

PROFESSIONAL SERVICE AGREEMENT
between
DEPAUL SCHOOL FOR HEARING AND SPEECH
and
Gateway School District

This agreement dated August 20, 2026 is made By and Between Gateway School District whose address is 9000 Gateway Campus Boulevard, 15146, AND DePaul School for Hearing & Speech whose address is 6202 Alder Street, Pittsburgh, PA 15206 ("Consultant").

WITNESS THAT:

WHEREAS, Customer is desiring to utilize the Professional Services of the Consultant;

AND

WHEREAS, the Consultant is able, willing, and qualified to provide the Professional Services;

NOW, THEREFORE, the Parties do hereby mutually agree as follows:

1. Professional Vision Support and Orientation and Mobility Services for [REDACTED]:

Direct Services: Vision Support, 30 minutes per week
Consultation, 60 minutes per month

Indirect Services: including parent conferences, teacher and parent consultation, evaluation preparation, IEP preparation, IEP Meeting, planning and documentation, material preparation, progress monitoring, adapting materials, Federal Quota Registration and yearly renewal, Bookstore registration and access, technology support and training including but not limited to computer software, magnification devices, braille instruments, equipment and other indirect services as appropriate.

Consultant will provide professional services for the 2026-2027 school year.

Direct and Indirect Services will be provided by an independent Certified Teacher of the Visually Impaired and independent Certified Orientation and Mobility Specialist (COMS).

2. Terms of Agreement. This initial term of this agreement will begin August 25, 2026 and will end on June 30, 2027. The Terms of Agreement may be extended beyond this date as mutually agreed upon by both parties in writing. Either party may cancel this agreement upon sixty (60) day notice to the other party in writing, by certified mail, or personal delivery.

3. Place Where Services Will Be Rendered. The Consultant will perform services in accordance with this contract at DePaul School for Hearing and Speech and virtually when necessary. In addition, the Consultant may perform services on the telephone and through electronic mail and at such other places as necessary to perform these services in accordance with this agreement and as directed by the Gateway School District.

4. Payment to Consultant. The Consultant will be paid at the rate of 125.00 per hour. The Consultant will submit an itemized detailed invoice statement monthly setting forth the time spent and services rendered per item and/or project. The Customer will pay the Consultant the amounts due after it has been reviewed and authorized. The Customer will then submit the invoice statement through the normal fiduciary process of the Gateway School District.

5. Independent Contractor. Both Customer and the Consultant agree that the Consultant will act as an independent contractor in the performance of its duties under this contract.

6. Insurance. The Consultant shall maintain in effect the following insurance coverage at all times during the term of this Agreement by an insurance company licensed to conduct business in the Commonwealth of Pennsylvania:

- Worker's Compensation covering Consultant's liability under the Worker's Compensation Act of the Commonwealth of PA, as amended.
- Commercial General Liability insurance endorsed to include Customer, its Board of Directors, and Executive Director as additional named insured. The limit applicable to this insurance shall be \$1,000,000 per occurrence.
- Automobile liability insurance covering all owned, hired, and non-owned vehicles with a limit of liability of not less than a combined single limit of \$300,000 for bodily injury and property damage.

7. Ownership of Instruments of Service. Consultant's reports, logs, field data, field notes, test data, calculations, estimates and other similar documents are instruments of Professional Service, not products. Ownership of such documents is retained by the Consultant, but the Customer shall be entitled to access the same as needed in connection with the objectives of this engagement.

8. Confidential Information. The Consultant agrees that any information received by the Consultant during any furtherance of the Consultant's obligations in accordance with this contract, excluding information deemed by law as to be public, which concerns the personal, financial or other affairs of the company or its employees, students, clients or other consultants, providers or vendors will be treated by the Consultant in full confidence and will not be revealed to any other persons, firms or organizations.

9. The Consultant. The Consultant will obtain Act 34, Act 152, and Act 114 clearances on each of its employees who provide services under this agreement. A copy of all Act 34, Act 152 and Act 114 clearances will be provided to the customer prior to the commencement of services.

10. Diligence. Consultant agrees to perform his/her services with that standard of care, skill, and diligence normally provided by a professional person for similar consulting and services. Consultant understands that Customer will be relying upon the accuracy, competence, expertise and completeness of consultant's services in fulfilling his commitments to customer as set forth herein. Consultant agrees to exclusively, without substitution, provide professional services as set forth herein.

11. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, each of the Parties has executed this Agreement by signature of their duly authorized officer the day and year first written above.

CONSULTANT (DePaul School for Hearing and Speech Representative)

By and Title: Mary Jo Maynard Education Director

Date: 7/6/2026

CUSTOMER (Gateway School District Representative)

By and Title: _____

Date: _____