mutual written approval based upon:

- ministry operations
- facility availability
- staffing considerations
- safety considerations

The District shall provide:

- notification upon activation
- a good-faith estimate of anticipated duration
- periodic updates if the estimated duration materially changes
- notification immediately upon completion of reunification activities

FACILITY PRIORITY & CONFLICT RESOLUTION

The Parties acknowledge that the primary purpose of the Church's facilities is to support the Church's ministry and worship activities.

While the Church desires to serve the community during emergencies, this MOU shall not be interpreted as permanently dedicating Church facilities for emergency operations or requiring the cancellation of ministry activities when reasonable alternatives exist.

If an Activating Event conflicts with scheduled ministry activities, both Parties agree to work collaboratively and in good faith to minimize disruption while also preserving the Church's ability to fulfill its primary ministry mission.

CONFIDENTIALITY

The District shall remain solely responsible for protecting all student records, personally identifiable information, medical information, and other confidential information maintained during reunification operations.

The Church shall not be responsible for maintaining, storing, or safeguarding District records generated during an Activating Event.

INSURANCE

Upon request, the District shall provide evidence of applicable liability insurance coverage sufficient to cover its obligations under this MOU.

POINTS OF CONTACT

	Milestone Church - Argyle	Argyle ISD
Name / Title	Yvonne Logan — Business Office	Michael Lemish — Security & Emergency
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SIGNATURES

District – Argyle ISD

Signature:  Date: 9/22/26

Name/Title: Michael Lemish, Security & Emergency Mgmt. Coordinator

Church – Milestone Church - Argyle

Signature: _____ Date: _____

Name/Title: Jeff Pelletier, Executive Pastor